



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, August 7, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-1194](#) July 24, 2017 Finance Committee minutes

Attachments: [MeetingMinutes24-Jul-2017-01-49-22.pdf](#)

4. **Public Hearings/Apearances**

[17-1201](#) Brad Viegut, Robert W. Baird and Company, on the 2017 General Obligation Notes and Stormwater System Revenue Bond issues.

Attachments: [City of Appleton - GO, Storm 08.07.17.pdf](#)

5. **Action Items**

[17-1202](#) Request for Finance Director to sell \$13,885,000 General Obligation Notes

[17-1203](#) Request for Finance Director to sell \$5,000,000 Storm Water Revenue Bonds

[17-1243](#) Request to Delay the 2017 Water Revenue Bond Issue.

Attachments: [Water Bond Issue Delay 2017.pdf](#)

[17-1197](#) Approve Relocation Order for demolition of the Blue Ramp

Attachments: [Relocation Order.pdf](#)

[17-1208](#) Approve Leona Pond Relocation Order

Attachments: [Leona Pond - Relocation Order \(07-31-2017\).pdf](#)

[17-1241](#) Request to award the 2017 Wastewater Asbestos removal and remodeling project to Cardinal Construction Co., Inc. in the amount of \$111,415 with a contingency of 10% for a project total not to exceed \$122,556 and approve the following 2017 Budget adjustment:

Wastewater Treatment Plant Capital Projects Funds

Wastewater Water Lateral Replacement Project	- \$68,000
Wastewater Asbestos Removal & Remodeling Project	+\$68,000

to reflect the positive balance transfer from WWTP water lateral replacement project to WWTP asbestos removal & remodeling project (2/3 vote required).

Attachments: [2017 Wastewater Asbestos Removal and Remodeling Project with Budget Adju](#)

[17-1238](#) Request to sole source contract to Calnin & Goss, Inc for a contract fee of \$34,782 and a contingency of \$3,500 for the removal of the ramp in Jones Park for a contract not to exceed \$38,282.

Attachments: [2017 Jones Park Stair Removal Sole Source.pdf](#)

[17-1239](#) Request to adopt the 2018 City of Appleton Policy for Special Assessments.

Attachments: [2018 Assessment Policy - 2018 - Draft 06.28.17.pdf](#)

[17-1242](#) Request to award the 2017 Police Department Parking Deck Re-surfacing project to Ram Construction Services of MI, Inc in the amount of \$143,750 with a contingency of 10% for a project total not to exceed \$158,125.

Attachments: [2017 Police Department Parking Deck Surfacing.pdf](#)

[17-1244](#) Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the "Hourly Services" provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center, and approve the following related 2017 Budget adjustment:

Exhibition Center Capital Projects Fund

Consulting Services	+\$570
Debt Proceeds/Room Tax	+\$570

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center (2/3 vote required).

Attachments: [vB Invoice PhIII Update 7-21-17.PDF](#)

[vB Invoice PhIII 6-27-17.pdf](#)

[17-1245](#) Anticipated award of Contract for Unit HH-17 Northland Avenue Frontage Road Sidewalk Construction (bids to be opened on Monday, August 7, 2017).

[17-792](#) Resolution introduced by Alderpersons Martin, Croatt and Plank at the May 17, 2017 Common Council meeting related to the City Attorney responsibilities:

Resolution #12-R-17 Martin/Croatt/Plank

Whereas, the City Attorney is elected by the voters of Appleton,

And whereas, it is the responsibility of the City Attorney to uphold the constitution of the State of Wisconsin when performing duties of the job he/she is elected to,

And whereas, it is the duty of the Council and Mayor, also elected by the voters, to ensure that the citizens have the legal representation of the Attorney's office in all matters concerning the city,

And whereas, it is critical that the City Attorney be in a work environment that enables and prioritizes that responsibility,

And whereas, State Statute 62.09 (12) states that, "The attorney shall conduct all the law business in which the city is interested",

Therefore be it resolved, the Finance Committee, of which has jurisdiction over the Attorney's office, be charged with creating a policy that reaffirms the City Attorney conducts all legal work when discussing, negotiating, and drafting all agreements and law business the city is a party to, unless special counsel has been retained in circumstances that comply with city policy or State Statute.

Attachments: [Agreement Development Policy - Revised 06-06-2017.pdf](#)

Legislative History

5/22/17	Finance Committee	referred
7/24/17	Finance Committee	recommended for approval
8/2/17	Common Council	referred to the Finance Committee

[17-1195](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of conferring with legal counsel regarding pending litigation concerning the Village of Fox Crossing pursuant to §19.85(1)(g) and reconvene into open session.

6. Information Items

[17-1196](#) Discussion of possible construction of new library.

Attachments: [Recommendations on mixed use RFPs July 2017.pdf](#)
[Frequently Asked Questions 2015.pdf](#)

[17-1198](#) Director's Reports

Finance

- 2018 Budget
- ERP Project

Legal Services

- Update on Trestles

Facilities

- Projects Update

[17-1199](#) Contract 26-17 was awarded to Jim Fischer, Inc for a contract amount not to exceed \$240,000 for Unit D-17 sidewalk construction. Payments issued to date total \$209,341.37. Request final payment of \$17,949.68

[17-1200](#) Contract 65-16 was awarded to MCC, Inc for the 2016 Wastewater Hardscapes repairs project in the amount of \$118,031 with a contingency of \$17,000. One change order was issued. Payments issued to date total \$109,897.94. Request final payment of \$5,784.

Attachments: [2016 Wastewater Hardscape Repairs Final Payment.pdf](#)

[17-1246](#) Proposed addition to the 2017 Public Works Wastewater Capital Improvement Program:

- Manhole - to - manhole lining of 463 LF of 15" sanitary main in vacated Roosevelt Street from Durkee Street to Drew Street.

Attachments: [Proposed 2017 DPW Wastewater Capital Improvement Program Modification.p](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on this agenda, please contact Tony Saucerman at (920) 832-6440.