



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Tuesday, September 8, 2015

6:30 PM

Council Chambers, 6th Floor

---

1 Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton and Alderperson Croatt

**Excused:** 1 - Alderperson Mann

3. Approval of minutes from previous meeting

[15-1429](#)

Minutes from August 11, 2015.

**Attachments:** [Minutes from August 11, 2015.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton and Alderperson Croatt

**Excused:** 1 - Alderperson Mann

4. **Public Hearings/Appearances**

5. **Action Items**

[15-1430](#)

Request from Hearthstone to appeal the "Guidelines for Signs in the Street Right -of-Way" to install a ground sign in the Memorial Drive right-of-way. If approved, sign shall be installed in location approved by the Department of Public Works and comply with the Zoning Code standards regarding animation.

**Attachments:** [Hearthstone.pdf](#)

*Item 15-1430 was held until the October 13, 2015 meeting for clarification on exact location of sign.*

**Alderperson Dannecker moved, seconded by Alderperson Dalton, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton and Alderperson Croatt

**Excused:** 1 - Alderperson Mann

[15-1431](#)

Request from Mr. Robert Klemp for a variance to the Street Terrace Policy for his fence and bushes outside of the 60-foot obstruction zone.

**Attachments:** [Robert Klemp-633 N Linwood.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton and Alderperson Croatt

**Excused:** 1 - Alderperson Mann

[15-1432](#)

Approve Amendment No. 3 to the Bloom Companies, LLC contract for the Jackman Street Shared Use Path Project to design modifications to the stairs so the decorative lights are integral to the stair structure in an amount not to exceed \$3,924.83 (Revised contract amount of \$91,500.83).

**Attachments:** [Bloom Companies-Jackman St.pdf](#)

**Alderperson Coenen moved, seconded by Alderperson Dalton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton and Alderperson Croatt

**Excused:** 1 - Alderperson Mann

[15-1433](#)

Approve Amendment No. 1 to the Collins Engineers, Inc contract for the Bridge Dive Inspections to design repairs needed to pier #1 of the Olde Oneida Street Bridge over the Fox River caused by scour in an amount not to exceed \$4,213.88 (Revised contract amount of \$28,188.86).

**Attachments:** [Collins Engineers Inc..pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Dalton and Alderperson Croatt

**Excused:** 1 - Alderperson Mann

[15-1434](#)

Addition of bike lanes on Roemer Road between Glendale Avenue and

Capitol Drive.

**Attachments:** [Bike lanes on Roemer Road.pdf](#)  
[Boldt Company-Roemer Road.pdf](#)

**Alderson Dannecker moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Dalton and Alderson Croatt

**Excused:** 1 - Alderson Mann

**6. Information Items**

[15-1435](#) Discussion of Front Yard Parking Ordinance, Section 19-91.

**Attachments:** [Front Yard Parking Ordinance.pdf](#)

[15-1436](#) Inspection Division Permit Summary Comparison Report for August, 2015.

**Attachments:** [Inspection Division Permit Summary August 2015.pdf](#)

[15-1437](#) Twin Cities Bicycle Article.

**Attachments:** [Twin Cities Bicycle Article.pdf](#)

**7. Adjournment**

**Alderson Dannecker moved, seconded by Alderson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Dalton and Alderson Croatt

**Excused:** 1 - Alderson Mann