



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Common Council

Wednesday, June 3, 2015

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[15-885](#) Common Council Meeting Minutes from May 20, 2015.

Attachments: [CC Minutes 05-20-2015.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR

[15-913](#) Presentation on Fox Cities Visitor Spending by Pam Seidl, Executive Director of the Fox Cities Convention and Visitors Bureau.

Attachments: [CC 06-03-2015-Fox Cities Visitor Spending 2014 Summary.pdf](#)

- I. PUBLIC HEARINGS

[15-886](#) Public Hearing - 1-P-15

Attachments: [CC 06-03-2015- PH - 1-P-15.pdf](#)

- J. SPECIAL RESOLUTIONS

[15-915](#)

Adopt Final Resolution 1-P-15 authorizing street improvements and levying Special Assessments against benefited property.

Attachments: [CC 06-03-2015-Final Resolution - 1-P-15.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[15-756](#)**Douglas Street:**

Douglas Street, from Pine Street to Haskell Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. ~~New sidewalk would be constructed to the Right-of-Way line along the west side of Douglas from Pine Street to Haskell Street.~~ New sidewalk would be constructed to the Right-of-Way line along the east side of Douglas from Pine Street to Rogers Avenue. Current on-street parking would remain unchanged.

Attachments: [Douglas Street.pdf](#)

Legislative History

5/12/15	Municipal Services Committee	held
	<i>Item 15-756 will be held until May 26, 2015 meeting.</i>	
5/26/15	Municipal Services Committee	recommended for approval
	<i>Item 15-756 amended to strike to not put sidewalks on the west side from Douglas to Pine. Vote to approve item 15-756 as amended was 4-1 to approve.</i>	

[15-762](#)**Winona Court:**

Winona Court, from Nawada Street to Nawada Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of ~~24'~~ **23'** from back of curb to back of curb, which is approximately ~~2'~~ **4'** wider than the existing street. ~~New 4' sidewalk would be constructed along the curb of the west leg of Winona Court.~~ On-street parking during non-winter months would remain unchanged. During winter months, on-street parking would be prohibited along both sides of Winona Court.

Attachments: [Winona Court.pdf](#)

Legislative History

5/12/15	Municipal Services Committee	held
	<i>Item 15-762 will be held until the May 25, 2015 meeting.</i>	

5/26/15 Municipal Services recommended for approval
 Committee
Item 15-762 amended to change width to 23 feet , which is approximately 4' wider than the existing street. and strike remainder of item. Vote to approve item 15-762 as amended was 4-1 to approve.

[15-766](#)

Implement the following downtown parking changes in summer 2015:

a. Change on-street meter hours from 9:00 a.m.-9:00 p.m. to 9:00 a.m.-6:00 p.m. Monday through Saturday, with Sundays remaining free.

b. Change on-street meter limit from 2-hours to 12 hours and the rate from \$0.75/hour to \$0.20/hour for all **on-street** meters north of Washington Street.

c. Change Library Park Lot meter hours from 9:00 a.m.-9:00 p.m. to 9 a.m. -6:00 p.m. Monday through Saturday, with Sundays remaining free.

Attachments: [Parking meter changes summer 2015.pdf](#)

[Parking Meters.pdf](#)

Legislative History

5/12/15 Municipal Services recommended for approval
 Committee

5/20/15 Common Council referred to the Municipal Services
 Committee

5/26/15 Municipal Services recommended for approval
 Committee
Item 15-766 amended to change item b to include the words "on street" and add item c with language regarding Library Parking Lot. Vote to approve item 15-766 as amended was 5-0 to approve.

[15-864](#)

Request from Randy Breckheimer to waive the reinspection fee for Electrical Permit E86-943.

Attachments: [Request from Randy Breckheimer.pdf](#)

Legislative History

5/26/15 Municipal Services recommended for denial
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[15-798](#)

Taxicab Company License Renewal of A2B Taxi LLC, Bradley C. Pingel, 1348 W. Summer Street, contingent upon approvals from all departments.

Legislative History

5/27/15 Safety and Licensing recommended for approval
 Committee

[15-799](#) Pet Store License Renewal application of Just Pets, Craig L. Weborg, Applicant, 2009 N. Richmond St., contingent upon approvals from all departments.

Legislative History

5/27/15 Safety and Licensing Committee recommended for approval

[15-800](#) Operator's License application of Chris Tomlinson, 1897 1/2 Newberry Street.

Legislative History

5/27/15 Safety and Licensing Committee recommended for denial

[15-841](#) Taxicab Company and Limousine Service renewal application of Dynasty Limousine Service LLC, John Wolters, 314 E. Wilson Avenue, contingent upon approvals from all departments.

Legislative History

5/27/15 Safety and Licensing Committee recommended for approval

[15-851](#) Change of Agent - "Class B" Beer/Liquor License application of VFW Post 2778, 501 N. Richmond St., Tiffany A. Nunenkamp, Agent, contingent upon approval from the Police Department.

Legislative History

5/27/15 Safety and Licensing Committee recommended for approval

[15-853](#) Mobile Home Park License renewal application of Richard Moore, Moore Enterprises, 106 Primrose Lane, contingent upon approvals from all departments.

Legislative History

5/27/15 Safety and Licensing Committee recommended for approval

[15-854](#) Change of Agent - Class "B" Beer and Class "C" Wine License for Sunrise Family Restaurant & Bakery, Inc., d/b/a Paninoteca, 2025 N. Richmond St., Kenneth J. Wolff, Agent, contingent upon approval from the Police Department.

Legislative History

5/27/15 Safety and Licensing Committee recommended for approval

[15-855](#) Pet Store Renewal application of HSA Corporation d/b/a Pet Supplies Plus, 702 W. Northland Ave., contingent upon approvals from all departments.

Legislative History

5/27/15 Safety and Licensing recommended for approval
Committee

[15-857](#) Operator's License application of Chantay Riedle, 1109 Geneva Road, #4, Menasha.

Attachments: [Chantay Riedel attachment.pdf](#)

Legislative History

5/27/15 Safety and Licensing recommended for approval
Committee

[15-858](#) Operator's License application of Brian P. Brennan, 12 N. Kurt Avenue.

Legislative History

5/27/15 Safety and Licensing recommended for denial
Committee

[15-894](#) 2015-2016 Beer/Liquor License Renewal applications, contingent upon approvals from all departments.

Attachments: [2015-2016 Beer-Liquor Renewal list for S&L 5-27-2015.docx](#)

Legislative History

5/27/15 Safety and Licensing recommended for approval
Committee

[15-907](#) Operator's Licenses

Attachments: [Operator's Licenses for 05-27-2015.pdf](#)

Legislative History

5/27/15 Safety and Licensing recommended for approval
Committee

[15-908](#) Renewal Operator's Licenses

Attachments: [Renewal Operator's Licenses for 05-27-2015.pdf](#)

Legislative History

5/27/15 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[15-615](#)

Request to approve the proposed Zoning Ordinance Text and Map Amendments to Article X Floodplain Zoning of Chapter 23 of the Municipal Code, Section 23-206 (b)(7) Official Maps and Revisions as identified in the attached staff report

Attachments: [Staff Report ZO Floodplain Text&Map Amendment.pdf](#)

Legislative History

4/27/15 City Plan Commission approved
Proceeds to Council on May 20, 2015.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[15-887](#)

Resolution introduced by Alderperson Baranowski at the April 22, 2015 Common Council meeting relating to a referendum for the April 5, 2016 ballot regarding the new municipal library:

#6-R-15 - Baranowski

“Whereas the cost of the proposed re-siting of the municipal library to a completely new building on one of Appleton’s most commercially desirable downtown locations is a major expenditure by the city, and;

Whereas the currently budgeted city contribution is \$30 million dollars, a cost figure that likely does not include collateral and related costs for developments connected to serving the new construction and site, and, thus, is likely to increase as a total project cost, and;

Whereas the citizens of Appleton deserve an opportunity to directly influence an expenditure of this magnitude for a nontaxable municipal building;

Be it resolved that the following be placed as an advisory referendum question on the ballots for the 2016 Spring Election & Presidential Preference Vote to be held on April 05, 2016:

"Should at least \$30 million be spent by the taxpayers of the City of Appleton to construct a new municipal library?"

Legislative History

5/26/15 Finance Committee recommended for denial

[15-888](#)

Request to approve the following 2015 Budget adjustment:

Valley Transit

Federal Grants and Aids	+\$98,451
Other Contracted Services	+\$98,451

to record federal aid received (Section 5310 funds) to provide transportation for seniors and customers with disabilities.

Attachments: [VT Section 5310 Grant - 2015.pdf](#)

Legislative History

5/26/15 Finance Committee recommended for approval

[15-889](#)

CEA Review Committee Report from May 12, 2015.

