



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: November 11, 2025
To: Utilities Committee
From: Laura Jungwirth, Director of Public Works
Pete Neuberger, City Engineer/Deputy Director of Public Works
Subject: Amend 2025A Contract with Brown and Caldwell for Stormwater
Management Plan Reviews in the amount of \$40,000 for a total contract
amount not to exceed \$120,000.

The Department of Public Works is requesting an amendment to the contract with Brown and Caldwell (BC) for 2025 Stormwater Management Plan Reviews by an increase of \$40,000 for a total contact amount not to exceed \$120,000.

Due to the number of stormwater management plans submitted in 2025, the number of plans expected to be submitted this year, and the coordination needed for larger projects, the original contact amount of \$80,000 is anticipated to be expended within the next month. Significant projects not anticipated at the time of award include Mission Ridge, Comet Ridge and Glenmore Park subdivisions.

Work under this contract is charged on an hourly basis and is therefore only used as needed. To keep projects moving forward, staff is requesting this amendment now, before the current contract is completely spent.