



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, October 11, 2017

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Konezke, Plank, Spears, Coenen and Baker

3. Approval of minutes from previous meeting

**Plank moved, seconded by Coenen, that the minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1524](#)

Minutes from July 26, 2017

Attachments: [Minutes 7-26-17.pdf](#)

4. **Public Hearings/Appearances**

5. **Action Items**

[17-1538](#)

Request to approve the 2018 Seasonal Pay Plan with a 1.25% adjustment and addition of Election Workers to the schedule.

Attachments: [2018 Seasonal Pay Plan.pdf](#)

Motion to hold until the December 13 committee meeting.

Baker moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1532](#)

Request to approve changes to the Salary Administration Policy

Attachments: [Salary Administration Policy 2017.pdf](#)

Motion to separate out and approve Section H - Overtime only.

Spears moved, seconded by Plank, that Section H Overtime of the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

Motion to hold remainder of policy and schedule an October 25 committee meeting for this action item.

Konezke moved, seconded by Baker, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1545](#)

Request to approve Aldermanic salary for the 2019 election year

Attachments: [Elected Alderperson Salaries.pdf](#)

Motion to approve the 2019 aldermanic salary with a 0% increase.

Konezke moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Konezke, Plank, Spears and Coenen

Nay: 1 - Baker

6. Information Items

[17-1528](#)

Changes to the Network Security & Use of Technology Policy

Attachments: [Network Security and Use of Technology Policy.pdf](#)

This Presentation was received and filed

[17-1537](#)

2018 Information Technology budget

Attachments: [2018 I.T. budget.pdf](#)

This Presentation was received and filed

[17-1527](#)

Premium contribution and funding levels for 2018 medical plans

This Presentation was received and filed

[17-1529](#) Report out vacation exception for newly hired Transit Operations Specialist

This Presentation was received and filed

[17-1531](#) Report out moving expense paid for newly hired Diversity and Inclusion Coordinator

This Presentation was received and filed

[17-1544](#) Changes to the Dress Code Policy

Attachments: [Dress Code Policy.pdf](#)

This Presentation was received and filed

[17-1526](#) Changes to the AED Policy

Attachments: [AED Policy.pdf](#)

This Presentation was received and filed

[17-1536](#) 2018 Human Resources Budget

Attachments: [2018 Human Resources budget.pdf](#)

This Presentation was held until the October 25 meeting

[17-1535](#) Recruitment Status Report 10-6-17

Attachments: [RSR thru 10-06-17.pdf](#)

This Presentation was received and filed

7. Adjournment

Spears moved, seconded by Plank, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Konetzke, Plank, Spears, Coenen and Baker