

CITY OF APPLETON 2021 BUDGET

VALLEY TRANSIT

General Manager: Ron C. McDonald

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CITY OF APPLETON 2021 BUDGET VALLEY TRANSIT

MISSION STATEMENT

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

DISCUSSION OF SIGNIFICANT 2020 EVENTS

Ridership

Valley Transit ridership is down (33%) in the first six months of 2020. In March 2020, the President of the United States declared an emergency due to a pandemic. The Governor of Wisconsin ordered the schools to close and in subsequent days a ban on mass gatherings along with a "safer at home" order was put into place. Most people chose to travel only when it was deemed essential. Many businesses remain closed to the public or are offering reduced services.

Legislative Issues

Valley Transit faces funding challenges every year and has been able to find solutions to keep the system operating without service cuts or major increases in costs to the local funding partners. Staff continues to look for a stable sources of local funding to offset the swings in funding at the State and federal level.

Federal Funding– During 2015, congress passed the FAST Act (Fixing America's Surface Transportation) to improve the nation's surface transportation infrastructure. The five-year legislation reforms and strengthens transportation programs and provides long-term certainty and more flexibility for State and local governments. The FAST Act increases dedicated bus funding, provides both stable formula funding and a competitive grant program to address bus and bus facility needs and provides flexibility for recipients in the use of federal funds to maintain facilities and equipment in a state of good repair. The FAST Act is set to expire in 2020. Congress will most certainly enact legislation beyond the FAST Act. Valley Transit will work through the Wisconsin Public Transportation Association and American Public Transportation Association to challenge legislators for improved funding opportunities.

Although the FAST Act has provided more stable funding for Valley Transit, the new legislation, along with Valley Transit's reclassification to a large system and as a direct recipient of Federal Transit Authority (FTA) funds, has increased the amount of administrative time needed to meet our obligations to the FTA. Reporting requirements have increased from annual reports to quarterly reports and new reporting requirements have been developed along with a higher level of scrutiny from the FTA. During 2018, the FTA implemented a new asset reporting requirement (Transit Asset Management Plan - TAM) and in 2019/2020, Valley Transit will have two new safety reporting requirements; Public Transportation Safety Plan (PTASP) and Safety Management System (SMS).

In March 2020, the President of the United States signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law. The CARES Act provides emergency assistance and health care response for individuals, families and businesses affected by the COVID-19 pandemic. The CARES Act also provides support for public transportation for capital, operating and other expenses generally eligible under federal grant programs. Valley Transit was allocated \$7,425,047 under this new program.

State Budget– State funding for transit operations has remained at a relatively consistent level however it remains below prior years.

Local Funding Options – Valley Transit's Strategic Plan maintains that the best long-term solution for stable and adequate funding is establishing a method for local funding options other than tax levies. Valley Transit remains committed to pursuing enabling legislation at the State level.

Audits

Single Financial Audit

Valley Transit received no findings in the 2019 financial audit conducted in early 2020.

Federal Funds (5310)

Section 5310 funding provides assistance to programs serving the elderly and persons with disabilities. When the population of the Fox Valley reached 200,000 with the 2010 census, Valley Transit became a direct recipient of this funding. The grant allows 45% of the funds to go to fixed route providers, such as Valley Transit, for senior/disabled services in excess of ADA paratransit requirements and requires a minimum of 55% of the funds to be distributed to non-profit organizations that provide transportation services to senior and disabled populations. Valley Transit and the East Central Wisconsin Regional Planning Commission (ECWRPC) reached an agreement that designates Valley Transit as the recipient of 5310 funds and ECWRPC as the lead on the process to distribute the 55% funds to non-profit organizations.

CITY OF APPLETON 2021 BUDGET VALLEY TRANSIT

MAJOR 2021 OBJECTIVES

Valley Transit's Strategic Plan was completed in early 2015 and updated in 2019. The plan includes recommendations for near-term, three, five and ten years. A near-term action plan and schedule has been developed and is being implemented. The focus of the near-term plan is to make sure the existing services function as efficiently and effectively as possible before adding additional services. Valley Transit has performance measures and tracking mechanisms in place which build on existing strengths of the system and address weaknesses. Improving on-time performance will continue to be a major focus in 2021, as will monitoring subcontractor performance to deal with performance issues. The asset management plan will continue to be fine-tuned for vehicles, facilities and equipment and will identify funding requirements for vehicle and equipment replacements and to maintain facilities in a state of good repair.

Valley Transit will continue to focus on strengthening the partnership with advocacy groups in the Fox Cities and increasing communication with Valley Transit stakeholders. Staff will continue to refine and improve the communication tools used to give potential riders information on how to use the system. Implementation of a bus tracking application for smart phones to provide real-time bus schedules to passengers was completed in 2018. During 2021, Valley Transit will continue to market the app, encouraging customers to utilize the software. As part of the effort to increase ridership, Valley Transit will be working on partnerships with area businesses to increase ridership by their employees.

Providing the COVID-19 epidemic declines in 2021, and businesses reopen with workers returning to work, Valley Transit will spend all of 2021 attempting to regain the ridership lost during 2020.

We will continue to work on establishing local funding options in the Fox Cities and finding alternate/sustainable sources of funding for both fixed route and paratransit services.

Valley Transit is required to complete a Transit Development Plan (TDP) every five years. The 2017 Budget included an expense of \$100,000 for the TDP. Transit system development plans refine and detail the recommendations for transit services set forth in the regional transportation plan. The TDP got a late start in 2017 due to the timing of State funding. The plan was completed early 2020. During 2020 and 2021, the plan will be reviewed to determine the feasibility of recommendations, with an implementation plan to follow.

