



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, January 22, 2024

5:30 PM

Council Chambers, 6th Floor

Due to technical issues, the video for this meeting started late.

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[24-0080](#)

1/8/24 Finance Committee Meeting Minutes

Attachments: [Meeting_Minutes010824.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0061](#)

Resolution for use of Efficiency and Conservation Block Grant Funds

Attachments: [#1-R-24 Efficiency and Conservation Block Grant Funds.pdf](#)

Hartzheim/Croatt Amendment: replace the last part of the final sentence with, "and reduce the taxpayer portion of the overall library project by \$134,180." Motion to amend fails 2-3.

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Fenton and Van Zeeland

Nay: 2 - Croatt and Hartzheim

[24-0081](#)

Request to award Unit W-24 Sewer & Watermain Reconstruction No. 1 to Kruczek Construction, Inc. in the amount of \$2,959,994.96 with a 1% contingency of \$30,000 for a project total not to exceed \$2,989,994.96.

Attachments: [Contract Award Form W-24 w Bid Tab_Finance 01-22-2024.pdf](#)
[Award Memo and Request for Scope Revision - Unit W-24 Sewer Water Relay No.1 Final.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0087](#)

Request to approve Change Order #1 for Project Z-23 Water Reconstruction to increase for additional costs in the amount of \$335,035.04, resulting in a decrease to contingency from \$150,000 to \$0, along with the following 2023 budget amendment (2/3 vote of Council required):

Water Fund

Z-23 Water Reconstruction	+ \$185,035.04
X-23 Water Capital Construction	- \$185,035.04

Attachments: [Copy of Z-23 Change Order Approval Form.pdf](#)
[Z-23 Change Order 1 Contract Amendment Memo Final_r1.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[24-0082](#)

Contract 52-23 was awarded to Green Bay Pipe & TV for \$266,500 for Sewer Cleaning and Televising. Payments issued to date total \$208,441.45. Request final payment of \$53,236.80.

This item was presented

[24-0083](#)

Contract 20-23 was awarded to Superior Sewer & Water for \$2,222,221 with a contingency of \$75,000 for W-23 Water Reconstruction No. 1. Payments issued to date total \$2,080,310.41. Request final payment of \$50,390.12.

This item was presented

[24-0084](#)

Contract 72-22 was awarded to PTS Contractors, Inc. for the H-21 Redundant Raw Water Line in the amount of \$4,875,000 with a contingency of \$500,000. Four change orders were approved in the amount of \$431,682.83. Payments to date total \$5,123,852.83. Request to issue the final contract payment of \$182,830.00.

This item was presented

[24-0085](#)

Contract 42-23 was awarded to Vinton Construction Co., Inc. for A-23 Concrete Pavement Reconstruction in the amount of \$5,331,314.05 with a 2% contingency of \$106,626.28. Payments to date total \$4,803,206.47. Request to issue the final contract payment of \$173,944.35.

This item was presented

[24-0090](#)

ARPA Project Update

Attachments: [ARPA Projects Finance Memo_Final01192024.pdf](#)

This item was presented

8. Adjournment

Hartzheim moved, seconded by Fenton, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland