



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: June 9, 2025
To: Municipal Services Committee
From: Pete Neuberger, Deputy Director of Public Works/City Engineer
Subject: Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2026 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$96,400.

The Department of Public Works is requesting approval for the award of the Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2025 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$96,400.

In February of 2021, the Common Council authorized a sole source professional services agreement with Desman Design Management ("Desman") for planning, design and administrative services related to the structural maintenance of the City's public parking ramps. This agreement was authorized for a five-year period, subject to continued satisfactory performance by Desman.

Desman completed a comprehensive update to their original 2019 structural condition analysis of all three of the City's parking ramps. The update included detailed descriptions of the structural condition of each ramp as well as general recommendations for short and long-term maintenance and repair needs. Accordingly, DPW developed a five-year Capital Improvement Plan to pursue recommended maintenance.

Per single-source contract authorizations provided at the April 10, 2023, and again at the November 11, 2024, Municipal Services Committee meetings, with Common Council approval on April 19, 2023 and November 20, 2024 respectively, DPW contracted with Desman to complete plans and specifications in City parking ramps. From 2023 to date, Desman provided these services to the satisfaction of DPW staff.

The 2025 Parking Utility budget includes \$100,000 for ramp structural repairs consulting services. Based on the Desman structural condition analysis and subsequent observations and discussions with DPW and Desman staff, DPW solicited and received a single-source proposal from Desman to provide consulting services for 2026 ramp structural/electrical/plumbing repairs and preventive maintenance design and construction related services work.