



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, March 7, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Ald. Firkus is virtual.

Present: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

3. Approval of minutes from previous meeting

[22-0266](#)

February 21, 2022 Finance Committee meeting minutes

Attachments: [MeetingMinutes Feb 21-2022-09-09-11.pdf](#)

**Reed moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

4. **Public Hearings/Appearances**

5. **Action Items**

[22-0273](#)

Request to approve the 2021-2022 Budget carryover appropriations:

1. Items not under contract \$24,152,421
2. Items requesting Special Consideration \$686,626

(2/3 vote of Council required)

Attachments: [Not Under Contract 2021-2022 Carryover.pdf](#)
[Special Consideration 2021-2022 Carryover.pdf](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be
recommended for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0267](#)

Request to award Unit C-22 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$30,000 (year 2 of 3-year agreement)

Attachments: [Award of Contract Unit C-22.pdf](#)

Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0268](#)

Request to award Unit B-22 Asphalt Pavement Reconstruction to Peters Concrete Company in the amount of \$1,445,674 with a 7% contingency of \$100,000 for a project total not to exceed \$1,545,674. This is contingent upon the approval of the \$275,000 budget adjustment/carryover request.

Attachments: [Award of Contract Unit B-22.pdf](#)

Reed moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0269](#)

Request to approve Finance Committee Report 2-P-22 for Sanitary Laterals, Storm Laterals and Storm Main

Attachments: [Report 2-P-22.pdf](#)

Van Zeeland moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0274](#)

Request to award the 2022 AWWTP Electrical Distribution Upgrades - Phase 5 Project contract to Van Ert Electric, Inc in the amount of \$1,595,000 with a contingency of 10% for a project total not to exceed \$1,754,500

Attachments: [2021 AWWTP Electrical Distribution Upgrades Phase 5 \(Final\).pdf](#)

Meltzer moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0278](#)

Request to award the 2022 Green Meadows Tennis and Basketball Court Reconstruction to Northeast Asphalt, Inc in the amount of \$230,550 with a contingency of \$20,850 for a total not to exceed \$251,400

Attachments: [2022 Green Meadows Tennis and Basketball Court Action Items.pdf](#)

Reed moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0282](#)

Request approval to participate in the Solar Now Program at the Library, Municipal Services Building and Valley Transit

Attachments: [2022 SolarNOW.pdf](#)

Meltzer moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

[22-0054](#)

#2-R-22 Improve Communication, Technology, and Pedestrian Safety

Attachments: [Finance Committee Resolution 2-R-22.pdf](#)
[#2-R-22 Communication, Technology Ped. Safety.pdf](#)
[Resolution 2-R-22 memo.pdf](#)

The Resolution was recommended for approval as amended (3/2), following the recommendations outlined in Mayor Woodford's March 3, 2022 memo:

- Allocate and authorize \$75,000 for a consultant to evaluate the Enhanced Crosswalk Program
- Allocate and authorize \$60,000 for IT systems upgrades

The following allocation/authorization will be held and taken up by the Finance Committee in the future:

- Hold \$100,000 for website re-design
- Hold remaining \$150,000 for Enhanced Crosswalk program
- Hold remaining \$90,000 for technology upgrades

Van Zeeland moved, seconded by Meltzer, that the Resolution be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Firkus and Van Zeeland

Nay: 2 - Reed and Siebers

[22-0272](#)

Change Order No 7 to Staab Construction contract as part of the 2019 AWWTP Improvements Projects totaling \$57,614 resulting in a decrease in contingency from \$216,845 to \$159,231

Attachments: [2019 AWWTP Improvements Staab Change Order No7.pdf](#)
[CO-07-Cost to provide six 12in SS Knife Gate Valves.pdf](#)

Moved up to action item 5-0.

Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland

6. Information Items

[22-0270](#)

Contract 25-21 was awarded to Dorner, Inc for \$3,290,297 with a contingency of \$82,257 for Sewer and Water Reconstruction No. 1. Change orders were approved totaling \$16,300. Final contract amount is \$3,306,597 with a contingency of \$82,257. Payments issued to date total \$3,043,734.08. Request final payment of \$32,902.97

This Presentation was received and filed

[22-0271](#)

Change Order No 6 to Staab Construction contract as part of the 2019 AWWTP Improvements Projects totaling \$19,155 resulting in a decrease in contingency from \$236,000 to \$216,845

Attachments: [2019 AWWTP Improvements Staab Change Order No6.pdf](#)
[2019 AWWTP Improvements Project_CO6_Fully Executed.pdf](#)

This Presentation was received and filed

[22-0283](#)

The following 2021-2022 Budget carryover appropriations were approved in accordance with Policy:

1. Amounts under contract \$16,940,289
2. Non-Lapsing Funds \$1,192,384

Attachments: [Under Contract 2021-2022 Carryover.pdf](#)
[Non-Lapsing 2021-2022 Carryover.pdf](#)

This Presentation was received and filed

7. Adjournment

Reed moved, seconded by Van Zeeland, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Reed, Siebers, Firkus and Van Zeeland