



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, September 11, 2017

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

3. Approval of minutes from previous meeting

[17-1374](#)

Minutes from August 21, 2017

**Attachments:** [Minutes from August 21, 2017.pdf](#)

**Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Coenen, Martin and Dannecker

**Excused:** 1 - Croatt

**Abstained:** 1 - Konetzke

4. **Public Hearings/Appealances**

[17-1375](#)

Appearance by Bob DeBruin requesting changes be made to the City's Weed Ordinance, Section 12-58(b) and 12-58(c)(2).

**Attachments:** [Bob DeBruin request to change Weed Ordinance.pdf](#)

5. **Action Items**

[17-1379](#)

Request from Bob DeBruin to have the \$50 Weed Administration Fee waived for parcels 6-6201-5, 6-6200-91, and 6-6202-21; and the \$160 Warrant Fee waived for parcel 6-6202-27.

**Attachments:** [Bob DeBruin-Weed fee waived.pdf](#)

**Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

[17-1408](#)

Request from Dan Mitchell, 830 W. Spencer Street, for a variance to Municipal Code 19-91(f)(5) to extend his driveway 16 feet into the front yard.

**Attachments:** [Dan Mitchell-830 W Spencer St..pdf](#)

*Item 17-1408 held until September 25, 2017 meeting.*

**Konetzke moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

[17-1318](#)

Approve the following parking changes related to the 300 block alley north of College Avenue:

\*Create a 15 minute loading zone on Division Street from 9:00 a.m. to 5:00 p.m.

\*Sign the alley NO STOPPING, STANDING OR PARKING from 9:00 a.m. to 5:00 p.m.

\*Convert the existing two 15-minute loading zone spaces on College Avenue back to 2-hour metered parking.

**Attachments:** [Rye Restaurant.pdf](#)

[Parking changes-300 block alley-revised attachment.pdf](#)

[Memo-Steve Evans.pdf](#)

**Dannecker moved, seconded by Konetzke, to convert two Division St. spots and area up to alley to 30 minute loading zone. Change Superior loading zone from 5 to 15 minutes and the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Coenen, Konetzke and Dannecker

**Nay:** 1 - Martin

**Excused:** 1 - Croatt

[17-1400](#)

Approve traffic-related ordinance changes for the Richmond Street/Northland Avenue/Mason Street Safety Improvement Project.

**Attachments:** [Richmond St-Northland Ave-Mason St. Safety Project.pdf](#)

*17-1401-17-1403 taken together and unanimously approved.*

**Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

[17-1401](#)

Approve traffic-related ordinance changes for the Edgewood Drive/Lightning Drive Urbanization Project.

**Attachments:** [Edgewood Dr-Lightning Dr. Urbanization Project.pdf](#)

**Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

[17-1402](#)

Approve traffic-related ordinance changes for the Owaissa Street Reconstruction Project.

**Attachments:** [Owaissa St. Reconstruction Project.pdf](#)

**Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

[17-1403](#)

Approve traffic-related ordinance changes for the Pierce Avenue Sidewalk Project.

**Attachments:** [Pierce Ave-Sidewalk Project.pdf](#)

**Konetzke move, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Dannecker

**Excused:** 1 - Croatt

**6. Information Items**

[17-1380](#)

Inspections Division Permit Summary Comparison Report for August, 2017.

**Attachments:** [Inspections Division Permit Summary-August 2017.pdf](#)

[17-1381](#)

Health in All Policy Ordinance-Green Tier Community

**Attachments:** [Health in All Policy Ordinance.pdf](#)

7. Adjournment

**Martin moved, seconded by Coenen, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konezke, Martin and Dannecker

**Excused:** 1 - Croatt