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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 7/7/2015

RE: Action Item: Reject awarding tennis court construction at Highview Park to MCC, Inc. for a contract amount of \$143,239.

The 2015 Parks, Recreation and Facilities Management Department Capital Improvement Program includes funding for the construction of two tennis courts at Highview Park. \$120,000 was budgeted for the construction of the tennis courts. Of the \$120,000 budgeted, \$14,500 was utilized for engineering and construction management consulting, which leaves a balance of \$105,500 for construction.

One bid for the construction of the tennis courts at Highview Park was opened on May 5, 2015. MCC, Inc. bid \$136,390. At the request of the Common Council, the project was rebid and on June 22, 2015, two bids were opened. A summary of the bids for the Highview Park tennis courts is listed below:

<u>Company</u>	<u>Base Bid Price</u>
MCC, Inc.	\$143,239
Northeast Asphalt	\$173,133

MCC, Inc. was determined to be the low qualified bidder with a base bid of \$143,239. Total cost of the project with engineering will be \$157,739, plus contingency. It is the recommendation of the Parks, Recreation and Facilities Management Department to reject awarding a contract to MCC, Inc. in the amount of \$143,239 for the construction of tennis courts at Highview Park.

The Parks, Recreation and Facilities Management Department intends to budget, in 2016, an amount that represents bid numbers to construct two tennis courts at Highview Park.

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org. with any questions or comments.