



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, May 18, 2022

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Hartzheim.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Mayor Jake Woodford

Excused: 2 - Alderperson Christopher Croatt and Alderperson Chad Doran

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0644](#)

Common Council Meeting Minutes of May 4, 2022

Attachments: [CC Minutes 5-4-22.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Sheri Hartzheim

Excused: 2 - Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[22-0681](#)

Commission & Committee Reappointments & Appointments

Attachments: [5-18-22 Appt Memo to Council.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the Appointments be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Sheri Hartzheim

Excused: 2 - Aldersperson Christopher Croatt and Aldersperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

[22-0683](#)

Public Works Director Recommendation

Attachments: [Public Works Director Recommendation to Council.pdf](#)

Aldersperson Meltzer moved, seconded by Aldersperson Firkus, that the Public Works Director recommendation be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Sheri Hartzheim

Excused: 2 - Aldersperson Christopher Croatt and Aldersperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

[22-0684](#)

Proclamations:

- American Legion Poppy Day
- Appleton Noon Lions Club Day
- Bee Day
- Lawrence University 175th Anniversary Day
- Police Week
- Public Works Week

Attachments:

- [Appleton Noon Lions Club Centennial Day Proclamation.pdf](#)
- [American Legion Poppy Day Proclamation.pdf](#)
- [Bee Day Proclamation.pdf](#)
- [Lawrence University 175th Anniversary Day Proclamation.pdf](#)
- [Police Week Proclamation.pdf](#)
- [Public Works Week Proclamation.pdf](#)

[22-0685](#)

Presentation of Officer of the Year award

This award was presented to Sgt. Kuether

[22-0689](#)

Library Presentation

H. PUBLIC PARTICIPATION

Laura Leimer, 720 E Washington St spoke regarding Item 22-0537 Soldier's Square Resolution

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

[22-0686](#)

2022 General Obligation Promissory Notes Resolution

Attachments:

- [Appleton 2022 G.O. Promissory Notes - Award Resolution.pdf](#)
- [FINAL Appleton 2022 G.O. Promissory Notes - Award Resolution.pdf](#)

Aldersperson Meltzer moved, seconded by Aldersperson Fenton, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Sheri Hartzheim

Excused: 2 - Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

[22-0687](#)

2022 Sewer Revenue Bonds Resolution

Attachments: [Appleton 2022 Sewer Revenue Bonds - Award Resolution.pdf](#)
[FINAL Appleton 2022 Sewer Revenue Bonds - Award Resolution \(002\).pdf](#)

Alderperson Fenton moved, seconded by Alderperson Meltzer, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Sheri Hartzheim

Excused: 2 - Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

K. ESTABLISH ORDER OF THE DAY

[22-0537](#)

Resolution #6-R-22 "Soldier Square Resolution"

Attachments: [Resolution #6-R-22.pdf](#)
[Memo #6-R-22.pdf](#)

This Item was referred back to the Municipal Services Committee by Alderperson Schultz, due back on 5/23/2022.

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Hartzheim moved, Alderperson Meltzer seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Sheri Hartzheim

Excused: 2 - Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0605](#) Approve Street Occupancy Permit Requests for the Library Project along Appleton Street, Franklin Street, Oneida Street and Washington as shown on the attached traffic control plans from April, 2022 through October, 2023.

Attachments: [Library Project-Street Occupancy Permit.pdf](#)

This Report Action Item was approved.

[22-0606](#) Request from Creative Downtown Appleton for a Street Occupancy Permit for Street Music Week, June 13-21, 2022 in the College Avenue beautification strip between Drew Street and Badger Avenue.

Attachments: [Creative Downtown-Street Music Week.pdf](#)

This Report Action Item was approved.

[22-0607](#) Approve Street Occupancy Permit Request for the Lawrence University pedestrian bridge over Drew Street to close Drew Street from May 9, 2022 through September 4, 2022.

Attachments: [Northeast Asphalt-Street Occupancy Permit.pdf](#)

This Report Action Item was approved.

[22-0629](#) Request from Appleton Parade Committee for free parking on College Avenue from 4:30 p.m. to 6:00 p.m. on Saturday, June 11, 2022 for Cavalcade Car Show following the Flag Day Parade.

Attachments: [Appleton Parade request-email.pdf](#)
[FlagDayParade Cavalcade Post.pdf](#)
[FlagDayParade Cavalcade Staging.pdf](#)
[2022 Cavalcade Amendment.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0643](#)

Operator License for Jacob A. Forward

Attachments: [Jacob A. Forward Application.pdf](#)
[JacobForwardDenial.pdf](#)

The recommendation to deny the license was approved.

[22-0646](#)

Redistricting Modifications required by April 15, 2022 Wisconsin Supreme Court Ruling

Attachments: [5-6-22 Memo-Redistricting Updates Required.pdf](#)
[Senate Bill 621 - Option 1.pdf](#)
[Senate Bill 621 - Option 2.pdf](#)

This Report Action Item was approved.

[22-0413](#)

Pet Store License application for Wild Habitats, Choi Schake, applicant, located at 1350 W College Ave Suite B, contingent upon approval from the Inspections department.

Attachments: [Wild Habitats S&L.pdf](#)

This Report Action Item was approved.

