



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, June 17, 2020

7:00 PM

Council Chambers

Due to system upgrades, video for this meeting will not be available. Only audio will stream during the meeting.

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[20-0733](#) Common Council Meeting Minutes of June 3, 2020

Attachments: [CC Minutes 6-3-2020.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
[20-0736](#) Pollinator Week Proclamation
Attachments: [National Pollinator Week Proclamation2020.pdf](#)
[20-0735](#) COVID-19 Update
Attachments: [Weekly COVID Case Summary6-17-20.pdf](#)
[20-0737](#) Outline of Police Chief's Community Advisory Board

- H. PUBLIC HEARINGS
[20-0725](#) Public Hearing for Rezoning 2-20 North Viola Street
Attachments: [ClassIIPublicHearingNoticeNewspaper_NViolaSt_Rezoning#2-20.pdf](#)

[20-0726](#) Public Hearing for Rezoning 3-20 North Edgewood Estates 2

Attachments: [ClassIIPublicHearingNoticeNewspaper_NorthEdgewoodEstates2_Rezoning#3-](#)

[20-0729](#) Public Hearing for the 2019 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

Attachments: [CAPER 2019 - Public Hearing Notice.pdf](#)

I. PUBLIC PARTICIPATION

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[20-0730](#) Suspend the Council Rules and convene into the Committee of the Whole

CITY PLAN COMMISSION

[20-0643](#) Request to approve Rezoning #2-20 to rezone the parcel located at the northwest corner of North Viola Street and East Wisconsin Avenue (Tax Id #31-1-2865-00), including the adjacent 1/2 road right-of-way of N. Viola Street and E. Wisconsin Avenue, as shown on the attached maps, from C-2 General Commercial District to M-2 General Industrial District

Attachments: [StaffReport_Romenesko_Rezoning_For06-17-20.pdf](#)

[20-0644](#) Request to approve Rezoning #3-20 to rezone the vacant land generally located east of Rubyred Drive and north of Edgewood Drive (part of Tax Id #31-1-7610-00), as shown on the attached maps, from R-1B Single-Family District to R-2 Two-Family District

Attachments: [StaffReport_NorthEdgewoodEstates2_Rezoning_For06-17-20.pdf](#)

[20-0645](#) Request to approve the North Edgewood Estates 2 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_NorthEdgewoodEstates2_FinalPlat_For06-17-20.pdf](#)

[20-0646](#) Request to approve the dedication of land for public right-of-way for the south 1/2 of West Evergreen Drive between North Richmond Street and North Alvin Street (part of Tax Id #31-6-5601-03) as shown on the attached maps

Attachments: [StaffReport_EvergreenDr_StreetDedication_For06-17-20.pdf](#)

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[20-0639](#) Request to approve the 2019 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program

Attachments: [CAPER memo to CEDC 06-17-20.pdf](#)
[2019-2020 CAPER Draft for Public Comment.pdf](#)

[20-0731](#) Reconvene to Common Council

[20-0732](#) Report of the Committee of the Whole

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[20-0657](#) Request from Green Gecko Grocer for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 222 E College Avenue.

Attachments: [222 E College Ave-street occupancy permit.pdf](#)

Legislative History

6/8/20	Municipal Services Committee	recommended for approval
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[20-0659](#) Approve parking restriction change on Windward Lane, north of Capitol Drive. (Follow-up to parking trial period)

Attachments: [Parking Restriction change on Windward Lane.pdf](#)

Legislative History

6/8/20	Municipal Services Committee	recommended for approval
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[20-0682](#) Resolution #11-R-20 Outdoor Alcohol Service

Attachments: [Resolution #11-R-20 Outdoor Alcohol Service.pdf](#)

Legislative History

6/8/20	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[20-0596](#) "Class A" Liquor and Class "A" Beer License application for Dolgencorp, LLC d/b/a Dollar General Store #21851, Anthony Hawks, Agent, located at 1010 W College Ave, contingent upon approval from all departments.

Attachments: [Dollar General #21851.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0607](#) Class "B" Beer and "Class B" Liquor License Change of Agent application for The Big Apple Corp d/b/a Glass Nickel Pizza, Douglas W Wassmann, New Agent, located at 2120 W College Ave.

Attachments: [Douglas W Wassmann.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0613](#) Class "B" Beer and "Class C" Wine License application for Green Gecko Enterprises LLC d/b/a Green Gecko Grocer & Deli, Robert C Wall, Agent, located at 222 E College Ave, contingent upon approval from all departments.

Attachments: [Green Gecko Grocer & Deli.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0677](#) Class "A" Beer and "Class A" Liquor License Change of Agent application for Walgreens Co d/b/a Walgreens #12019, Amber E Janssen, New Agent, located at 2803 N Meade St, contingent upon approval from Police Department.

Attachments: [Amber E Janssen.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0687](#) Taxicab Company License renewal application for Atlas Taxi, Owner, Matthew Hyde, 1125 Main St, Lot 17, Little Chute, WI.

