



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Tuesday, June 7, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[16-917](#) May 24, 2016 Finance Committee minutes

Attachments: [MeetingMinutes24-May-2016-12-30-30.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[16-919](#) Request to approve Finance Committee Report 3-P-16 for Sanitary Sewer, Storm Sewer and Laterals.

Attachments: [Report 3-P-16.pdf](#)

[16-922](#) Request to award the City of Appleton Municipal Services Building 2016 HVAC Replacement Project contract to B&P Mechanical, Inc. in the amount of \$338,800 with a contingency of \$8,400 for a contract total not to exceed \$347,200.

Attachments: [2016 MSB HVAC replacement award and budget adjustemnt.pdf](#)

[16-925](#) Request to approve the following 2016 budget adjustment:

Facilities Capital Projects Fund

MSB Roof Replacement Project	- \$35,000
Fire Stations #3 & #5 Exterior Lighting Project	- \$30,000
MSB HVAC Replacement Project	+\$65,000

to reallocate positive budget variance from MSB roof replacement project and Fire Stations exterior lighting project to MSB HVAC replacement project (2/3 vote required).

Attachments: [2016 MSB HVAC replacement award and budget adjustemnt.pdf](#)

[16-926](#) Request to approve entering an intergovernmental agreement with the Appleton Area School District for the purpose of the joint establishment, operation and cost sharing of an employee health clinic.

Attachments: [Memo Intergovernmental agreement.pdf](#)
[Intergovernmental Agreement.pdf](#)

[16-927](#) Request to approve payment to ThedaCare for the City's share of facility location expenses during the three year term that ThedaCare also provides the employee health clinic services.

Attachments: [Lease Memo.pdf](#)
[Lease Proposal.pdf](#)

6. Information Items

[16-928](#) The following 2016 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$17,050
Library Materials and Supplies	+\$7,300
Other Contracts/Obligations	+\$9,750

to record funds received from the Friends of the Appleton Public Library for materials, administration, children's services, and community partnership activities

Grant Proceeds	+\$9,500
Salaries - Children's Services	+\$1,800
Supplies - Children's Services	+\$7,700

to record grant funds received from BMO Harris to support ELL programming and staff

Reimbursements - Friends of the Library	+\$77,694
Other Contracts/Obligations - Children's Services	+\$77,694

to record funds received from the Friends of the Appleton Public Library United Way Fox Cities Innovation Grant fund for the Reach Out and Read Fox Cities program.

General Fund - Fire Department

Donations	+\$1,878
Miscellaneous Supplies - Public Education	+\$1,878

to record the purchase of rehabilitation equipment through the Assistance to Firefighters Grant.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.