



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

---

Wednesday, August 14, 2024

3:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

*Others present:*

*Theresa Kent, 315 N. Drew Street*

*Bill Bultman, 319 N. Drew Street*

4. Approval of minutes from previous meeting

[24-1028](#)

City Plan Minutes from 7-24-24

**Attachments:** [City Plan Minutes 7-24-24.pdf](#)

**Palm moved, seconded by Fenton, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

5. **Public Hearing/Appealances**

[24-1029](#)

Rezoning #7-24 for the subject parcel located at 319 North Drew Street (Tax Id #31-2-0486-00), including to the centerline of the adjacent right of way, as shown on the attached maps, from R-2 Two-Family District to R-1C Central City Residential District (Associated with Action Item #24-1030)

**Attachments:** [InformalPublicHearingNotice\\_319NDrewSt\\_Rezoning#7-24.pdf](#)

*This public hearing was held and no one spoke.*

**This public hearing was held, and no one spoke on the item.**

[24-1031](#)

The street discontinuance to vacate a portion of N. Sampson Street public right-of-way located south of E. Winnebago Street and adopt the Initial Resolution and exhibit map (Associated with Action Item #24-1032)

**Attachments:** [InformalPublicHearingNotice\\_NSampsonSt\\_SouthofWinnebago\\_Street\\_Vacation.pdf](#)

*This public hearing was held and no one spoke.*

**This public hearing was held, and no one spoke on the item.**

## 6. Action Items

[24-1030](#)

Request to approve Rezoning #7-24 for the subject parcel located at 319 North Drew Street (Tax Id #31-2-0486-00), including to the centerline of the adjacent right of way, as shown on the attached maps, from R-2 Two-Family District to R-1C Central City Residential District

**Attachments:** [StaffReport\\_319NDrewSt\\_Rezoning\\_For8-14-24.pdf](#)

*Proceeds to Council on September 4, 2024.*

**Fenton moved, seconded by Palm, that Rezoning #7-24 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

[24-1032](#)

Request to approve the street discontinuance to vacate a portion of N. Sampson Street public right-of-way located south of E. Winnebago Street and adopt the Initial Resolution and exhibit map

**Attachments:** [StaffReport\\_NSampsonSt\\_StreetVacation\\_For8-14-24.pdf](#)

**Carpenter moved, seconded by Robins, that the street discontinuance be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

[24-1033](#)

Request to approve the land disposition of the land locked parcel located between E. Winnebago Street and Bellaire Court (Tax Id #31-1-1275-00), in accordance with Wis. Stat. §62.23(5) pertaining to surplus of public lands, as shown on the attached map

**Attachments:** [DispositionofSurplusLand\\_MemotoCPC\\_For8-14-24.pdf](#)

**Fenton moved, seconded by Neuberger, that the land disposition be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

**7. Information Items**

[24-1034](#)

West College Avenue - A NEW Avenue Presentation (continued discussion from the 7-24-24 Plan Commission meeting)

**Attachments:** [W College Ave\\_PPT Elected Officials.pdf](#)

**This item was presented and discussed.**

**8. Adjournment**

**Fenton moved, seconded by Robins, that the meeting be adjourned at 3:56 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 7 - Palm, Robins, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter