



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, November 11, 2019

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[19-1689](#)

Minutes from the October 21, 2019 Finance Committee meeting

**Attachments:** [MeetingMinutes21-Oct-2019-11-23-08.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. **Public Hearings/Apearances**

5. **Action Items**

[19-1724](#)

Request to approve payment to City Center West Condo Association for \$229,253 for replacement of chiller and electrical transformers and related 2019 budget amendment

<u>Facilities Management Capital Projects Fund</u>	
City Center Chiller/Electrical Transformer Project	+\$229,253
Blue Ramp Demolition Project	-\$229,253

To transfer funds from the Blue Ramp project to the City Center condo improvements project (2/3 Council vote required)

**Attachments:** [2019 City Hall Condominium Improvements.pdf](#)

**Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1734](#)

Request to award the City of Appleton "Police Station Light Fixture Replacement" purchase order to Crescent Electric Supply, Co. in the amount of \$43,761

**Attachments:** [2019 PD Light Fixtures.pdf](#)

**Alderson Martin moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1726](#)

Request to approve a 21' by 12' Easement with Wisconsin Electric Power Company for two (2) transformers and associated conduit, cable, etc. on parcel 31-2-0272-00 as shown on the attached exhibit.

**Attachments:** [WeEnergies Easement.pdf](#)

**Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Meltzer

**Nay:** 1 - Alderson Martin

[19-1727](#)

Request to approve Three Party Street Vacation Agreement for the Erb Street north of Michigan Street vacation.

**Attachments:** [Erb Street Three Party Agreement.pdf](#)

**Alderson Martin moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1728](#)

Request to approve Land Dedication Agreement with the Evers Family LTD Partnership for Sequoia Drive. In addition, add Sequoia Drive sanitary sewer to the 2020 Budget (page 509) and Sequoia Drive watermain to the 2020 Budget (page 487) as approved projects. No additional spending authority requested.

**Attachments:** [Evers - Land Dedication Agrm.pdf](#)

**Alderson Martin moved, seconded by Alderson Lobner, that the Report Action Item be held until the December 9, 2019 meeting. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1733](#)

Request to award the Front-Load Recycling Disposal Contract to Advanced Disposal Services for an amount of \$12,612.

**Attachments:** [Recycling Disposal Recomm 2019.pdf](#)

**Alderson Martin moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1725](#)

Request to approve two-year extension of contract with CliftonLarsonAllen LLP for auditing services for the years ended December 31, 2019 and 2020 for \$76,500 and \$77,000, respectively.

**Attachments:**     [Audit Services Extension 2019-2020.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1690](#)

Request to enter into Intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$17,500,000 from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2020. Interest on the note shall be paid at maturity or redemption.

**Attachments:**     [AASD 2019-2020 Master Note Agreement.pdf](#)  
                          [AASD 2019-2020 Bond Council Letter.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

**Abstained:** 1 - Aldersperson Lobner

## 6. Information Items

*None*

## 7. Adjournment

**Aldersperson Martin moved, seconded by Aldersperson Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer