



May 18, 2015

To: Fox Cities Transit Commission
Finance Committee

From: Debra Ebben
Administrative Services Manager

Subject: Authorization to award Federal Transit Administration Section 5310 grant funds to Lutheran Social Services for provision of Mobility Management and Volunteer Ride Programs.

Background:

At its April 23, 2014 meeting, the Fox Cities Transit Commission approved a Memorandum of Understanding between East Central Wisconsin Regional Planning Commission (ECWRPC) and Valley Transit to administer and receive Section 5310 grant funds. The Section 5310 program is a discretionary program designed to improve transportation for seniors and disabled customers. Through the agreement, Valley Transit became the direct recipient of the funds.

As prescribed in the Memorandum of Understanding, Valley Transit and ECWRPC held an application period during 2014 for funding in 2015. Announcement of the application process was published in the Appleton Post Crescent, on the Valley Transit website, the ECWRPC website and Wisconsin Department of Transportation website. Applications were due August 15, 2014.

A single application was received for two projects within ECWRPC's Transportation Management Area (TMA). Lutheran Social Services of Wisconsin applied for funding for their *Making the Ride Happen* program. *Making the Ride Happen* includes a mobility management program and a volunteer driver and aide program.

An evaluation team was assembled to review the proposal. The Team consisted of Fox Cities Soar Executive Director Sonia Barham, Valley Transit Paratransit Coordinator Amy Erickson, ECWRPC Associate Transportation Planner Nicholas Musson, ECWRPC Transportation Planner Kolin Erickson, and Valley Transit Administrative Services Manager Debra Ebben. The committee decided to award the following 5310 funding to Lutheran Social Services:

<u>Project</u>	<u>Federal Award</u>
Operating (volunteer driver program)	\$46,528
Capital (mobility management)	<u>\$51,923</u>
Total award	\$98,451

Grant revenue is equal to the expected expense.

Recommendation:

Approve award of Federal Transit Administration Section 5310 grant funds to Lutheran Social Services for provision of Mobility Management and Volunteer Ride Programs.