



Dr. Susan A. May, President

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October 9, 2018

Paula Vandehey, Director  
Department of Public Works  
City of Appleton  
100 N. Appleton Street  
Appleton, WI 54911

Dear Ms. Vandehey:

Fox Valley Technical College has been holding our winter commencement ceremony at the Fox Cities Performing Arts Center for many years. Prior to the “pay as you exit” parking, FVTC worked out an agreement with the city that resulted in the College paying \$2.00 per car for anyone entering during a specified timeframe. Since the “pay as you exit” parking (\$5 per car) has been in place, parking has been a significantly higher concern for us. The city staff have been great at helping us determine the best parking options and have provided wonderful service in the past.

The biggest hurdle for our students and their families is the cost of parking. Our students are a little different than the typical PAC goers or downtown shoppers – approximately half of them live at or near poverty. Graduating from college is a huge deal for them, yet unfortunately, some of them cannot afford the required cap and gown for the ceremony. Most of our graduates and their families have never been to the PAC and to have such an awesome venue for their commencement is an honor.

I am writing this letter to ask if you would consider a reduced event parking pass for our students and guests. Our Winter Commencement Ceremony is scheduled for Saturday, December 15, 2018, at the Fox Cities Performing Arts Center. The ceremony is approximately 2 hours in length starting at 1:00 pm ending at 3:00 pm. Our guests will begin arriving around 12:00 pm.

Thank you for your consideration.

Sincerely,

Patti Jorgensen  
Vice President of Student and Community Development  
Fox Valley Technical College  
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