



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, March 18, 2015

7:00 PM

Council Chambers

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A. CALL TO ORDER

*Meeting called to order at 7:01 PM.*

B. INVOCATION

*Offered by Alderperson Dalton.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 16 - Alderperson Patti Coenen, Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Sarah Garb, Alderperson Jeffrey Jirschele, Alderperson Curt Konetzke, Alderperson Kyle Lobner, Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Cathy Spears, Alderperson Peter Stueck, Mayor Timothy Hanna, Alderperson Tim Trauger, Alderperson Polly Dalton, Alderperson Christine Williams and Alderperson Vered Meltzer

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*PRESENT: City Clerk Collins, City Attorney Walsh, Director of Community & Economic Development Harkness, Director of Finance Saucerman, Fire Battalion Chief Baker, Health Officer Eggebrecht, Director of Human Resources Behnke, Director of Parks, Recreation & Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Information Technology Fox, Library Director Rortvedt, Communication Specialist Doran.*

*EXCUSED: Fire Chief Vander Wyst, Director of Utilities Shaw, Valley Transit General Manager Wetter.*

F. PUBLIC PARTICIPATION

*None.*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

**15-397** Common Council Meeting Minutes from March 4, 2015.

**Attachments:** [CC Minutes 03-04-2015.pdf](#)

**Alderson Croatt moved, seconded by Alderson Meltzer, that the Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson Coenen, Alderson Croatt, Alderson Dannecker, Alderson Garb, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Martin, Alderson Plank, Alderson Spears, Alderson Stueck, Alderson Trauger, Alderson Dalton, Alderson Williams and Alderson Meltzer

**Abstained:** 1 - Mayor Hanna

#### H. BUSINESS PRESENTED BY THE MAYOR

**15-419** Reappointment of Lee Marie Vogel and Doug Nelson to the Board of Health.

**Attachments:** [CC 03-18-2015 - COMM REAPPOINTMENTS BOARDS OF HEALTH REVIEW.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Spears, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Coenen, Alderson Croatt, Alderson Dannecker, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Martin, Alderson Plank, Alderson Spears, Alderson Stueck, Alderson Trauger, Alderson Dalton, Alderson Williams and Alderson Meltzer

**Nay:** 1 - Alderson Garb

**Abstained:** 1 - Mayor Hanna

**15-420** Reappointment of Eleanor Maloney, Linda Marx and James Smith to the Board of Review.

**Attachments:** [CC 03-18-2015 - COMM REAPPOINTMENTS BOARDS OF HEALTH REVIEW.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Stueck, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson Coenen, Alderson Croatt, Alderson Dannecker, Alderson Garb, Alderson Jirschele, Alderson Konetzke, Alderson Lobner, Alderson Martin, Alderson Plank, Alderson Spears, Alderson Stueck, Alderson Trauger, Alderson Dalton, Alderson Williams and Alderson Meltzer

**Abstained:** 1 - Mayor Hanna

**15-423** Announcement of the winning poems for the 2015 Sidewalk Poetry Program.

**15-432** Exhibition Center - Next Steps

I. PUBLIC HEARINGS

**15-323** Public Hearing - Street Vacation - Douglas Street.

**Attachments:** [CC 03-18-2015 - Public Hearing - Street Vacation - Douglas Street.pdf](#)

*No person spoke for or against this item.*

J. SPECIAL RESOLUTIONS

**15-344** Final Resolution: Douglas Street Vacation.

**Attachments:** [CC 03-18-2015 - Douglas Street Vacation - Final Resolution - 2015.pdf](#)

*Public Hearing held on March 18, 2015.*

**Aldersperson Dannecker moved, seconded by Aldersperson Croatt, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Coenen, Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Garb, Aldersperson Jirschele, Aldersperson Konetzke, Aldersperson Lobner, Aldersperson Martin, Aldersperson Plank, Aldersperson Spears, Aldersperson Stueck, Aldersperson Trauger, Aldersperson Dalton and Aldersperson Meltzer

**Nay:** 1 - Aldersperson Williams

**Abstained:** 1 - Mayor Hanna

K. ESTABLISH ORDER OF THE DAY

**15-382** Award Unit K-15 Native Landscape Management Contract to Applied Ecological Services, Inc. in an amount not to exceed \$133,294.93.

