



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, December 21, 2020

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Alderson Firkus called the meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 4 - Firkus, Otis, Prohaska and Wolff

**Excused:** 1 - Coenen

3. Approval of minutes from previous meeting

20-1648 Minutes from December 7, 2020.

**Attachments:** [Minutes from December 7, 2020.pdf](#)

**Prohaska moved, seconded by Otis, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Firkus, Otis, Prohaska and Wolff

**Excused:** 1 - Coenen

4. **Public Hearings/Appearances**

20-1649 Design Hearing for the following street in the 2022 pavement reconstruction program:

Appleton Street (College Avenue to Atlantic Street)

**Attachments:** [Design Hearing 2022 Appleton Street.pdf](#)  
[Municipal Services Design Hearing 2022.pdf](#)

5. **Action Items**

20-1569 **Owaissa Street**, from Opechee Street to Pacific Street, be reconstructed with concrete pavement and curb & gutter to a width of 24' from back of curb to back of curb, which is approximately 1'-4' wider than the existing street. New concrete sidewalk to be constructed along the

east side of Owaissa Street from approximately 160' south of Pacific Street to approximately 500' south of Pacific Street. Existing parking provisions within the project limits will remain unchanged.

**Attachments:**    [Comments-Owaissa Street.pdf](#)  
                              [Comments -Owaissa St Project.pdf](#)

*Item # 20-1569 be held until 1/11*

**Wolff moved, seconded by Prohaska, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Otis, Prohaska and Wolff

**Excused:** 1 - Coenen

**20-1650**

Approve 2021 Sole Source Purchase Request for various traffic equipment and technologies.

**Attachments:**    [2021 Sole Source Purchase.pdf](#)

**Prohaska moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Otis, Prohaska and Wolff

**Excused:** 1 - Coenen

**20-1651**

Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' X 3' X 5' utility cabinet for the TDS 5G Project at the Northland Avenue/Mason Street intersection. This location is number 6 of 13 total nodes.

**Attachments:**    [TDS 5G-Northland Ave-Mason St.pdf](#)

**Otis moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Otis, Prohaska and Wolff

**Excused:** 1 - Coenen

**20-1652**

Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' X 3' X 5' utility cabinet for the TDS 5G Project at the Northland Avenue /McDonald Street intersection. This location is number 7 of 13 nodes.

**Attachments:**    [TDS 5G-Northland Ave-McDonald St.pdf](#)

Prohaska moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Otis, Prohaska and Wolff

Excused: 1 - Coenen

**6. Information Items**

20-1653 Project Update for I-41 from State Hwy 15 to County HWY J.

Attachments: [Project update for I-41.pdf](#)

20-1654 Annual Crash Overview 2019.

Attachments: [Annual Crash Overview 2019.pdf](#)

**7. Adjournment**

Otis moved, seconded by Wolff, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Otis, Prohaska and Wolff

Excused: 1 - Coenen