

Effective Date: 10-15-2014

GUIDELINES for Signs in the Street Right-of-Way

These guidelines have been established to determine which signs may be administratively approved to be installed within the street right-of-way. Requests for signs not meeting these requirements will be denied. Appeals will be to the Common Council through the Municipal Services Committee.

GROUND SIGNS

No ground signs may be installed within the street right-of-way.

PROJECTING SIGNS/AWNINGS

Projecting signs meeting the following criteria may be administratively approved to be installed within the street right-of-way:

1. Minimum clearance of ~~10~~ **8** feet between the bottom of the sign and the normal grade, **if projection is 2 feet or less into the street right-of-way.**
2. **Minimum clearance of 10 feet between the bottom of the sign and the normal grade, if ~~Maximum~~ projection ~~of is~~ 4 feet **or less** into the street right-of-way.**
3. Maximum size of sign within the street right-of-way is 35% of the wall size abutting the street frontage, or 350 square feet, whichever is less.
4. Maximum size of a changeable copy sign within the street right-of-way is 48 square feet.

BANNERS

See Banner Policy

SANDWICH BOARD SIGNS

See Sandwich Board Sign Policy

OTHER SIGNS

Signs not included in the provisions above, which are attached to public property, shall be submitted to the Department of Public Works for review. Applications not approved may appeal as indicated above.