[22-0589](#)

Salvage Dealer License renewal application for Mr. C's Motorcycles LLC, Janet Ristau, applicant, located at 724 S Outagamie St.

Attachments: [Mr C's Motorcycles S&L.pdf](#)

This Report Action Item was approved.

[22-0590](#)

Pet Store License renewal application for Just Pets, Craig Weborg, applicant, located at 2009 N Richmond St.

Attachments: [Just Pets S&L.pdf](#)

This Report Action Item was approved.

[22-0591](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for Bark Entertainment LLC d/b/a Skyline Comedy Club, Zachery Wroblewski, New Agent, located at 1004 S Olde Oneida St.

Attachments: [Zachery Wroblewski S&L.pdf](#)

This Report Action Item was approved.

[22-0592](#)

Cigarette License application for Smokin Glass II LLC, Justin Beese, applicant, located at 1107 W Wisconsin Ave.

Attachments: [Smoking Glass LLC S&L.pdf](#)

This Report Action Item was approved.

[22-0594](#)

"Class A" Liquor License application for Oneida Street Mini Mart LLC d/b/a Oneida BP, Prabhu Dhungana, Agent, located at 1306 S Oneida St, contingent upon approval from the Inspections department.

Attachments: [Oneida BP.pdf](#)

This Report Action Item was approved.

[22-0599](#)

Pet Store License Renewal application for HSA Corporation d/b/a Pet Supplies Plus, Angela DeHaan, applicant, located at 702 W Northland Ave, contingent upon approval from the Inspections department.

Attachments: [Pet Supplies Plus S&L.pdf](#)

This Report Action Item was approved.

[22-0600](#)

Secondhand Article Dealer License application for Eroding Winds LLC, Adam Bartlett, applicant, located at 229 E College Ave, contingent upon approval from the City Sealer.

Attachments: [Eroding Winds LLC S&L.pdf](#)

This Report Action Item was approved.

[22-0647](#)

2022-2023 Additional Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [2022-23 Alcohol License Renewals-2nd set.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[22-0616](#)

Request to approve the dedication of land for public right-of-way for N. Lightning Drive, generally located north of Edgewood Drive (C.T.H. JJ), as shown on the attached maps

Attachments: [StaffReport_LightningDrive_StreetDedication_For5-11-22.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[22-0677](#)

Request to approve a resolution authorizing and providing for the sale and issuance of \$15,530,000 General Obligation Promissory Notes, Series 2022 and all related details.

Attachments: [Appleton 2022 G.O. Promissory Notes - Award Resolution.pdf](#)

This Report Action Item was approved.

[22-0678](#)

Request to approve a resolution authorizing and providing for the sale and issuance of ~~\$11,460,000~~ \$11,710,000 Sewerage System Revenue Bonds, Series 2022 and all related details

Attachments: [Appleton 2022 Sewer Revenue Bonds - Award Resolution.pdf](#)

This Report Action Item was approved.

[22-0622](#)

Request for Finance Director to sell \$15,530,000 of General Obligation Promissory Notes

This Report Action Item was approved.

[22-0623](#)

Request for Finance Director to sell \$11,460,000 Sewerage System Revenue Bonds

This Report Action Item was approved.

[22-0624](#)

Request to approve application for fiscal year 2022 Federal 5339(b) funds in the amount of \$18,000,000 for the Whitman Avenue facility renovation project

Attachments: [FCTC 5339 Grant application memo 2022.pdf](#)

This Report Action Item was approved.

[22-0641](#)

Request to approve purchase of CT cabinet and switchgear for the Appleton Public Library from Faith Technologies for a cost of \$156,075

Attachments: [2022 Library Electrical.pdf](#)

This Report Action Item was approved.

[22-0642](#)

Request to approve Amended Relocation Order

Attachments: [0938 - Memo & Amended Relocation Order.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[22-0633](#)

Request to approve two (2) Variances to the Deed Restrictions and Covenants to allow for: 1) a second expansion wall to be constructed of metal material on the north face of the building and 2) to allow for an overhead door facing the street on the south face of the building for Farrell Investments, LLC at 3920 E. Endeavor Drive and expansion on the adjacent lot (Lot 11) in Southpoint Commerce Park

Attachments: [Memo on Farrell Equipment Variance Request 5-11-22.pdf](#)
[Variance Request Letter for Farrell Equipment.pdf](#)
[Site Plan for Proposed Addition for Farrell Equipment.pdf](#)
[Landscape Plan for Farrell Equipment.pdf](#)
[SPCP Deed Restrictions.pdf](#)
[Subject Parcel Map for Farrell Equipment.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[22-0627](#)

Adopt Governmental Responsibility Resolution for Urban Nonpoint Source and Stormwater Grants.

Attachments: [RESPONSIBILITY RESOLUTION May 2022.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-0682](#)

Ordinance #41-22 & #42-22 - Redistricting Revisions: Option 2

Attachments: [Ordinances to Council 5-18-22.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Meltzer, that the Redistricting Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Sheri Hartzheim

Excused: 2 - Aldersperson Christopher Croatt and Aldersperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Thyssen, that the meeting be adjourned at 8:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Sheri Hartzheim

Excused: 2 - Aldersperson Christopher Croatt and Aldersperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk