



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Municipal Services Committee

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Tuesday, August 27, 2013

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Alderperson Greg Dannecker, Alderperson Joe Martin and Alderperson Kole Oswald

**Excused:** 2 - Alderperson Patti Coenen and Alderperson Chris Croatt

3. Approval of minutes from previous meeting

**Alderperson Oswald moved, seconded by Alderperson Martin, that the minutes from the previous meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

4. **Public Hearings/Appearances**

[13-1116](#)

Public Hearing for the following streets in the 2015 Pavement Reconstruction Program:

- i. Ashbrook Street from Shasta Lane to Juniper Lane
- ii. Friendly Street from Shasta Lane to Juniper Lane
- iii. Ivy Street from Shasta Lane to Juniper Lane
- iv. Juniper Lane from Ashbrook Street to Vermillion Street
- v. Primrose Lane from Oneida Street to Friendly Lane
- vi. Shasta Lane from Ashbrook Street to Vermillion Street
- viii. Vermillion Street from Shasta Lane to Juniper Lane

**Attachments:** [Street layout.pdf](#)

[Street profile.pdf](#)

5. **Action Items**

[13-1163](#)

Request from Ed Richter for a variance to the Front Yard Parking Ordinance to extend his driveway more than the allowed 4 feet at 1320 Oakcrest Court.

**Attachments:** [Ed Richter front yard parking.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Oswald, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

[13-1164](#)

Request from Ron & Gail Sabai for a variance to the Street Terrace Policy at 802 N. Appleton Street.

**Attachments:** [Ron & Gail Sabai terrace policy.pdf](#)

**Alderperson Oswald moved, seconded by Alderperson Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

[13-1119](#)

Glendale Avenue from Ballard Road to Roemer Road be reconstructed with concrete pavement and curb and gutter to a width of 48' from back of curb to back of curb, which is 1' narrower than the existing street width. The newly reconstructed Glendale Avenue would include an 8' parking lane along the north side of the street, a 3' buffer area between the parking lane and bike lane, a 5' wide bike lane along the north side of the street, two 12.5' travel lanes, and a 6' wide bike lane along the south side of the street. Parking would be removed from the south side of Glendale Avenue within the proposed project limits. New Sidewalks would be constructed to the right-of-way line along both sides of Glendale Avenue within the project limits.

**Alderperson Oswald moved, seconded by Alderperson Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 2 - Alderperson Dannecker and Alderperson Oswald

**Nay:** 1 - Alderperson Martin

[13-1165](#)

Request from Judy Courtney to not have trees re-planted in the terrace at 718 S. Frederick Street.

**Attachments:** [Judy Courtney terrace.pdf](#)

[Request to not re-plant trees.pdf](#)

**Alderperson Oswald moved, seconded by Alderperson Martin, that the Report Action Item be denied. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

[13-1166](#)

Request from Kay Ponschock to not have tree replanted in the Frederick Street side terrace at 2800 E. Forest Street.

**Alderperson Martin moved, seconded by Alderperson Oswald, that the Report Action Item be denied. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Martin and Alderperson Oswald

[13-1219](#)

#23-R-13/Smith - "Resolved that sidewalks be installed on Linwood Ave. as part of the 2014 sidewalk plan from the 100 block of Linwood Ave, starting from the existing sidewalk of Aldi's to the existing sidewalk of the 200 block of Linwood."

**Attachments:** [Aldersperson Smiths Res.#23-R-13.pdf](#)

**Aldersperson Oswald moved, seconded by Aldersperson Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

[13-1235](#)

Additional Parking Restriction on the east side of Durkee Street, adjacent to Classical Charter School Proposed 90 day trial.

**Attachments:** [Additional parking East side of Durkee.pdf](#)

**Aldersperson Oswald moved, seconded by Aldersperson Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

[13-1236](#)

Hulke Drive/Johann Drive intersection control

**Attachments:** [Hulke Dr-Johann Dr.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Oswald, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Dannecker, Aldersperson Martin and Aldersperson Oswald

## 6. Information Items

[13-1169](#)

Director's Report

[13-1168](#)

Parking Utility Condensed Income Statement for July, 2013.

**Attachments:** [Parking Utility July 2013.pdf](#)

[13-1167](#)

Request from Classical Charter School to not have trees re-planted in the terrace at 3310 N. Durkee Street.

**Attachments:** [Classical Charter School.pdf](#)

*Withdrawn*

[13-833](#)

#16-R-13/Jirschele - "Whereas Midway Road from Oneida Street to Lake Park Road has become a major and highly trafficked thoroughfare for Appleton, Menasha and Calumet County, and winds through residential areas, and

Whereas Residents are concerned about vehicle speeds, pedestrian safety and property configurations along this route, and

Whereas Ordinance design and application may not have kept pace with the growth of residential areas, traffic volume and type, and pedestrian uses

Be It Resolved That the City of Appleton lead a comprehensive review of the Midway Road corridor, to be accomplished by September 1, 2013, and suspend property-related, roadway-ordinance enforcement along the corridor pending the results of the review"

(Committee directed staff to continue the comprehensive review and report back as an information item at the December 10, 2013 meeting)

7. Adjournment

**Alderson Oswald moved, seconded by Alderson Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Dannecker, Alderson Martin and Alderson Oswald