**Attachments:** [Unit K-15 Native Landscape Management Contract.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Williams, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Coenen, Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Konetzke, Alderperson Lobner, Alderperson Martin, Alderperson Plank, Alderperson Spears, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Abstained:** 2 - Alderperson Jirschele and Mayor Hanna

**15-363** Request to approve the Offer to Purchase for Lots 9 & 10, Northeast Industrial Park Plat 4

**Attachments:** [Romenesko OTP Memo CEDC 3-2-15.pdf](#)

**Alderperson Konetzke moved, seconded by Alderperson Stueck, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Coenen, Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Martin, Alderperson Plank, Alderperson Spears, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Nay:** 1 - Alderperson Lobner

**Abstained:** 1 - Mayor Hanna

**L. COMMITTEE REPORTS**

**Balance of the action items on the agenda.**

**Alderperson Konetzke moved, Alderperson Coenen seconded, to approve the balance of the report. The motion carried by the following vote:**

**Aye:** 15 - Alderperson Coenen, Alderperson Croatt, Alderperson Dannecker, Alderperson Garb, Alderperson Jirschele, Alderperson Konetzke, Alderperson Lobner, Alderperson Martin, Alderperson Plank, Alderperson Spears, Alderperson Stueck, Alderperson Trauger, Alderperson Dalton, Alderperson Williams and Alderperson Meltzer

**Abstained:** 1 - Mayor Hanna

**1. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

**15-338** Secondhand Mall/Flea License application of Ye Old Goat, Meghan M. Keller, Person in Charge, 1919 E. Calumet St., contingent upon approvals from all departments.

**This Report Action Item was approved.**

**15-346** "Class B" Beer/Liquor License Transfer - Premises To Premises of Antijotos Mexicanos, Fernando Almanza, Agent. Currently at 207 N. Richmond Street transferring to 204 E. College Ave., contingent upon approvals from all departments.

**This Report Action Item was approved.**

**15-349** Farm Market application of Appleton Downtown Incorporated, Djuanna Hugdahl, Saturdays November 7, 2015 through May 28, 2016, City Center Plaza contingent upon approvals from all departments.

**This Report Action Item was approved.**

**15-353** Secondhand Article License Renewal application of Studio 213, LLC, 213 E. College Ave., Cherie J. Greek, Person in Charge, contingent upon approvals from all departments.

**This Report Action Item was approved.**

**15-357** Request to approve \$2,200 from the Heaney Family Fund within the Community Foundation for the Fox Valley Region to purchase bicycle helmets to be distributed during National Police Week.

**Attachments:** [Grant Tracking Form-Police Dept-bicycle helmets.pdf](#)

**This Report Action Item was approved.**

**15-362** Secondhand Mall/Flea License Renewal application of Carole's Antiquis, Carole E. Hoffman, Person in Charge, 127 E. Wisconsin Ave., contingent upon approvals from all departments.

**This Report Action Item was approved.**

## **2. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

**15-378** Award Bridge Deck Sealing Contract, Unit U-15, to Norcon Corporation in an amount not to exceed \$85,000.

**Attachments:** [Bridge Deck Sealing.pdf](#)

**This Report Action Item was approved.**

- 15-385** Award of Consultant Design Services Contract for CTH JJ Roadway and Stormwater Improvements to OMNNI Associates in the amount of \$136,391 with a contingency of \$13,500 for a contract total not to exceed \$149,891.

**Attachments:** [Award of Consultant Design Services Contact for CTH JJ.pdf](#)

This Report Action Item was approved.

- 15-386** Approve Midway Road modified safety improvements in response to Resolution #16-R-13/Jirschele.

**Attachments:** [Midway Road Safety Review.pdf](#)  
[Midway Rd Safety Impvmnts - Muni Services Comm Meeting 3-10-15.pdf](#)

This Report Action Item was approved.

- 15-387** Award 2015 Bridge Dive Inspections to Collins Engineers, Inc., in an amount not to exceed \$23,974.98.

**Attachments:** [Notifications of Award of Contract for 2015 Bridge Drive Inspections.pdf](#)

This Report Action Item was approved.

### 3. MINUTES OF THE CITY PLAN COMMISSION

### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

- 15-370** Action: Award contract to ACT Services, Inc. in the amount of \$21,900 to perform an ADA Accessibility Audit and to develop a Transition Plan. In addition, requesting approval of \$3,000 in contingency in the event additional amenities require assessments not included in the original scope. Total contract not to exceed \$24,900.

**Attachments:** [2015 ADA Analysis Action Item.pdf](#)

This Report Action Item was approved.

- 15-371** Action: Award playground equipment purchase and installation at Lions Park to Team REIL Inc. for a contract total not to exceed \$42,256

**Attachments:** [Lions Parks Playground Equipment CIP \(3-11-15\).pdf](#)

This Report Action Item was approved.

**5. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE****6. MINUTES OF THE UTILITIES COMMITTEE**

**15-381** Award of 2015C Stormwater Consulting Services Contract for Northland Avenue Pond Final Design to Brown and Caldwell in an amount not to exceed \$154,085.

**Attachments:** [2015C Stormwater Consulting Services Contract.pdf](#)

This Report Action Item was approved.

