



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, March 21, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

3. Approval of minutes from previous meeting

[23-0273](#)

Approval of the March 7, 2023 Utilities Committee Meeting minutes.

**Attachments:** [March 7, 2023 Utilities Committee Meeting Minutes.pdf](#)

Jones moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

4. Public Hearings/Appearances

5. Action Items

[23-0291](#)

Award Unit R-23 Chemical Root Foaming of Sanitary Sewers to Duke's Root Control, Inc. in an amount not to exceed \$25,000.

**Attachments:** [Attachment - Utilities Committee - 03-21-23 - Award of Contract Unit R-23.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

[23-0304](#)

Award purchase of Primary Digester Circulation Pump from Crane Engineering in the amount of \$27,774.

**Attachments:** [230317\\_CraneEngineering\\_DigCirPumpPurchase.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

[23-0300](#)

Award the Sole Source Purchase of Secondary Clarifier Algae Sweep System from Ford Hall Company, Inc., in the amount of \$131,040 with a 15% contingency of \$19,656 for a project total not to exceed \$150,696.

**Attachments:** [Secondary Clarifier Algae Sweep System Sole Source Ford Hall.pdf](#)

**Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

[23-0301](#)

Sole Source Engineering Services Contract to McMahon as part of Phase II Belt Filter Press Equipment Upgrades Project in the amount of \$162,000 with a 15% contingency of \$24,300 for a Project Total not to exceed \$186,300.

**Attachments:** [Engineering Services Contract Phase II Belt Filter Press Equipment Upgrades Sole Source McMahon.pdf](#)

**Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

[23-0302](#)

Sole Source Engineering Services Contract to McMahon as part of the 2023 Digester Piping and Heat Exchanger Replacement Project in the amount of \$85,300 with a 15% contingency of \$12,795 for a Project Total not to exceed \$98,095.

**Attachments:** [2023 Digester Piping and Heat Exchanger Replacement Project Sole Source McMahon.pdf](#)

**Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

## 6. Information Items

[23-0297](#)

Monthly Report for February 2023:  
- Water Distribution and Meter Team Monthly Report

**Attachments:** [Water Main Breaks February 2023.pdf](#)

*This report was presented.*

## 7. Adjournment

**Schultz moved, seconded by Jones, that the Utilities Committee Meeting be adjourned at 4:45 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz