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Department of Utilities
Wastewater Treatment Plant
2006 E Newberry Street
Appleton, WI 54915
920-832-5945 tel.
920-832-5949 fax

TO: Chairperson Vered Meltzer and Members of the Utilities Committee

FROM: Environmental Programs Coordinator Brian Kreski

DATE: May 20, 2021

RE: *Award Biosolids Compost Processing Contract Extension to Hsu Growing Supply for an extended one (1) year term ending December 31, 2021.*

BACKGROUND:

The Appleton Wastewater Treatment Plant (AWWTP) has operated a biosolids compost facility since the fall of 2010. Since its conception, the AWWTP has successfully contracted with Hsu Growing Supply (Hsu) for compost processing services. Year-end 2020 marked the end of the fourth consecutive contract term with Hsu. The last Organic Recycling Contractor Services request for quote (RFQ) process was completed on March 1, 2017. At that time Hsu's was the only company of six to be responsive to the utility's RFQ. Reasons provided by the non-responsive companies included the inability to meet necessary qualifications, the inability to be competitive based on process frequency and distance to mobilize equipment, and/or the services requested were outside of their preferred business model.

2017 RFQ PROCESS:

In the 2017 RFQ process, proposing companies were asked to quote on specific processing volumes based on preferred compost operations. The Compost Program budget and contract award amount (over four years) is based on processing three "batches" of material annually for a total of 16,000 cubic yards (5,333 yards per batch).

Table 1: Organic Recycling Contractor Services Quotes

Company	Compost Processing			Stockpiling
	2,500 YD	5,000 YD	10,000 YD	3,500 YD
Hsu Growing Supply	\$19,125	\$26,250	\$42,500	\$12,075
Purple Cow Organics, LLC	DNQ			
Veolia	DNQ			
Soil Solutions	DNQ			
Synagro Technologies	DNQ			
Vandenberg Trucking	DNQ			

Note: DNQ: Did Not Quote

Contract language was developed within the 2017-2020 contract that allowed for a one year extension by mutual agreement. The proposed contract extension would maintain the existing pricing from the contract (see Table 1).

RECOMMENDATION:

I recommend a contract extension for organic recycling services for an additional year be awarded to Hsu for the term ending December 31, 2021. If you have any questions regarding this project, please contact Brian Kreski at 920-832-2316.