



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, November 5, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-1330](#) Common Council Meeting Minutes of October 15, 2025

Attachments: [CC Minutes 10-15-25.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[25-1344](#) Proclamations:
- Lung Cancer Awareness Month
- Youth HOPE Month
- Appleton DECA Week
- Native American Heritage Month
- Family Caregivers Month

Attachments: [Lung Cancer Awareness Month.pdf](#)

[Youth HOPE Month.pdf](#)

[Appleton DECA Week.pdf](#)

[Native American Heritage Month.pdf](#)

[Family Caregivers Month.pdf](#)

[25-1346](#) Bicycle and Pedestrian Advisory Committee Appointments

Attachments: [BPAC Appointments.pdf](#)

[25-1343](#) Appleton Redevelopment Authority Reappointment

Attachments: [ARA Reappointment.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-1312](#) Approve 3rd Revision to State/Municipal Agreement (SMA) for the design and construction of Lawe Street from College Avenue to Wisconsin Avenue.

Attachments: [Lawe Street Reconst SMA College Ave to Wisconsin Ave.pdf](#)

Legislative History

10/20/25	Municipal Services Committee	recommended for approval
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[25-1313](#) Approve Long Term Temporary Occupancy Permit for 318 W College Avenue through November 19, 2025.

Attachments: [LTT Occupancy Permit 318 W College.pdf](#)

Legislative History

10/20/25	Municipal Services Committee	recommended for approval
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[25-1314](#) Approve Contract Amendment #2 for Thrivent Complete Streets Plan Review and Design Support contract with Alta Planning + Design by an increase of \$9,990 for a total contact amount not to exceed \$55,090.

Attachments: [Alta Thrivent Complete Streets Amendment#2.pdf](#)

Legislative History

10/20/25	Municipal Services Committee	recommended for approval
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[25-1315](#) Approve relocation order for right-of-way acquisition at the southeast corner of Richmond Street and Ridgeview Lane for the construction of traffic signals.

Attachments: [Ridgeview Relocation Order ROW.pdf.pdf](#)

Legislative History

10/20/25	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE[25-1231](#)

Taxicab Company License Renewal Application for Evergreen Campsites & Resort, Owner, Jim Button, W5449 Archer Lane, Wild Rose WI 54984, contingent upon approval from the Human Resources department.

Attachments: [Evergreen Campsites and Resort 25 Renewal Application.pdf](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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[25-1285](#)

Taxicab Company License Renewal Application for L&M Carriage Service, Owner, Mike Gildernick, 3140 Mid Valley Rd., De Pere, WI 54115, contingent upon approval from the Police, Human Resources and Inspections departments.

Attachments: [L&M Carriage Service 25 Renewal Application.pdf](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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[25-1296](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Appleton Parlour Collective LLC, Chelsie Towns, Agent, located at 501 N Richmond St, contingent upon approval from the Inspections and Public Works departments

Attachments: [Appleton Parlour Collective LLC.Alcohol.Class B Beer Reserve Liquor.9.24.25.F](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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[25-1297](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Brindlewood Enterprises LLC d/b/a West Edison Rivery, Benjamin Ament, Agent, located at 101 W Edison Ave Ste 180, contingent upon approval from the Inspections department

Attachments: [West Edison Rivery.Brindlewood Enterprises LLC.Alcohol Class B Beer Reserv](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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[25-1298](#)

Class "A" Beer and "Class A" Liquor License Change of Agent for FKG Oil Company d/b/a Appleton Motomart #4403, Jared Mitchell, New Agent, located at 3400 E Calumet St, contingent upon approval from the Police department

Attachments: [Appleton Motomart 4403.Alcohol.COA.10.14.25.REDACTED.pdf](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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[25-1299](#)

Class "A" Beer and "Class A" Liquor License Change of Agent for Skogen's Foodliner Inc d/b/a Festival Foods, Ryan Pelot, New Agent, located at 1200 W Northland Ave

Attachments: [Festival Foods.Alcohol.COA.10.6.25.REDACTED.pdf](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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[25-1301](#)

Secondhand Article Dealer and Secondhand Jewelry Dealer License application for Jessie Mae USA LLC d/b/a Jessie Mae's This and That, Charles England, Applicant, located at 619 W Wisconsin Ave, contingent upon approval from the City Sealer

Attachments: [Jessie Mae's This & That.Secondhand.10.7.25.REDACTED.pdf](#)

Legislative History

10/22/25	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

[25-1239](#)

Request to approve Special Use Permit #5-25 for a shelter facility located at 404 West Lawrence Street (Tax Id #31-3-1042-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffMemo_404WLawrenceSt_SUP 5-25_For10-22-25.pdf](#)

Legislative History

10/22/25	City Plan Commission	recommended for approval
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4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[25-0979](#)

Approve Veterans Park renaming process

Attachments: [2025 Veterans Park Renaming Process Memo.pdf](#)
[City of Appleton Public Park Renaming Process for Veterans Park.pdf](#)
[Naming of Public Parklands Policy.pdf](#)

Legislative History

8/25/25	Parks and Recreation Committee	recommended for approval
	<i>Amendment to the Veterans Park renaming process to also consider ideas and concepts that don't technically fall within the Naming of Public Parklands policy. Schultz moved, seconded by Smith. Approved 4-0.</i>	
9/3/25	Common Council	approved
9/3/25	Common Council	amended
	<i>Motion to Amend by Substitution failed 6-7.</i>	
9/17/25	Common Council	referred to the Parks and Recreation Committee
9/22/25	Parks and Recreation Committee	held
	<i>Held until the 10/20/25 meeting.</i>	
10/20/25	Parks and Recreation Committee	amended
	<i>Amendment (Van Zeeland/Schultz): Under Public Announcement and Outreach include "Focus on outreach with the neighborhood in gathering their feedback." Motion passed 5-0</i>	
10/20/25	Parks and Recreation Committee	recommended for approval

[25-1235](#)

Approve J Restaurant Patio Premise to Lease Space in Vulcan Heritage Park for 2025-2030

Attachments: [2025 Supple Lease Agreement.pdf](#)
[17-1017 - Heritage Park Lease - 2026-2030 - FINAL.pdf.pdf](#)

Legislative History

10/20/25	Parks and Recreation Committee	recommended for approval
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[25-1309](#)

Adopt the Proposed Revised Miracle League Field - Rental and Fee Schedule Policy

Attachments: [Memo Miracle League Field Rental and Fee Schedule Policy.pdf](#)
[2025 Draft Miracle League Field Policy.pdf](#)
[2025 Miracle League Field Policy - FINAL.pdf](#)

Legislative History

10/20/25	Parks and Recreation Committee	recommended for approval
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[25-1331](#)

Review Park Naming Policy

Attachments: [Naming of Public Parklands Policy.pdf](#)
[Classifications Amendment Handout 10.20.25.pdf](#)
[Amendment by Substitution 10.20.25.pdf](#)

Legislative History

10/20/25 Parks and Recreation Committee recommended for approval
Amendment (VanZeeland/Schultz): to amend the Naming of Public Parklands Policy to include classifications identified in Alderperson Van Zeeland's attached handout "Classifications Amendment Handout 10.20.25". Motion passed 3-2.

Item reopened for further discussion by unanimous consent.

Amendment (Smith/Hayden): to amend by substitution as reflected in the attached document "Amendment by Substitution 10.20.25". Motion passed 3-2.

5. MINUTES OF THE FINANCE COMMITTEE[25-1323](#)

Request to award the Sustainability and Resiliency Master Planning contract to paleBLUEdot, LLC in the amount of \$98,966, with an 8.7% contingency of \$8,659, for a project total not to exceed \$107,625.

Attachments: [Appleton Sustainability Master Planning Project.pdf](#)

Legislative History

10/20/25 Finance Committee recommended for approval

[25-1324](#)

Request to award the Parks and Recreation Facility Renovation Project contract to Blue Sky Contractors, LLC in the amount of \$1,073,103, with an 8% contingency of \$85,848, for a project total not to exceed \$1,158,951 along with the following budget amendment (2/3 vote of Council required):

Facilities Capital Projects Fund

Parks & Rec Facility Renovation Project	+ \$186,000
2025 Parks Hardscapes CIP	- \$186,000

Attachments: [2025 Park and Rec Facility Renovation Project with budget transfer.pdf](#)

Legislative History

10/20/25 Finance Committee recommended for approval

[25-1326](#)

Request to adopt the Proposed Revised Park and Open Space Special Revenue Fund Policy.

Attachments: [Memo Park and Open Space Special Revenue Fund Policy.pdf](#)
[Draft Park and Open Space Fund Policy 10-10-25aka.pdf](#)
[0376 - Park and Open Space Fund Policy - 10-13-2025 - CLEAN.pdf](#)

Legislative History

10/20/25 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE[25-1201](#)

Request to approve the Third Amendment to the Development Agreement (Phase II) with Merge, LLC for a mixed-use development located on the southeast corner of W. Washington Street and N. Appleton Street (Tax Id #31-2-0272-00) in Tax Increment Financing District No. 11

Attachments: [Merge DA 3rd Amendment Memo to CDC 10-22-25.pdf](#)

[0871 - Merge - Phase 2 Dev Agrm - THIRD AMENDMENT 10-09-2025 - CLEAN](#)

Legislative History

10/22/25	Community Development Committee	recommended for approval
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[25-1242](#)

Request to approve Preliminary 2026PY Community Development Block Grant (CDBG) Core and City Department Program Funding as specified in the attached documents

Attachments: [CDC Memo Core and City Dept Prelim Allocations 10.22.25.pdf](#)

[Attachment A CDBG Core and City Dept Project Summary.pdf](#)

[Colony Oaks CDBG Application Supporting Documents Combined.pdf](#)

[Inspections CDBG 2026 Application Information Combined.pdf](#)

Legislative History

10/22/25	Community Development Committee	recommended for approval
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[25-1306](#)

Request to approve the Offer to Purchase from Consolidated Construction Co., Inc., its successors or assigns, for Lot 41 in Southpoint Commerce Park Plat No. 4 (4041 East Endeavor Drive) (Tax Id #31-9-5800-04), consisting of 4.627 acres at a purchase price of \$43,000 per acre

Attachments: [OTP Consolidated Const Lot 41 SPCP Memo to CDC 10-22-25.pdf](#)

[0364 - Consolidated - SIGNED - OTP.pdf](#)

[Southpoint Commerce Park Covenants Plat 4.pdf](#)

[SPCP Availability Updated Aug 2025.pdf](#)

Legislative History

10/22/25	Community Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE****9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH**

- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.