Attachments: [CEA Committee Report.pdf](#)

Legislative History

5/26/15 Finance Committee recommended for approval

[15-890](#)

Finance Committee Report 2-P-15 for Sanitary Sewer, Storm Sewer and Laterals.

Attachments: [Resolution 2-P-15.pdf](#)

Legislative History

5/26/15 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[15-896](#)

Request to proceed with the Phase III services of work related to the Fox Cities Exhibition Center as outlined in the attached Hinshaw & Culbertson Engagement Letter

Attachments: [Memo to CEDC ARA on H C Phase III .pdf](#)

[HC Exhibition Center engagement letter 5-21-15.pdf](#)

[Change-Pro Redline - Appleton Phase III Engagement Letter v10 and Appleton](#)

Legislative History

5/27/15 Community & Economic Development Committee recommended for approval

Administrative changes will be made on Page 4 to the last sentence in the 3rd paragraph to read, "When it appears that this will be necessary, Mr. LaFrombois will discuss it in advance with the City and obtain the City's approval." Clarification will also be made on Page 5 to clarify the City's Financial Advisor is a third party independent financial advisor. Dates will also need to be changed to reflect when Council takes action.

7. MINUTES OF THE UTILITIES COMMITTEE

[15-865](#) Preliminary Resolution 2-P-15 for Sanitary Sewer, Storm Sewer, Sanitary Laterals & Storm Laterals be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Resolution 2-P-15.pdf](#)

Legislative History

5/26/15 Utilities Committee recommended for approval

[15-880](#) Approve proposed changes to Municipal Code Chapter 20, Article VII, Illicit Discharges and Connections.

Attachments: [Illicit Discharges and Connections.pdf](#)

Legislative History

5/26/15 Utilities Committee recommended for approval

[15-881](#) Approval of an Engineering contract for the Midway Road and Scarlet Oak Lift Station Improvements Projects to McMahon in the amount of \$34,864 plus a 15% contingency of \$5,230 for a total cost of \$40,094.

Attachments: [Midway Scarlet Oak Lift Station Improvements Projects Award Memo.pdf](#)

Legislative History

5/26/15 Utilities Committee recommended for approval

[15-882](#) Approval of Wastewater Diffused Air Floatation Polymer Feed Pump Purchase - Three (3) Watson Marlow Peristaltic Pumps from Drydon Equipment, Inc. in the amount of \$20,811.

Attachments: [Polymer Pump System Purchase.pdf](#)

Legislative History

5/26/15 Utilities Committee recommended for approval

[15-884](#) Approve the purchase of Automated Temperature Monitoring System from REOTEMP Instruments in the amount of \$20,950.

Attachments: [150521 utilities memo compost temperature monitoring.pdf](#)

Legislative History

5/26/15 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES COMMITTEE**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

- [15-870](#) Approve Budget Amendment for Federal Transit Administration Section 5310 Grant Funds (also appears on Finance Committee agenda as an action item).

Attachments: [FCTC 5310 budget amendment memo.pdf](#)

Legislative History

5/27/15 Fox Cities Transit Commission recommended for approval

- [15-872](#) Authorization to Award a Contract to Compass Group USA, Inc. for the Provision of Vending Machine Services in Valley Transit's Buildings

Attachments: [FCTC vending machine contract memo.pdf](#)

Legislative History

5/27/15 Fox Cities Transit Commission recommended for approval

- [15-873](#) Approve Valley Transit Near Term Action Plan and Schedule

Attachments: [Valley Transit Strategic Plan - Near Term Action Plan.pdf](#)

Legislative History

5/27/15 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

- [15-917](#) Consolidated Action:
Finance Committee: 15-890
Utilities Committee: 15-865

- [15-920](#) Consolidated Action:
Finance Committee: 15-888
Transit Commission: 15-870

O. ITEMS HELD

- [15-763](#) Request from Mr. Harold Froehlich to not have a terrace tree planted at 1008 E. Marnie Lane.

Attachments: [1008 E Marnie Lane.pdf](#)

Legislative History

5/12/15 Municipal Services Committee recommended for denial

5/20/15

Common Council
Item held at Council.

held

P. ORDINANCES

[15-922](#)

Ordinances 51-15 and 52-15.

Attachments: [Ordinances going to 06-03-2015 Council.pdf](#)Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO
COMMITTEES OF JURISDICTIONR. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO
COMMITTEES OF JURISDICTION

S. OTHER COUNCIL BUSINESS

[15-921](#)

The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the Library and reconvene into open session.

T. ADJOURN

Dawn A. Collins, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.