



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, July 15, 2019

4:30 PM

Council Chambers, 6th Floor

RESCHEDULED FROM 7/8/19

1. Call meeting to order

Aldersperson Coenen called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

3. Approval of minutes from previous meeting

[19-0978](#)

Minutes from June 24, 2019.

Attachments: [Minutes from June 24, 2019.pdf](#)

**Croatt moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

4. Public Hearings/Appearances

5. Action Items

[19-0979](#)

Approve Alley Vacation south of College Avenue and west of S. Oneida Street.

Attachments: [Alley Vacation south of College Avnue and west of S. Oneida St..pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0981](#)

Approve W. Water Street Vacation for the southeasterly side of W. Water Street located approximately 500' northeast of Jackman Street.

Attachments: [W. Water Street Vacation.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0982](#)

Approve E. North Island Street Vacation west of S. Vulcan Street.

Attachments: [E. North Island Street Vacation.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0983](#)

Request from Boldt to mark a route on the sidewalk from the Fox Cities Exhibition Center to Appleton Beer Factory with chalk shoe prints with the Boldt logo for the September 18, 2019 WHEA Conference. Marked route to be installed no sooner than September 17, 2019 and removed no later than September 20, 2019.

Attachments: [Boldt to mark a route on the sidewalk.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0984](#)

Request from Crescent Lofts-Appleton, LLC for a permanent street occupancy permit to place a ground mounted transformer for Hoersch Home Appliance at the south end of the Alley south of W. Franklin Street.

Attachments: [Permanent Street Occupancy-Crescent Lofts-Appleton, LLC.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0985](#)

Approve proposed changes to Municipal Code Section 19-110 Metered

on-street parking and Section 19-111 Metered off-street parking related to red-head meter time limits.

Attachments: [Proposed Changes to Municipal Code Section 19-110 and Section 19-111.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0986](#)

Approve proposed change of the seven (7) meters on the north side of College Avenue between Appleton Street and Oneida Street from 2-hour meters to 25-minute red head meters.

Attachments: [Red-Head Meter Parking.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0988](#)

Approve proposed "Yellow Meter Loading Zone" for the first three parking stalls on the southside of College Avenue east of Appleton Street similar to the zone of Oneida Street near City Center.

Attachments: [Yellow Meter Loading Zone.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0989](#)

Approve parking restriction changes on Vulcan Street, south of N. Island Street (Follow-up to six month trial period).

Attachments: [Parking changes on Vulcan St. south of North Island Street.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0990](#)

Approve parking changes related to the College Avenue/Matthias Street

RRFB Installation Project.

Attachments: [Parking changes on College Av-Matthias St RRFB Installation project.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0991](#)

Approve parking changes related to the Richmond Street/Winnebago Street RRFB Installation Project.

Attachments: [Parking changes to the Richmand St-Winnebago St RRFB Installation Project.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0992](#)

Approve parking changes related to the Evergreen Drive Urbanization Project (Haymeadow Avenue to west city limits).

Attachments: [Parking changes to Evergreen Dr Urbanization Project .pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0996](#)

Approve Amendment No. 1 to the Collins Engineers, Inc. Contract for the Bridge Inspections to perform additional LRFD loading analysis as requested by WISDOT and to update the Olde Oneida Street Bridge Rehab Report in an amount not to exceed \$7,200 (revised contract amount of \$37,200)

Attachments: [Contract for the Bridge Inspections.pdf](#)

Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0888](#)

R-B-Summer Street, from Gillet Street to Richmond Street, be reconstructed with asphalt and concrete pavement and curb and gutter.

The dimensions of the Summer Street reconstruction project are as follows:

Gillet Street-295' west of Mason Street: New asphalt pavement and concrete curb 7 gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

285' west of Mason Street- Mason Street: New concrete pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Mason Street- 100' west of Richmond Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

100' west of Richmond Street- Richmond Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Existing parking provisions within the project limits will remain unchanged.

Williams moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-1006](#)

Resolution #8-R-19 North Clark Street

Attachments: [Resolution #8-R-19.pdf](#)

Refer to staff August 26, 2019

Coenen moved, seconded by Williams, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

6. Information Items

[19-0987](#)

Inspections Division Permit Summary Comparison Report for June, 2019

Attachments: [Inspections Division Permit Summary Report for June, 2019.pdf](#)

7. Adjournment

Croatt moved, seconded by Coenen, to adjourn the meeting at 5:21 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin