



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda Finance Committee

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Tuesday, March 22, 2016

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[16-403](#)      March 8, 2016 Finance Committee minutes  
  
*Attachments:* [MeetingMinutes08-Mar-2016-12-10-58.pdf](#)
4. **Public Hearings/Appearances**  
  
[16-482](#)      Mr. Greg Biese of Associated Financial Group and  
                 Ms. Pam Berth of ThedaCare  
                 to discuss employee medical clinic objectives
5. **Action Items**

[16-401](#)

Request to approve the following 2015 Budget adjustments:

**Community Development Block Grant (CDBG) Fund**

Federal Grants	+\$65,445
Block Grant Payments	+\$65,445

to record additional CDBG funds awarded in 2015 and related expenditures (2/3 vote required).

**Continuum of Care (CoC) Grant Fund**

State Grants	+\$23,475
Grant Payments	+\$23,475

to record additional CoC funds awarded in 2015 and related expenditures (2/3 vote required).

**Emergency Shelter Grant (ESG) Fund**

State Grants	+\$44,182
Grant Payments	+\$44,182

to record additional ESG funds awarded in 2015 and related expenditures (2/3 vote required).

**Room Tax Fund**

Room Taxes Received	+\$98,359
Fund Balance	+\$33,081
Room Tax Payments to FCCVB	+\$88,992
Transfer to General Fund	+\$42,448

to record additional room taxes received in 2015 and related payment to the FCCVB. Also record the transfer of fund balance accumulated from prior years (representing the City's 5% administrative fee) to the general fund (2/3 vote required).

**New Subdivision Fund**

Reimbursement from Developer	+\$736,684
Street Construction	+\$715,158
Sidewalk Construction	+\$21,526

to record developer funded improvements in the Emerald Valley and Clearwater Creek subdivisions (2/3 vote required).

**TIF #5 Fund**

Fund Balance	+\$442,471
Payments to Other Taxing Jurisdictions	+\$436,271
Audit Fees	+ \$6,200

to record final payments to the other taxing jurisdictions and audit fee related to the closeout of TIF #5 (2/3 vote required).

**Attachments:** [2015 Final Budget Adjustments.pdf](#)

[16-404](#)

Request to approve the 2015-2016 Budget appropriations:

1. Items not under contract -\$4,586,223
2. Special consideration -\$609,038

**Attachments:** [2015-16 carryover - Not Under Contract.pdf](#)

[2015-16 carryover - Special Consideration.pdf](#)

[16-407](#)

Request to approve Finance Committee Report 1-P-16 for Sanitary Sewer, Storm Sewer and Laterals.

**Attachments:** [Report 1-P-16.pdf](#)

[16-409](#)

Request to award Unit C-16 Sidewalk Sawcutting to ASTI Sawing, Inc. in an amount not to exceed \$30,000.

**Attachments:** [Award of Contract C-16.pdf](#)

[16-472](#)

Request to approve the City of Appleton entering into a three year contract with ThedaCare for healthcare services to be provided at the newly established employee health clinic contingent upon the subsequent approval of the facility location expenses when a clinic location is determined.

**Attachments:** [ThedaCare clinic contract memo.pdf](#)

## 6. Information Items

[16-402](#)

The following 2015 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

### **Universal Playground Fund**

Fund Balance	+ \$2,282
Equipment	+ \$2,282

to record funds carried forward from 2014 for expenditures related to the universal playground.

16-405

The following 2015-2016 Budget carryover appropriations were approved in accordance with policy:

1. Amounts under contract -\$5,685,163
- 2 Non-lapsing funds -\$474,324

**Attachments:** [2015-16 carryover - Under Contract.pdf](#)

[2015-16 carryover - Non Lapsing.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions on this agenda, please contact Tony Saucerman at (920) 832-6440.*