



# CITY OF APPLETON

## MEMORANDUM

**Date:** 05/20/2024  
**To:** Finance Committee  
**From:** Pete Neuberger, Deputy Director of Public Works  
**Subject:** Request to approve Contract Amendment and Change Order No. 1 to contract 21-24 for H-23 Lightning Drive Extension Phase 1 for excavation below subgrade and extra stone base, in the amount of \$77,508.00 resulting in a decrease in contingency from \$116,000.00 to \$92,934.82. Overall contract increases from \$1,544,853.12 to \$1,622,361.12.

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The Department of Public Works is requesting approval of Change Order #1 as a contract amendment for contract 21-24, H-23 Lightning Drive Extension Phase 1, for excavation below subgrade and extra stone base, in the amount of \$77,508.00 resulting in a decrease in contingency from \$116,000.00 to \$92,934.82. Overall contract increases from \$1,544,853.12 to \$1,622,361.12

Wet, moisture-sensitive soils have been encountered during the initial excavation of the roadway subgrade. If wet weather and site conditions continue preventing adequate drying of the excavated subgrade to pass a proof roll, DPW plans to direct the contractor to excavate below design subgrade and add extra stone base to allow the project to remain on schedule to the extent practicable.

As identified on the attached Change Order Form, the proposed additional work, if needed, would be funded from account 4240.6809 (new subdivision street construction). The total available project budget under that account is \$373,867. After adding the proposed \$77,508 to the contract value under the 4240.6809 account, the new total contract value under that account will be \$371,932.18. That leaves \$1,934.82 still available under budget to service as a contract contingency within the 4240.6809 account.

The other accounts within the H-23 contract and contingency would be unchanged.