Valley Transit will continue to work in partnership with East Central Wisconsin Regional Planning Commission, Green Bay Metro, GO Transit (Oshkosh), Fond du Lac Area Transit, Brown County, Bay Lake RPC and Wisconsin Department of Transportation to study the feasibility of a commuter service from Brown County to Dodge County along Interstate 41. A pilot project is being considered for service between the Fox Cities and Oshkosh.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2018	2019	Adopted 2020	Amended 2020	2021	Change *
Program Revenues		\$ 9,798,169	\$ 13,034,259	\$ 10,575,722	\$ 11,232,926	\$ 13,119,155	24.05%
Program Expenses							
58071000	Administration	1,375,712	1,807,358	1,703,963	1,703,963	1,830,038	7.40%
58072000	Vehicle Maint.	974,998	922,368	927,309	3,490,894	3,385,288	265.07%
58073000	Facilities Maint.	187,464	188,941	533,732	566,215	178,289	-66.60%
58074000	Operations	3,647,557	3,559,989	4,130,761	4,630,761	4,205,800	1.82%
58075000	ADA Paratransit	1,949,835	2,066,551	2,298,659	2,345,677	2,300,691	0.09%
58076000	Ancillary Paratransit	1,649,579	1,624,389	1,780,513	1,780,513	2,029,361	13.98%
TOTAL		\$ 9,785,145	\$ 10,169,596	\$ 11,374,937	\$ 14,518,023	\$ 13,929,467	22.46%
Expenses Comprised Of:							
Personnel		4,072,629	4,192,206	4,377,560	4,533,560	4,500,160	2.80%
Training & Travel		20,061	22,833	29,200	29,200	31,400	7.53%
Supplies & Materials		925,794	827,226	989,310	1,233,310	943,632	-4.62%
Purchased Services		4,103,363	4,241,562	4,631,360	4,744,676	4,861,949	4.98%
Miscellaneous Expense		632,835	816,671	882,507	882,507	992,326	12.44%
Capital Expenditures		30,463	69,098	465,000	3,094,770	2,600,000	459.14%
Full Time Equivalent Staff:							
Personnel allocated to programs		56.85	58.85	58.85	58.85	60.10	58.85%

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

Administration

Business Unit 58071000

PROGRAM MISSION

We will equitably allocate federal, State, and local resources among a variety of transportation services and we will provide management, oversight, planning, and marketing information for and about our services for the benefit of our passengers, employees, and participating governmental units.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services"; #2: "Encourage active community participation and involvement"; #4: "Continually assess trends affecting the community and proactively respond"; #6: "Create opportunities and learn from successes and failures"; and #7: "Communicate our successes through stories and testimonials."

Objectives:

- To provide administrative support to ensure that local funding from the municipalities and counties is equitable
- To monitor all services to ensure cost effectiveness and efficiency and to avoid duplication of services
- To reach out to riders and non-riders alike to demonstrate that Valley Transit provides low cost, safe, reliable, friendly public transportation that directly improves the quality of life for everyone
- To continue to be a fiscally responsible organization that is accessible and supports a high quality of life in the Fox Cities
- To fund Valley Transit in a manner that promotes stability and resilience and is flexible to accommodate a growing region

Major changes in Revenue, Expenditures, or Programs:

Combined State and federal operating assistance is estimated at 57.5% of eligible expenses in 2021.

The increase in personnel expense is due to the annual increases related to the negotiated union contract and performance increases for salaried staff.

The increase in depreciation expense is related to new buses and equipment purchased in 2020 and expected bus purchases in 2021.

The budget for signs in this program is due to Valley Transit purchasing and installing the media for the advertising carried on buses. This provides greater quality control and is included in the charges to advertisers.

PERFORMANCE INDICATORS

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Target 2020</u>	<u>Projected 2020</u>	<u>Target 2021</u>
Client Benefits/Impacts					
Regional transit service					
Municipalities and County government	13	13	13	13	13
units served					
Strategic Outcomes					
Regulatory compliance					
Expense per revenue hour	\$ 91.64	\$ 92.64	\$ 98.93	\$ 105.59	\$ 98.36
Expense per revenue mile	\$ 5.21	\$ 5.35	\$ 5.66	\$ 6.32	\$ 5.65
Work Process Outputs					
Contract negotiating & monitoring					
# employee grievances filed	3	2	0	0	0

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

Administration

Business Unit 58071000

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
Revenues					
421000 Federal Grants	\$ 3,322,762	\$ 6,137,447	\$ 3,298,998	\$ 3,956,202	\$ 3,096,105
422400 Miscellaneous State Aids	2,686,456	2,821,197	2,926,385	2,926,385	5,521,905
423000 Misc Local Govt Aids	463,464	451,054	491,405	491,405	491,429
471000 Interest on Investments	42,600	83,004	12,500	12,500	12,500
487700 Advertising/Promo Fees	77,824	69,325	65,000	65,000	65,000
500100 Fees & Commissions	10,215	18,628	8,000	8,000	8,000
500400 Sale of City Property	918	6,627	-	-	-
500600 Gain (Loss) on Assets	(164,247)	-	-	-	-
501000 Miscellaneous Revenue	45	1	-	-	-
502000 Donations	-	10	-	-	-
503500 Other Reimbursements	6,337	25,540	-	-	-
592100 Transfer In - General Fund	659,423	627,894	691,577	691,577	691,610
Total Revenue	\$ 7,105,797	\$ 10,240,727	\$ 7,493,865	\$ 8,151,069	\$ 9,886,549
Expenses					
610100 Regular Salaries	\$ 209,562	\$ 219,581	\$ 256,153	\$ 256,153	\$ 290,823
610500 Overtime Wages	-	-	-	-	-
615000 Fringes	132,530	300,645	89,529	89,529	85,933
620100 Training/Conferences	8,570	8,626	15,547	15,547	15,239
620400 Tuition Reimbursement	-	606	-	-	2,200
620500 Employee Recruitment	3,460	4,772	4,200	4,200	4,200
620600 Parking Permits	65	15	-	-	-
630100 Office Supplies	2,973	4,128	3,887	3,887	4,114
630200 Subscriptions	895	615	615	615	3,800
630300 Memberships & Licenses	4,654	10,001	14,163	14,163	13,884
630400 Postage\Freight	2,404	2,194	3,343	3,343	2,819
630500 Awards & Recognition	434	986	930	930	930
630700 Food & Provisions	1,482	1,758	1,240	1,240	1,240
631603 Other Misc. Supplies	2,312	1,172	375	375	1,225
632001 City Copy Charges	3,221	3,605	2,850	2,850	2,741
632002 Outside Printing	9,574	12,185	18,244	18,244	17,885
632300 Safety Supplies	555	-	500	500	500
632601 Repair Parts	-	-	-	-	-
632700 Miscellaneous Equipment	6,569	8,586	6,000	6,000	4,500
632800 Signs	-	-	10,000	10,000	10,000
640100 Accounting/Audit Fees	5,507	6,292	8,000	8,000	7,892
640300 Bank Service Fees	2,809	2,952	3,000	3,000	3,000
640400 Consulting Services	11,960	35	10,000	10,000	-
640800 Contractor Fees	57,659	74,749	51,080	51,080	50,000
641100 Temporary Help	10,507	21,400	5,000	5,000	5,000
641200 Advertising	12,022	14,643	42,000	42,000	42,000
641300 Utilities	76,464	79,155	78,201	78,201	77,862
641800 Equip Repairs & Maint	129	159	311	311	228
642400 Software Support	16,264	37,346	48,100	48,100	52,017
643000 Health Services	296	1,290	2,100	2,100	2,015
650100 Insurance	157,984	172,591	145,738	145,738	135,315
659900 Other Contracts/Obligation	2,016	600	350	350	350
660100 Depreciation Expense	632,835	816,671	882,507	882,507	992,326
Total Expense	\$ 1,375,712	\$ 1,807,358	\$ 1,703,963	\$ 1,703,963	\$ 1,830,038

DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000

<u>Printing</u>		<u>Software Support</u>	
Fare material	\$ 7,430	GFI maintenance agreement	\$ 14,000
Riders guides & maps	5,124	DoubleMap	34,100
Public information materials	4,331	Moodle, WebAura, Velocity	3,917
Forms	1,000		\$ 52,017
	<u>\$ 17,885</u>	<u>Advertising</u>	
<u>Contractor Fees</u>		Events	\$ 12,309
Marketing	\$ 50,000	Print	8,000
	<u>\$ 50,000</u>	Broadcast	8,000
		Bus driver ads	1,500
		Rider survey	10,191
		Legal notices	2,000
			<u>\$ 42,000</u>

CITY OF APPLETON 2021 BUDGET

VALLEY TRANSIT

Vehicle Maintenance

Business Unit 58072000

PROGRAM MISSION

We will provide safe, reliable, and environmentally-friendly service by maintaining our vehicle fleet to minimize service delays due to breakdowns and sustain a quality fleet that benefits our bus drivers, passengers and the general public.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #3: "Recognize and grow everyone's talents"; #4: "Continually assess trends affecting the community and proactively respond"; #6: "Create opportunities and learn from successes and failures"; and #7: "Communicate our successes through stories and testimonials."

Objectives:

- To maintain the vehicle fleet in a manner that will ensure that all service requirements are met
- To maintain the vehicle fleet in a manner that minimizes the number of road calls that require a replacement bus or cause a trip to be significantly delayed or missed
- To maintain the vehicle fleet in a manner that ensures that there are no vehicle accidents due to mechanical failure

Major changes in Revenue, Expenditures, or Programs:

The reduction in the vehicle maintenance program can be attributed to procurement of new buses for the last three years which do not require as much maintenance as the older fleet. Maintaining the older fleet still will be necessary until the buses are replaced.

Capital projects for 2021 include replacing a staff vehicle (\$50,000) and replacing all of the Valley Transit bus stop signs (\$50,000). The staff vehicle is used to transport drivers to and from the transit center and to ferry passengers to destinations when transfers are missed due to a Valley Transit problem or weather issues. The vehicle is also used by the operations supervisors to respond to accidents, manage detours, perform ride checks and travel between the Administration building and the Transit Center. Bus stop signs will be updated with Valley Transit's new logo and route information. Capital funding has been budgeted to cover 80% of the cost of the projects, with the remaining 20% to be funded from the depreciation reserve.

The amended 2020 budget and the proposed 2021 budget include the purchase of five new replacement buses each year for the fixed route operation using 100% funding from the Volkswagen Transit Capital Grant. 20% of the total will be paid back over a 10-year period through a reduction in State shared revenue reimbursement. Valley Transit will reimburse the General Fund.

PERFORMANCE INDICATORS

	Actual 2018	Actual 2019	Target 2020	Projected 2020	Target 2021
Customer Benefits/Impacts					
Safe, reliable service					
Miles between road calls	18,404	32,361	20,000	45,000	45,000
Strategic Outcomes					
Vehicles that meet service obligations					
Avg. vehicle age for active fleet - years	11.39	8.13	8.96	6.47	5.50
Avg. vehicle mileage for active fleet	346,528	341,274	225,000	319,865	280,000
Maintenance cost/mile	\$1.09	\$1.03	\$1.07	\$1.55	\$1.12
Spare ratio	32%	32%	22%	32%	22%
Inventory turnover *	0.75	0.73	1.00	0.72	1.00
Work Process Outputs					
Preventive maintenance					
# vehicles maintained	30	32	33	32	30
Miles operated	941,888	938,471	938,611	935,548	935,000
# inspections completed	170	170	170	170	170
Clean buses					
# exterior cleanings	5,376	5,380	5,355	5,400	5,400
# interior cleanings	5,376	5,380	5,355	8,000	8,000
* Excluding fluids					

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

Vehicle Maintenance

Business Unit 58072000

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
Revenues					
503000 Damage to City Property	\$ 4,536	\$ 1,502	\$ -	\$ -	\$ -
	<u>\$ 4,536</u>	<u>\$ 1,502</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenses					
610100 Regular Salaries	\$ 358,724	\$ 363,729	\$ 366,563	\$ 366,563	\$ 373,315
610500 Overtime Wages	14,409	18,470	7,409	7,409	7,428
615000 Fringes	129,462	122,286	135,048	135,048	131,076
620100 Training/Conferences	5,341	6,400	5,000	5,000	5,000
630901 Shop Supplies	48,553	47,025	42,450	42,450	43,450
630902 Tools & Instruments	5,976	6,439	10,000	10,000	10,000
631603 Other Misc. Supplies	-	780	-	-	400
632101 Uniforms	-	900	220	220	220
632200 Gas Purchases	2,698	2,200	5,000	5,000	5,000
632601 Repair Parts	334,301	227,591	178,000	178,000	139,000
632700 Miscellaneous Equipment	2,590	3,498	12,700	12,700	12,700
641700 Vehicle Repairs & Maint	33,834	7,562	14,950	14,950	10,050
641800 Equip Repairs & Maint	21,516	39,236	12,850	26,166	13,375
642400 Software Support	1,820	13,178	2,200	2,200	4,200
642501 CEA Operations/Maint.	-	-	2,000	2,000	2,000
643000 Health Services	885	1,092	525	525	725
645100 Laundry Services	1,576	1,798	1,591	1,591	2,000
650100 Insurance	5,688	8,535	15,803	15,803	25,349
659900 Other Contracts/Obligation	-	119	-	-	-
680401 Machinery & Equipment	7,625	38,485	75,000	213,929	50,000
680403 Vehicles	-	13,045	40,000	2,451,340	2,550,000
	<u>\$ 974,998</u>	<u>\$ 922,368</u>	<u>\$ 927,309</u>	<u>\$ 3,490,894</u>	<u>\$ 3,385,288</u>

DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000

Shop Supplies

Janitorial supplies	\$ 12,450
Liquid gases	4,000
Shop supplies (grease,tools)	27,000
	<u>\$ 43,450</u>

Vehicle & Equipment Parts

Misc parts (doors, windows, etc.)	\$ 15,000
Brake system parts	25,000
Electrical system parts	8,000
Wheelchair ramp parts	4,000
Heating/cooling system parts	20,000
Transmission parts	20,000
Engine parts	20,000
Engine rebuilds	-
PM's and oil changes	27,000
	<u>\$ 139,000</u>

Machinery & Equipment

Bus stop signs - replacement	50,000
	<u>\$ 50,000</u>

Vehicles

Buses (5)	2,500,000
Operations staff vehicle - replacement	\$ 50,000
	<u>\$ 2,550,000</u>

CITY OF APPLETON 2021 BUDGET VALLEY TRANSIT

Facilities Maintenance

Business Unit 58073000

PROGRAM MISSION

We will provide a clean and safe working environment by purchasing, cleaning, maintaining and repairing the Operations and Maintenance facility, the Transit Center and the passenger shelters located throughout the Fox Cities that benefits our passengers, employees, and the general public.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services"; #4: "Continually assess trends affecting the community and proactively respond"; and #6: "Create opportunities and learn from successes and failures".

Objectives:

- To provide clean, safe shelter for passengers waiting to board the bus
- To provide a clean, safe working environment for employees
- To maintain facilities that enhance the beauty of the community

Major changes in Revenue, Expenditures, or Programs:

The Administration/Maintenance building Capital project for 2021 facilities includes evaluating the architect and engineering project that will be completed in 2020 and beginning the recommendation needed for a remodel of the operations and maintenance facility. This facility was built in 1983 and is in need of significant repair and remodeling. Capital funding has been budgeted in 2020 to cover 80% of the cost with the remaining 20% funded from the depreciation reserve. Funds will be carried forward to 2021.

PERFORMANCE INDICATORS

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Target 2020</u>	<u>Projected 2020</u>	<u>Target 2021</u>
Customer Benefits/Impacts					
Clean, safe protection from the elements					
# claims related to facilities	0	0	0	0	0
Clean, safe working environment for employees					
# workplace injuries	0	0	0	0	0
Strategic Outcomes					
Buildings that enhance beauty of community					
# customer complaints	0	0	0	0	0
Work Process Outputs					
Facilities maintained					
# major facilities	2	2	2	2	2
# minor facilities	41	41	41	41	41
Maintenance schedule					
# cleanings major facilities	565	565	565	565	565
# inspections	12	12	12	12	12

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

Facilities Maintenance

Business Unit 58073000

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
Revenues					
501500 Rental of City Property	\$ 6,317	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
	<u>\$ 6,317</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
Expenses					
630600 Building Maint./Janitorial	\$ (213)	\$ -	\$ -	\$ -	\$ -
630899 Other Landscape Supplies	(15,551)	546	3,000	3,000	3,000
632508 Ice Control Materials	1,034	7,240	-	-	-
632700 Miscellaneous Equipment	-	-	1,000	1,000	1,000
640700 Waste/Recycling Pickup	3,742	2,746	4,600	4,600	4,600
641600 Build Repairs & Maint	12,728	1,895	-	-	-
642000 Facilities Charges	126,498	107,319	119,152	119,152	124,258
642001 FMD Materials Charges	(5,799)	-	-	-	-
644000 Snow Removal Services	24,399	30,103	23,320	23,320	22,841
645100 Laundry Services	4,878	7,173	7,280	7,280	8,000
645400 Grounds Repair & Maint	1,416	7,736	-	-	-
650100 Insurance	-	-	15,090	15,090	14,590
659900 Other Contracts/Obligation	11,493	6,638	10,290	10,290	-
680300 Buildings	22,839	17,545	350,000	357,483	-
680402 Furniture & Fixtures	-	-	-	25,000	-
	<u>\$ 187,464</u>	<u>\$ 188,941</u>	<u>\$ 533,732</u>	<u>\$ 566,215</u>	<u>\$ 178,289</u>

DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000

None

CITY OF APPLETON 2021 BUDGET

VALLEY TRANSIT

Operations

Business Unit 58074000

PROGRAM MISSION

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement"; #3: "Recognize and grow everyone's talents"; #4: "Continually assess trends affecting the community and proactively respond"; #6: "Create opportunities and learn from successes and failures"; and #7: "Communicate our successes through stories and testimonials."

Objectives:

Excellence in customer service is a central value of Valley Transit, so the organization will continuously monitor and exceed customer expectations:

To have transit services in the Fox Cities direct, on-time and easy to use

To have the transportation infrastructure in the Fox Cities improve communities and offer seamless connections for all people traveling to, from, or within the region

To have transit needs in the Fox Cities met efficiently and in a manner that is consistent with our mission

Major changes in Revenue, Expenditures, or Programs:

Overtime expense has been relatively high in recent years due to the need to cover drivers' shifts for vacant positions caused by retirements and by absences due to illness and FMLA leave. Valley Transit's table of organization allows hiring of additional drivers with various scheduling options to control overtime expense.

During 2018, Valley Transit installed new bus tracking software (DoubleMap) which has provided more accurate data to record on-time performance. The previous software was outdated and no longer provided reliable on-time performance data. The national target for on-time performance is 90%.

PERFORMANCE INDICATORS

	Actual 2018	Actual 2019	Target 2020	Projected 2020	Target 2021
Client Benefits/Impacts					
Safe, reliable, convenient service					
Accidents per 100,000 mi	1.90	1.00	0.00	1.00	0.00
On-time performance percentage	88.0%	92.0%	90.0%	95.0%	95.0%
# customer complaints as a percentage of trips provided	0.01%	0.01%	0.01%	0.01%	0.01%
Strategic Outcomes					
Cost effective service delivery					
Expense per passenger trip	\$ 6.29	\$ 6.86	\$ 6.83	\$ 11.56	\$ 7.02
Efficient service delivery					
Passengers per revenue hour	16.5	15.9	16.6	10.6	16.6
Passengers per revenue mile	1.09	1.05	1.10	0.67	1.10
Farebox recovery	13.0%	12.2%	13.8%	7.0%	12.6%
Work Process Outputs					
Service Provided					
Hours of service	59,512	59,243	60,111	60,111	6,011
Miles of service	900,996	897,834	910,802	910,802	910,802
Trips taken	984,076	944,492	1,000,000	613,920	1,000,000

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

Operations

Business Unit 58074000

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
Revenues					
487500 Farebox Revenue	\$ 760,654	\$ 746,749	\$ 904,375	\$ 904,375	\$ 820,000
487600 Special Transit Revenues	41,306	43,991	38,843	38,843	38,843
508500 Cash Short or Over	131	201	-	-	-
	<u>\$ 802,091</u>	<u>\$ 790,941</u>	<u>\$ 943,218</u>	<u>\$ 943,218</u>	<u>\$ 858,843</u>
Expenses					
610100 Regular Salaries	\$ 1,995,654	\$ 1,942,834	\$ 2,331,703	\$ 2,443,703	\$ 2,386,348
610500 Overtime Wages	294,182	322,193	65,470	65,470	65,480
615000 Fringes	835,002	759,058	972,916	1,016,916	1,003,425
620100 Training/Conferences	-	210	-	-	-
630300 Memberships & Licenses	1,588	1,691	-	-	-
631303 Other Misc. Supplies	-	-	-	244,000	-
632002 Outside Printing	568	-	-	-	-
632101 Uniforms	6,615	3,869	9,000	9,000	9,000
632200 Gas Purchases	422,149	397,530	577,500	577,500	567,500
632602 Tires	31,895	29,069	41,500	41,500	41,500
632603 Lubricants	16,167	18,692	25,000	25,000	25,000
632700 Miscellaneous Equipment	17,215	3,070	6,900	6,900	6,900
632800 Signs	5,195	18,781	2,000	2,000	2,000
640800 Contractor Fees	13,635	42,253	45,000	45,000	45,000
641800 Equip Repairs & Maint	-	807	-	-	-
643000 Health Services	7,635	12,230	6,460	6,460	6,460
645100 Laundry Services	57	-	-	-	-
650100 Insurance	-	-	46,712	46,712	46,587
659900 Other Contracts/Obligation	-	7,702	600	100,600	600
	<u>\$ 3,647,557</u>	<u>\$ 3,559,989</u>	<u>\$ 4,130,761</u>	<u>\$ 4,630,761</u>	<u>\$ 4,205,800</u>

DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000

Gas Purchases *

Non-diesel fuel 11,000 gal. @ \$2.50/gal	\$ 27,500
Diesel fuel 180,000 gal. @ \$3.00/gal	540,000
	<u>\$ 567,500</u>

Vehicle & Equipment Parts

Tire leasing program	32,000
Staff vehicle tires	9,500
	<u>\$ 41,500</u>

Contractor Fees

Transit Center security	<u>\$ 45,000</u>
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* Valley Transit does not pay federal or State fuel taxes and attains bulk purchasing rates. Budgeted fuel cost shown here is based on DOT allowable rates.

CITY OF APPLETON 2021 BUDGET

VALLEY TRANSIT

ADA Paratransit

Business Unit 58075000

PROGRAM MISSION

We will provide specialized curb-to-curb advance reservation demand response transportation for people with disabilities who are unable to use the fixed route bus system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement"; #4: "Continually assess trends affecting the community and proactively respond"; #6: "Create opportunities and learn from successes and failures"; and #7: "Communicate our successes through stories and testimonials".

Objectives:

- To comply with the requirements of the Americans with Disabilities Act (ADA)
- To provide safe, reliable, convenient, and friendly specialized transportation
- To meet the needs of the transit dependent population, including outreach efforts to agencies and companies that provide services to seniors and people with disabilities

Major changes in Revenue, Expenditures, or Programs:

ADA ridership increased approximately 11% during 2018 and 2019. During 2020, a national pandemic kept riders home and using the system for essential trips only. A new contract with the service provider began July 1, 2019. While Valley Transit will see a reduction in the contractor fees expense in 2020 due to the COVID-19 pandemic, typical annual ridership and expense is being budgeted for 2021.

The increase in payroll expense beginning in 2019 in this program is due to an increased allocation of the Paratransit Coordinator position and an allocation of the Mobility Manager and Travel Trainer positions to this business unit. As fixed route management positions are fully staffed, the Paratransit Coordinator is able to spend more time providing oversight of ADA contracts and to conduct ADA passenger certifications.

PERFORMANCE INDICATORS

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Target 2020</u>	<u>Projected 2020</u>	<u>Target 2021</u>
Client Benefits/Impacts					
Safe, reliable, convenient mobility					
% on-time performance	98.0%	38.0%	98.0%	98.0%	98.0%
# customer complaints as a percentage of trips provided	0.07%	0.07%	0.05%	0.08%	0.05%
Strategic Outcomes					
Cost effective service delivery					
Cost per trip	\$ 18.56	\$ 19.38	\$ 19.99	\$ 19.09	\$ 22.18
Cost per mile	\$ 3.80	\$ 3.70	\$ 4.15	\$ 3.64	\$ 4.23
Trips per hour	4.0	3.6	4.0	3.6	3.6
Work Process Outputs					
Service Provided					
Hours of service/yr	26,176	29,797	28,771	21,861	32,128
Miles of service/yr	512,723	558,877	553,292	410,026	602,594
Trips taken/yr	105,061	106,657	115,000	78,250	115,000

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

ADA Paratransit

Business Unit 58075000

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
Revenues					
423000 Misc Local Govt Aids	\$ 452,068	\$ 636,902	\$ 665,161	\$ 665,161	\$ 737,624
487500 Farebox Revenue	503,646	464,686	460,000	460,000	460,000
	<u>\$ 955,714</u>	<u>\$ 1,101,588</u>	<u>\$ 1,125,161</u>	<u>\$ 1,125,161</u>	<u>\$ 1,197,624</u>
Expenses					
610100 Regular Salaries	\$ 72,850	\$ 101,816	\$ 103,385	\$ 103,385	\$ 112,966
615000 Fringes	30,252	41,594	49,384	49,384	43,366
620100 Training/Conferences	2,625	2,204	4,453	4,453	4,761
630100 Office Supplies	911	1,055	1,113	1,113	1,286
630200 Subscriptions	-	-	349	349	-
630300 Memberships & Licenses	1,425	2,555	4,057	4,057	4,338
630400 Postage\Freight	737	561	957	957	881
630899 Other Landscape Supplies	213	139	-	-	-
631603 Other Misc. Supplies	110	15	375	375	375
632001 City Copy Charges	987	921	816	816	859
632002 Outside Printing	4,614	7,267	5,226	5,226	5,585
632200 Gas Purchases	826	562	-	-	-
640100 Accounting/Audit Fees	1,687	1,608	2,500	2,500	2,038
640800 Contractor Fees	1,759,163	1,830,413	2,052,750	2,052,750	2,052,750
641100 Temporary Help	3,218	5,468	-	-	-
641200 Advertising	5,520	4,240	8,309	8,309	8,309
641300 Utilities	21,333	26,975	27,675	27,675	29,270
641800 Equip Repairs & Maint	39	40	89	89	71
642000 Facilities Charges	16,458	13,407	18,245	18,245	18,245
642400 Software Support	20,736	16,021	7,500	7,500	7,500
643000 Health Services	-	-	115	115	-
644000 Snow Removal Services	5,799	7,691	6,680	6,680	7,142
645400 Grounds Repair & Maint	332	1,977	-	-	-
650100 Insurance	-	-	4,681	4,681	949
680401 Machinery & Equipment	-	22	-	47,018	-
	<u>\$ 1,949,835</u>	<u>\$ 2,066,551</u>	<u>\$ 2,298,659</u>	<u>\$ 2,345,677</u>	<u>\$ 2,300,691</u>

DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000

Contractor Fees

Purchased transportation:
Valley Transit II - Disabled,
115,000 trips

\$ 2,052,750

CITY OF APPLETON 2021 BUDGET

VALLEY TRANSIT

Ancillary Paratransit

Business Unit 58076000

PROGRAM MISSION

We will coordinate a broad range of contracted specialized services that maximizes transportation funding and benefits older adults, people with disabilities and participating local governments.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement"; #4: "Continually assess trends affecting the community and proactively respond"; #6: "Create opportunities and learn from successes and failures"; and #7: "Communicate our successes through stories and testimonials."

Objectives:

- To provide a transportation alternative to older adults for whom fixed route bus service is difficult
- To provide employment transportation and limited Sunday service to people with disabilities
- To coordinate transportation services to maximize the effectiveness of each local dollar spent
- To provide employment transportation for 2nd and 3rd shift workers and those who need to travel to jobs outside the fixed route service area

Major changes in Revenue, Expenditures, or Programs:

The local share of all ancillary paratransit services other than the Connector and Trolley is paid by the three counties in which Valley Transit operates (Outagamie, Winnebago and Calumet), the cities of Neenah and Menasha, the Village of Fox Crossing, and the Family Care providers. The organizations that are paying for the local share determine what the fare and operating rules will be for each of the services. The local share for the Connector is currently being paid for by donations from and through the Fox Cities United Way and by support from the local municipalities that participate in the fixed route system. The local share for the Trolley is partially paid for by a donation from Appleton Downtown, Inc., an organization funded by local businesses located on and around College Avenue in downtown Appleton.

The 2021 Budget continues to show an expense in Other Contracts/Obligations and a revenue in Federal Grant revenue for administration of the FTA Section 5310 grant funds. The Section 5310 program is a discretionary program designed to improve transportation for seniors and customers with disabilities. Valley Transit is the direct recipient of the funds and uses 45% of the total to support Valley Transit's services. The remaining 55% is awarded to a non-profit organization(s) through an application process conducted in partnership with East Central Wisconsin Regional Planning Commission.

This budget includes \$250,000 in contractor fees for the 1st year of a commuter service for the Appleton to Oshkosh corridor. The project has been in discussion for several years and is anticipated to receive a State operating grant of \$107,067. The balance of the funding will be from customary State and federal operating grants.

PERFORMANCE INDICATORS

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Target 2020</u>	<u>Projected 2020</u>	<u>Target 2021</u>
Client Benefits/Impacts					
Safe, reliable, convenient mobility					
Trips taken/yr	76,830	66,066	73,680	33,033	73,680
Strategic Outcomes					
Cost effective Service Delivery					
Cost per trip	\$ 21.47	\$ 24.59	\$ 24.17	\$ 35.04	\$ 24.15
Efficient Service Delivery					
Trips per hour	3.6	3.2	3.3	3.2	3.2
Work Process Outputs					
Service provided					
Hours of service/yr	21,093	20,739	21,395	10,370	23,129
Miles of service/yr	465,301	443,488	464,860	221,744	494,599

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

Ancillary Paratransit

Business Unit 58076000

PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2018	2019	Adopted 2020	Amended 2020	2021
Revenues					
421000 Federal Grants	\$ 83,621	\$ 63,395	\$ 89,750	\$ 89,750	\$ 89,750
422400 Miscellaneous State Aids	-	-	-	-	107,067
423000 Misc Local Govt Aids	534,214	524,037	593,769	593,769	652,735
487500 Farebox Revenue	227,472	229,779	245,830	245,830	242,530
502000 Donations & Memorials	63,808	63,985	62,317	62,317	62,308
592100 Transfer In - General Fund	14,599	12,305	15,812	15,812	15,749
	<u>\$ 923,714</u>	<u>\$ 893,501</u>	<u>\$ 1,007,478</u>	<u>\$ 1,007,478</u>	<u>\$ 1,170,139</u>
Expenses					
632002 Outside Printing	\$ 118	\$ -	\$ -	\$ -	\$ -
640800 Contractor Fees	1,565,840	1,560,994	1,690,763	1,690,763	1,939,611
659900 Other Contracts/Obligation	83,621	63,395	89,750	89,750	89,750
	<u>\$ 1,649,579</u>	<u>\$ 1,624,389</u>	<u>\$ 1,780,513</u>	<u>\$ 1,780,513</u>	<u>\$ 2,029,361</u>

DETAILED SUMMARY OF 2021 PROPOSED EXPENDITURES > \$15,000

Contractor Fees

Purchased transportation:

Valley Transit II - elderly purchased transportation - optional	\$ 80,330
Specialized employment transportation - VP	564,054
Outagamie County - demand response - rural	272,303
Outagamie County - children & family transportation	11,900
Village of Fox Crossing - Dial-a-Ride	28,000
Neenah - Dial-A-Ride	112,000
Heritage	10,920
Calumet County - rural service	26,100
Connector late evening service	412,000
Connector service beyond current fixed route service boundaries	141,625
Trolley service - downtown	30,379
Pilot - commuter service, Appleton to Oshkosh corridor	250,000
	<u>\$ 1,939,611</u>

Other Contracts/Obligations

FTA Section 5310 sub-recipient	<u>\$ 89,750</u>
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**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>YTD ACTUAL</u>	2020 <u>ORIG BUD</u>	2020 <u>REVISED BUD</u>	2021 <u>BUDGET</u>
Program Revenues						
421000 Federal Grants	3,406,383	6,200,842	1,876,914	3,388,748	4,045,952	3,185,855
422400 Miscellaneous State Aids	2,686,456	2,821,197	820,372	2,926,385	2,926,385	5,628,972
423000 Miscellaneous Local Govt Aids	1,449,747	1,611,992	1,495,632	1,750,335	1,750,335	1,881,788
471000 Interest on Investments	42,600	83,004	70,749	12,500	12,500	12,500
487500 Farebox Revenue	1,491,771	1,441,214	545,809	1,610,205	1,610,205	1,522,530
487600 Special Transit Revenues	41,306	43,991	25,939	38,843	38,843	38,843
487700 Advertising/Promotional Fees	77,824	69,325	33,815	65,000	65,000	65,000
500100 Fees & Commissions	10,215	18,628	4,007	8,000	8,000	8,000
500400 Sale of City Property	918	6,627	-	-	-	-
500600 Gain (Loss) on Asset Disposal	(164,247)	-	-	-	-	-
501000 Miscellaneous Revenue	45	1	-	-	-	-
501500 Rental of City Property	6,317	6,000	3,500	6,000	6,000	6,000
502000 Donations & Memorials	63,808	63,995	34,624	62,317	62,317	62,308
503000 Damage to City Property	4,536	1,502	10,928	-	-	-
503500 Other Reimbursements	6,337	25,540	4,736	-	-	-
508500 Cash Short or Over	131	201	23	-	-	-
592100 Transfer In - General Fund	674,022	640,199	1,066,336	707,389	707,389	707,359
TOTAL PROGRAM REVENUES	9,798,169	13,034,258	5,993,384	10,575,722	11,232,926	13,119,155
Personnel						
610100 Regular Salaries	2,103,177	2,190,209	1,535,357	2,862,014	2,974,014	3,162,117
610200 Labor Pool Allocations	155,532	116,850	50,282	194,455	194,455	-
610500 Overtime Wages	308,591	347,021	91,462	72,879	72,879	72,908
610900 Incentive Pay	3,580	(1,130)	-	1,335	1,335	1,335
611000 Other Compensation	1,950	1,908	924	-	-	-
611400 Sick Pay	113,728	66,305	17,926	-	-	-
611500 Vacation Pay	168,197	195,895	114,719	-	-	-
611600 Holiday Pay	90,627	51,565	7,367	-	-	-
615000 Fringes	1,051,819	979,939	664,608	1,246,877	1,290,877	1,263,800
615500 Unemployment Compensation	6,774	3,928	8,769	-	-	-
617000 Pension Expense	64,218	243,978	-	-	-	-
617100 OPEB Expense	4,436	(4,262)	-	-	-	-
TOTAL PERSONNEL	4,072,629	4,192,206	2,491,414	4,377,560	4,533,560	4,500,160
Training~Travel						
620100 Training/Conferences	16,536	17,440	9,378	25,000	25,000	25,000
620400 Tuition Reimbursement	-	606	2,150	-	-	2,200
620500 Employee Recruitment	3,460	4,772	2,658	4,200	4,200	4,200
620600 Parking Permits	65	15	-	-	-	-
TOTAL TRAINING / TRAVEL	20,061	22,833	14,186	29,200	29,200	31,400
Supplies						
630100 Office Supplies	3,884	5,183	1,921	5,000	5,000	5,400
630200 Subscriptions	895	615	2,015	964	964	3,800
630300 Memberships & Licenses	7,667	14,247	12,456	18,220	18,220	18,222
630400 Postage\Freight	3,141	2,755	1,099	4,300	4,300	3,700
630500 Awards & Recognition	434	986	108	930	930	930
630600 Building Maint./Janitorial	(213)	-	-	-	-	-
630700 Food & Provisions	1,482	1,758	1,191	1,240	1,240	1,240
630899 Other Landscape Supplies	(15,338)	685	916	3,000	3,000	3,000
630901 Shop Supplies	48,553	47,025	28,224	40,450	40,450	43,450
630902 Tools & Instruments	5,976	6,439	2,118	12,000	12,000	10,000
631603 Other Misc. Supplies	2,422	1,967	6,155	750	244,750	2,000
632001 City Copy Charges	4,208	4,526	2,331	3,666	3,666	3,600
632002 Outside Printing	14,874	19,452	16,465	23,470	23,470	23,470
632101 Uniforms	6,615	4,770	7,751	9,220	9,220	9,220
632200 Gas Purchases	425,673	400,292	170,836	582,500	582,500	572,500
632300 Safety Supplies	555	-	100,347	500	500	500
632508 Ice Control Materials	1,034	7,240	1,134	-	-	-
632601 Repair Parts	334,301	227,591	110,632	178,000	178,000	139,000
632602 Tires	31,895	29,069	48,075	41,500	41,500	41,500
632603 Lubricants	16,167	18,692	3,651	25,000	25,000	25,000
632700 Miscellaneous Equipment	26,374	15,154	15,641	26,600	26,600	25,100
632800 Signs	5,195	18,780	2,895	12,000	12,000	12,000
TOTAL SUPPLIES	925,794	827,226	535,961	989,310	1,233,310	943,632
Purchased Services						
640100 Accounting/Audit Fees	7,194	7,900	8,200	10,500	10,500	9,930

**CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT**

	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>YTD ACTUAL</u>	2020 <u>ORIG BUD</u>	2020 <u>REVISED BUD</u>	2021 <u>BUDGET</u>
640300 Bank Service Fees	2,809	2,952	1,580	3,000	3,000	3,000
640400 Consulting Services	11,960	35	4,404	10,000	10,000	-
640700 Solid Waste/Recycling Pickup	3,742	2,746	2,052	4,600	4,600	4,600
640800 Contractor Fees	3,396,297	3,508,410	1,420,631	3,839,593	3,839,593	4,087,361
641100 Temporary Help	13,725	26,868	-	5,000	5,000	5,000
641200 Advertising	17,542	18,883	10,056	50,309	50,309	50,309
641301 Electric	48,635	50,239	36,036	50,225	50,225	51,481
641302 Gas	17,206	17,250	11,206	17,500	17,500	17,500
641303 Water	7,498	7,805	4,826	7,850	7,850	7,850
641304 Sewer	2,787	2,925	1,871	3,200	3,200	3,200
641306 Stormwater	9,163	10,364	5,944	9,401	9,401	9,401
641307 Telephone	5,681	6,989	3,372	5,600	5,600	5,600
641308 Cellular Phones	6,827	10,557	5,475	12,100	12,100	12,100
641600 Build Repairs & Maint	12,728	1,895	3,519	-	-	-
641700 Vehicle Repairs & Maint	33,834	7,562	12,966	14,950	14,950	10,050
641800 Equip Repairs & Maint	21,684	40,242	18,883	13,250	26,566	13,674
642000 Facilities Charges	137,157	120,726	71,764	137,397	137,397	142,503
642400 Software Support	38,820	66,545	17,507	57,800	57,800	63,717
642501 CEA Operations/Maint.	-	-	-	2,000	2,000	2,000
643000 Health Services	8,815	14,612	4,878	9,200	9,200	9,200
644000 Snow Removal Services	30,198	37,794	10,057	30,000	30,000	29,983
645100 Laundry Services	6,511	8,970	6,026	8,871	8,871	10,000
645400 Grounds Repair & Maintenance	1,748	9,713	1,677	-	-	-
650100 Insurance	163,672	181,126	127,762	228,024	228,024	222,790
659900 Other Contracts/Obligation	97,130	78,454	29,047	100,990	200,990	90,700
TOTAL PURCHASED SVCS	<u>4,103,363</u>	<u>4,241,562</u>	<u>1,819,739</u>	<u>4,631,360</u>	<u>4,744,676</u>	<u>4,861,949</u>
Miscellaneous Expense						
660100 Depreciation Expense	<u>632,835</u>	<u>816,671</u>	<u>575,880</u>	<u>882,507</u>	<u>882,507</u>	<u>992,326</u>
TOTAL MISCELLANEOUS EXP	<u>632,835</u>	<u>816,671</u>	<u>575,880</u>	<u>882,507</u>	<u>882,507</u>	<u>992,326</u>
Capital Outlay						
680300 Buildings	22,838	17,546	27,759	350,000	357,483	-
680401 Machinery & Equipment	7,625	38,507	125,413	75,000	260,947	-
680402 Furniture & Fixtures	-	-	-	-	25,000	50,000
680403 Vehicles	-	13,045	4,926,868	40,000	2,451,340	2,550,000
TOTAL CAPITAL OUTLAY	<u>30,463</u>	<u>69,098</u>	<u>5,080,040</u>	<u>465,000</u>	<u>3,094,770</u>	<u>2,600,000</u>
TOTAL EXPENSE	<u>9,785,145</u>	<u>10,169,596</u>	<u>10,517,220</u>	<u>11,374,937</u>	<u>14,518,023</u>	<u>13,929,467</u>

CITY OF APPLETON 2021 BUDGET
VALLEY TRANSIT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Revenues					
Charges for Services	\$ 1,533,078	\$ 1,485,205	\$ 1,722,048	\$ 1,722,048	\$ 1,634,373
Miscellaneous	106,323	127,834	68,317	68,317	68,308
Total Revenues	<u>1,639,401</u>	<u>1,613,039</u>	<u>1,790,365</u>	<u>1,790,365</u>	<u>1,702,681</u>
Expenses					
Operating Expenses	9,152,309	9,352,928	10,027,430	10,027,430	10,337,141
Depreciation	632,834	816,670	882,507	882,507	992,326
Total Expenses	<u>9,785,143</u>	<u>10,169,598</u>	<u>10,909,937</u>	<u>10,909,937</u>	<u>11,329,467</u>
Revenues over (under) Expenses	(8,145,742)	(8,556,559)	(9,119,572)	(9,119,572)	(9,626,786)
Non-Operating Revenues (Expenses)					
Investment Income	42,600	83,005	12,500	12,500	12,500
Gain (Loss) on Sale of Capital Assets	(164,247)	-	-	-	-
Operating Subsidies	7,041,102	7,162,224	7,693,468	7,693,468	8,116,615
Total Non-Operating	<u>6,919,455</u>	<u>7,245,229</u>	<u>7,705,968</u>	<u>7,705,968</u>	<u>8,129,115</u>
Income (Loss) Before Contributions and Transfers	(1,226,287)	(1,311,330)	(1,413,604)	(1,413,604)	(1,497,671)
Contributions and Transfers In (Out)					
Transfer In - General Fund	674,022	640,199	707,389	707,389	707,359
Capital Contributions	<u>565,291</u>	<u>3,535,793</u>	<u>372,000</u>	<u>2,516,401</u>	<u>2,580,000</u>
Change in Net Assets	13,026	2,864,662	(334,215)	1,810,186	1,789,688
Total Net Assets - Beginning	<u>5,616,070</u> *	<u>5,629,096</u>	<u>8,493,758</u>	<u>8,493,758</u>	<u>10,303,944</u>
Total Net Assets - Ending	<u>\$ 5,629,096</u>	<u>\$ 8,493,758</u>	<u>\$ 8,159,543</u>	<u>\$ 10,303,944</u>	<u>\$ 12,093,632</u>

* as restated

SCHEDULE OF CASH FLOWS

Working Cash - Beginning	\$ 549,638	\$ 725,930
+ Change in Net Assets	1,810,186	1,789,688
+ Depreciation	882,507	992,326
- Fixed Assets	(2,556,848)	(2,600,000)
+ F/A Funded by Restricted Cash	40,447	20,000
Working Cash - End of Year	<u>\$ 725,930</u>	<u>\$ 927,944</u>