

RISK MANAGEMENT 2025 MID-YEAR BUDGET REVIEW

Property & Liability Management & Loss Control Notable Items Completed (1st half-2025):

- Annually required hearing tests, respirator fit tests and respirator medical evaluations are completed in the late summer to ensure compliance with our respiratory protection and hearing conservation program.
- As of July 1, 2025, 56 special events were reviewed to assure adequate risk transfer to the event sponsor.
- As of July 1, 2025, 142 City service and construction contracts were reviewed to ensure adequate risk transfer to the applicable contractor/vendor.
- Policies reviewed/updated: Blood Borne Pathogens (annually required review) and Confined Spaces.
- Completed building safety audits at the following locations (as of July 1, 2025): Library, Parks & Recreation Maintenance Building, DPW – Parking Ramp Shop Area and Memorial Park (Jones Building).
- Pursued subrogation and restitution for damage to City property caused by third parties. As of July 1, 2025, \$58,522 has been recovered for several losses that occurred in 2021 and afterwards.
- Facilitated both Central and City Hall safety committee meetings as well as the City Hall security committee meetings. Attended several departmental safety committee meetings on a regular basis.
- Completed or scheduled the following safety training during 2025: root cause analysis for supervisory staff, basic safety training for library staff, various training for DPW staff (accident, near miss reporting, blood borne pathogens and fentanyl awareness), aerial lift safety for Utilities staff and OSHA 30 (scheduled for fall 2025). Also, coordinated WI DNR-required UTV/ATV training.
- Coordinated with CVMIC loss control representative on the following items: DPW and PRFM jobsite safety visits, fume hood inspections for Utilities and Police, multiple training sessions during DPW's safety training days, and worksite inspections for DPW.
- Participated in several new employee and supervisor training sessions where various risk management topics were covered.
- Created safety training information for seasonal staff within DPW, Parks & Recreation and Utilities.
- Purchased liability coverage for city-sponsored special events (no deductible, \$1M coverage limit).
- Coordinated industrial hygiene sampling for DPW and Parks & Recreation.
- Reviewed vehicle and building insurable values with applicable departments for appropriate coverage relative to anticipated premium increases.
- Implemented internal work comp allocation system for 2026 budget.
- Completed necessary submissions for CVMIC risk reimbursement program (city was reimbursed \$10,000).