Attachments: [Atlas.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0688](#) Taxicab Company License renewal application for Budget Medical Transportation, LLC, Anthony Xiong, Owner, 2401 W Jonathon Dr, Appleton, WI.

Attachments: [Budget Medical.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0689](#) 2020-2021 Additional Alcohol License renewals, contingent upon approvals from all departments by 12:00 p.m. on June 30, 2020.

Attachments: [2020-21 Additional Alcohol Renewals S&L.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0690](#) Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Dairyland Brew Pub, Dorri Schmidt, Agent, located at 1216 E Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Dairyland Brewpub.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0691](#) Reserve "Class B" Liquor and Class "B" Beer Change of Agent application for Lawrence University d/b/a Viking Room, Jonathan E Meyer, New Agent, located at 615 E College Ave, contingent upon approval from Police Department.

Attachments: [Jonathan E Meyer S&L.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0692](#) 2020-2021 Mechanical Amusement Device renewals, contingent upon approval from all departments by 12:00 p.m. on June 30, 2020.

Attachments: [2020-21 Amusement Device Renewals S&L.pdf](#)

Legislative History

6/10/20 Safety and Licensing Committee recommended for approval

[20-0693](#) 2020-2021 Cigarette and Tobacco Product License renewals.

Attachments: [2020-21 Cigarette and Tobacco Renewals.pdf](#)

Legislative History

6/10/20 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE PARKS AND RECREATION COMMITTEE

4. MINUTES OF THE FINANCE COMMITTEE

[20-0641](#) Request to sole source contract to Donohue and Associates for professional services needed to complete the Construction Administration for the MSB garage HVAC Upgrades, for a contract fee of \$46,245 and a contingency of 5% to not exceed a total contract of \$48,557

Attachments: [2020 MSB HVAC Construction Administration.pdf](#)

Legislative History

6/8/20 Finance Committee recommended for approval

[20-0647](#) Request to approve the acceptance of the State of Wisconsin's "Routes to Recovery" Grant and the following related 2020 Budget amendment:

COVID-19 Special Revenue Fund

State Grants	+\$1,215,072
Salaries	+\$ 280,072
Fringe Benefits	+\$ 85,000
Supplies	+\$ 650,000
Purchased Services	+\$ 200,000

to record the "Routes to Recovery" COVID-19 mitigation grant and related expenditures

Attachments: [Routes to Recovery Grant 2020.pdf](#)
[Routes to Recovery Grant 2020 Overview.pdf](#)

Legislative History

6/8/20 Finance Committee recommended for approval

[20-0678](#) Request to award the 2020 Fire Station Flooring Project to D&M Interiors in the amount of \$39,083 with a contingency of 5% for a contract not to exceed \$41,036

Attachments: [2020 Fire Station #6 Flooring and Furniture and budget adjustment.pdf](#)

Legislative History

6/8/20 Finance Committee recommended for approval

[20-0679](#) Request to award the 2020 Fire Station #6 Classroom Furniture project to Nordon Business Environments in the amount of \$26,200

Attachments: [2020 Fire Station #6 Flooring and Furniture and budget adjustment.pdf](#)

Legislative History

6/8/20 Finance Committee recommended for approval

[20-0680](#) Request to approve the following 2020 Budget adjustment:

Facilities Capital Projects Fund

Fire Station Flooring Project	+\$6,036
Fire Station #6 Classroom Furniture Project	- \$6,036

to transfer funds between 2020 Facilities CIP projects

Attachments: [2020 Fire Station #6 Flooring and Furniture and budget adjustment.pdf](#)

Legislative History

6/8/20 Finance Committee recommended for approval

[20-0681](#) Request to approve Contract Amendment/Change Order No. 1 to Contract No. 80-19, Unit J-19 Mini-Storm Sewer Construction for the addition of Orchard Blossom Drive rear-yard drains (2) to the scope of work in the amount of \$35,000 with no change to contingency. Overall contract increases from \$200,000 to \$235,000

Attachments: [Unit J-19 Change Order No. 1.pdf](#)

Legislative History

6/8/20 Finance Committee recommended for approval

5. **MINUTES OF THE UTILITIES COMMITTEE**
6. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**
7. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**
8. **MINUTES OF THE BOARD OF HEALTH**
- M. **CONSOLIDATED ACTION ITEMS**
- N. **ITEMS HELD**

[20-0530](#) Resolution #9-20 - Local Government Term Limits Referendum Question

Attachments: [Lobner and Finance Committee - Attorney Office Response to Resolution 04-30 #9-R-20 Term Limits.pdf](#)

Legislative History

5/6/20	Common Council	held
6/3/20	Common Council	held

O. ORDINANCES

[20-0727](#) Ordinances 77-20 to 79-20

Attachments: [Ordinances 77-20 to 79-20 for 6-17-2020 CC Mtg.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[20-0728](#) The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session regarding the bluff site development. At the conclusion of its discussion, the Common Council will adjourn in closed session with no action being taken.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.