



# MEMORANDUM

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TO: Community and Economic Development Committee

FROM: Nikki Gerhard, Community Development Specialist

DATE: June 7, 2017

RE: 2016 Consolidated Annual Performance and Evaluation Report (CAPER)

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The City of Appleton has prepared its 2016 Consolidated Annual Performance and Evaluation Report (CAPER) as required by the U.S. Department of Housing and Urban Development (HUD). The CAPER discusses Community Development Block Grant (CDBG) activities undertaken by the City of Appleton during the 2016 Program Year (April 1 - March 31).

The CAPER was available May 8 - June 6, 2017 for public comment. No comments were received.

Comments on the CAPER will also be accepted during the public hearing that will be held at the June 14, 2017 CEDC meeting. The primary function of this hearing is to obtain citizen comments on the submission.

The City considers all public input received before preparing its final submission, in addition to providing HUD with a summary of such comments as they relate to the 2016 CAPER. The CAPER is due to HUD by June 29, 2017.

A copy of the CAPER may be found online at <http://www.appleton.org/government/community-and-economic-development/grants-administration/news-announcements> or one copy is available for viewing at the fifth floor Customer Service area at City Hall.

Staff requests that CEDC approve the 2016 CAPER.

If you have any questions, please contact me at (920) 832-6469 or [nikki.gerhard@appleton.org](mailto:nikki.gerhard@appleton.org). Thank you!