



Date: July 27, 2021

To: Fox Cities Transit Commission

From: Ron McDonald, General Manager

Re: Temporary Schedule Modifications

Dear Fox Cities Transit Commissioners,

Valley Transit requests authorization to temporarily modify our service schedule due to lower ridership related to COVID-19 and fewer bus drivers on staff. We analyzed ridership data for all our routes and considered the adjustments with great care.

Consequently, I recommend temporarily removing 5-peak hour departures (2.5 revenue service hours) from 7 of 18 routes. During this temporary change, Valley Transit will maintain one hourly departure on each of its routes. With exception, Route 9 will maintain its current schedule because it primarily serves senior citizens and individuals with disabilities.

The net effect of this change is a 9% reduction of revenue service hours each weekday. We know this will affect our riders and we appreciate their flexibility and understanding during this temporary change.

**Recommended Motion:**

**Motion to approve Valley Transit's request to temporarily modify its service schedule by removing peak departures on 7-routes due to lower ridership related to COVID-19 and fewer bus drivers on staff.**

Sincerely,

Ronald C. McDonald, General Manager