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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 8/22/2022

RE: Action: Reject bids from Otis Elevator Company and Frank O Zeise, Construction Co., Inc. for the 2022 Appleton Red Ramp Elevator Upgrades Project.

The 2022 Capital Improvement Plan includes \$275,000 to upgrade the elevators at the Appleton Red Parking Ramp. Of that amount \$10,900 has been utilized for design leaving a balance of \$264,100 for construction. Bids were opened on August 2, 2022, for the Appleton Red Ramp Elevator Upgrades Project.

The bids received were as follows:

Otis Elevator Company	\$724,500
Frank O Zeise, Construction Co., Inc.	\$724,987

The bids exceeded our allocated project budget for the Appleton Red Ramp Elevator Upgrades Project. After conferring with our consulting engineer (McMahon and Associates), the Parks, Recreation and Facilities Management Department is recommending rejecting the bids, reviewing the current project bidding documents for items that can be deferred to a future year, and re-bidding with a reduction in project scope. The items reduced from the project scope will be addressed in a future year CIP.

The Parks, Recreation and Facilities Management Department recommends rejecting these bids. Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.