**15-398** Approval of 2014 Annual Report under MS4 General Permit No. WI-S050075-2 (NR216 Phase II Stormwater Report).

**Attachments:** [2014 Annual Report Memo.pdf](#)

This Report Action Item was approved.

**7. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****8. MINUTES OF THE BOARD OF HEALTH****9. MINUTES OF THE HUMAN RESOURCES COMMITTEE****10. MINUTES OF THE FINANCE COMMITTEE**

**15-366** Request to award the MSB CIP roof replacement contract to E.D. Chase Roofing in the amount of \$178,583 with a contingency of \$17,500 for a total contract not to exceed \$196,083.

**Attachments:** [2015 MSB Roof Replacement.pdf](#)

This Report Action Item was approved.

**15-367** Request to award the Library CIP roof replacement contract to W.J. Woodruff Roofing in the amount of \$134,940 with a contingency of \$13,500 for a total contract not to exceed \$148,440.

**Attachments:** [2015 Library Roof Replacement.pdf](#)

This Report Action Item was approved.

**15-388** Request to approve the following 2014 Budget adjustments:

**HAZMAT Grant Fund**

Salaries	+\$12,200
Supplies	+\$14,100
Fund Balance	- \$26,300

**Community Development Block Grant (CDBG) Fund**

Grant Payments	+\$18,100
Federal Grant Revenue	+\$18,100

**Emergency Shelter Grant Fund**

Grant Payments	+\$49,800
State Grants and Aids	+\$49,800

**Housing Rehabilitation Grant Fund**

Grant Payments	+\$48,100
Fund Balance	- \$48,100

**Room Tax Fund**

Payments to Convention/Visitors Bureau	+\$43,400
Hotel Room Tax	+\$43,400

**TIF 7 Fund**

Developer Incentive Payments	+\$7,600
Property Taxes	+\$7,600

(all adjustments require 2/3 vote)

**Attachments:** [Final 2014 Budget Adj.pdf](#)

**This Report Action Item was approved.**

**15-391** Request to award Unit B-15 asphalt pavement reconstruction to Triple P, Inc (d/b/a Peters Concrete) in the amount of \$743,264.75 with a 2.75% contingency of \$20,500 for a project total not to exceed \$763,764.75.

**Attachments:** [Award of Contract B-15.pdf](#)

**This Report Action Item was approved.**



**15-396** Request to approve the following 2015 Budget adjustments:

**Water Utility**

Loss on Disposal of Land	+\$62,000
Fund Balance	- \$62,000

**Facilities, Parks & Recreation Capital Projects Fund**

Donations	+\$62,000
Land	+\$62,000

to facilitate accounting transactions necessary to record the transfer of the old Water Plant land to the general fund as approved by Council on March 4, 2015 (2/3 vote required)

**This Report Action Item was approved.**

M. CONSOLIDATED ACTION ITEMS

O. ITEMS HELD

P. ORDINANCES

**15-399** Ordinances 13-15 through 34-15.

**Attachments:** [Ordinances going to 03-18-2015 Council.pdf](#)

**This Report Action Item was approved.**

Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

*MAYOR'S OFFICE*

*#4-R-15 – Trauger, Meltzer, Konetzke, Martin*

*"Whereas the Appleton City Council is committed to transparency and a fully open schedule of meetings; and*

*Whereas the city continually experiences issues with video and sound during our meetings;*

*Be it resolved that city staff immediately undertake to resolve our technology issues as expediently as possible."*

S. OTHER COUNCIL BUSINESS

**15-431**

The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the Library and reconvene into open session.

*Convened to closed session at 7:33 PM.*

**Aldersperson Plank moved, seconded by Aldersperson Spears, to convene to closed session. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson Coenen, Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Garb, Aldersperson Jirschele, Aldersperson Konetzke, Aldersperson Lobner, Aldersperson Martin, Aldersperson Plank, Aldersperson Spears, Aldersperson Stueck, Aldersperson Trauger, Aldersperson Dalton, Aldersperson Williams and Aldersperson Meltzer

**Abstained:** 1 - Mayor Hanna

**15-461**

Rise and Report

**Aldersperson Spears moved, seconded by Aldersperson Martin, to rise and report. Motion carried by 15-0 vote.**

T. ADJOURN

**A motion was made by Aldersperson Peter Stueck, seconded by Aldersperson Joe Martin, that the meeting adjourn. The motion carried by the following vote:**

**Aye:** 16 - Aldersperson Coenen, Aldersperson Croatt, Aldersperson Dannecker, Aldersperson Garb, Aldersperson Jirschele, Aldersperson Konetzke, Aldersperson Lobner, Aldersperson Martin, Aldersperson Plank, Aldersperson Spears, Aldersperson Stueck, Mayor Hanna, Aldersperson Trauger, Aldersperson Dalton, Aldersperson Williams and Aldersperson Meltzer

Dawn A. Collins, City Clerk