



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, April 26, 2022

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.

2. Roll call of membership

Aldersperson Schultz arrived at 5:03 p.m.

Present: 4 - Meltzer, Doran, Jones and Schultz

Excused: 1 - Firkus

3. Approval of minutes from previous meeting

[22-0504](#)

Approval of the April 12, 2022 Utilities Committee Meeting Minutes.

Attachments: [April 12, 2022 Utilities Committee Meeting Minutes.pdf](#)

The approval of the minutes was done following the two Action Items.

Doran moved, seconded by Schultz, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Jones and Schultz

Excused: 1 - Firkus

4. Public Hearings/Appearances

5. Action Items

[22-0556](#)

Approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program Grant of \$505,000 for replacement of private lead service lines in Appleton.

Doran moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Jones

Excused: 2 - Firkus and Schultz

[22-0538](#)

Elect a Vice-Chair for the Utilities Committee.

Aldersperson Doran was nominated and approved as Vice-Chair by unanimous consent.

Jones moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Doran and Jones

Excused: 2 - Firkus and Schultz

6. Information Items

[22-0539](#)

Confirm Meeting Date and Time for the Utilities Committee to meet.

The Utilities Committee will meet at 4:30 p.m. on the Tuesday following the Common Council meeting.

[22-0541](#)

Designate a Contact Person who can answer specific questions about agenda items for the Utilities Committee.

Directors Shaw and Vandehey will continue to be contact people to answer questions regarding agenda items.

[22-0543](#)

2021 GTLC Annual Report

Attachments: [2021 GTLC Annual Report.pdf](#)

This report was presented.

[22-0505](#)

Monthly Reports for January, February, and March 2022:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - March

Attachments: [2022 QTR 1 Wastewater Synopsis REVISED.pdf](#)

[2022 QTR 1 Water Synopsis.pdf](#)

[Water Main Breaks - March 2022.pdf](#)

The reports were reviewed.

7. Adjournment

Schultz moved, seconded by Doran, that the Utilities Committee be adjourned at 5:11 p.m. . Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Jones and Schultz

Excused: 1 - Firkus