



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Common Council

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Wednesday, February 15, 2023

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
  - [23-0134](#) Common Council Meeting Minutes of February 1, 2023
  - Attachments:* [CC Minutes 2-1-23.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
  - [23-0140](#) Wastewater Plant Update
  - [23-0141](#) Ellen Kort Peace Park/Trout Museum of Art Update
  - [23-0142](#) PBS WI - Hometown Stories Presentation  
- March 15th 6:30 p.m. Council Chambers
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-0091](#) Request from Elizabeth Hoffmann, 1300 W Edmund Drive, to have her sidewalk snow removal assessment of \$118.50 waived.

**Attachments:** [1300 Edmund Snow Appeal.pdf](#)

**Legislative History**

2/6/23 Municipal Services recommended for denial  
Committee

[23-0092](#) Approve State/Municipal Agreement for a State-LET Urbanized Area STP-Urban Program Project, Lawe Street (College Avenue to Wisconsin Avenue).

**Attachments:** [4984-24-74.75 C APPLETON, LAWE ST, COLLEGE AVE - WISCONSIN AVE \(Lawe St-College Ave to Wisconsin Ave-Cost summary.pdf](#)

**Legislative History**

2/6/23 Municipal Services recommended for approval  
Committee

[23-0110](#) Fifth St/Prospect Av Proposed 6-Month Parking Trial.

**Attachments:** [Fifth St & Prospect Av Parking Changes \(proposed 6-month trial\).docx](#)

**Legislative History**

2/6/23 Municipal Services recommended for approval  
Committee  
*Amend to just include Prospect and not Fifth at this time. Siebers/Firkus on amendment. 5-0 approved.*

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

## 3. MINUTES OF THE CITY PLAN COMMISSION

## 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[23-0097](#) Action Item: WI JAM, LLC requests permission to hold a ticketed private Special Event in Jones Parks on June 3, 2023 for SOL Dance and on July 8, 2023 for Sky Dance

**Attachments:** [WIJam Jones Park Special Event.docx](#)

**Legislative History**

2/6/23 Parks and Recreation recommended for approval  
Committee

[23-0105](#) Action Item: Select Winning Photos Received From The "Images That Define Appleton" Photo Contest To Be Placed In The Welcome Tower In Houdini Plaza

**Attachments:** [Images that Define Appleton.pdf](#)

**Legislative History**

2/6/23 Parks and Recreation recommended for approval  
Committee

**5. MINUTES OF THE FINANCE COMMITTEE**

[23-0061](#) Request to sole source contract to Parker Coatings for Fire Station #1 rig room floor epoxy in the amount of \$40,674 with a 10% contingency of \$4,068, for a project total not to exceed \$44,742.

**Attachments:** [Floor Coating Sole Source.pdf](#)

[Sole source request form.pdf](#)

**Legislative History**

1/23/23 Finance Committee held  
*Motion to hold for 2 weeks or to next scheduled meeting.*

2/6/23 Finance Committee recommended for approval

[23-0120](#) Request to award the 2023 V-Building Painting Project contract to SDS Painting Co, Inc. in the amount of \$86,330 with a contingency of \$10,000 for a project total not to exceed \$96,330.

**Attachments:** [2023 AWWTP V-Building Painting Project.pdf](#)

**Legislative History**

2/6/23 Finance Committee recommended for approval

[23-0121](#) Request to award the 2023 Telulah Park Hardscapes Reconstruction Project contract to Northeast Asphalt, Inc., in the amount of \$166,499.50 with a contingency of \$32,000 for a project total not to exceed \$198,499.50.

**Attachments:** [2023 Telulah Park Hardscape Renovation Project.pdf](#)

**Legislative History**

2/6/23 Finance Committee recommended for approval

[23-0122](#) Request to award the 2023 Water Plant Park Hardscapes Reconstruction Project contract to Northeast Asphalt, Inc., in the amount of \$522,443.10 with a 15% contingency of \$78,366.47 for a project total not to exceed \$600,809.57.

**Attachments:** [2023 Water Plant Hardscape Renovation Project.pdf](#)

**Legislative History**

2/6/23 Finance Committee recommended for approval

[23-0124](#)

Request to award Unit W-23 Sewer & Watermain Reconstruction No. 1 to Superior Sewer & Water, Inc. in the amount of \$2,222,221 with a 3.4% contingency of \$75,000 for a project total not to exceed \$2,297,221.

**Attachments:** [Award of Contract Unit W-23.pdf](#)

**Legislative History**

2/6/23 Finance Committee recommended for approval

[23-0127](#)

Request to approve the following 2022 Budget amendment:

**General Fund - Police**

Donation	+\$12,374
Other Contract & Obligations	+\$12,374

to record funds from Community Foundation for the Fox Valley Region, for the Appleton Police K9 Program to reimburse veterinary expenses.

**Attachments:** [2022 K9 Budget Adjustment.pdf](#)

**Legislative History**

2/6/23 Finance Committee recommended for approval

[23-0128](#)

Request to approve the following 2022 Budget amendment:

**Police Grants Fund**

Federal Grants	+\$ 14,891
State Grants	+\$126,786
Local Grants	+\$ 5,499
Overtime	+\$104,102
Training	+\$ 7,443
Protective Clothing	+\$ 591
Equipment	+\$ 35,040

to record additional grant funds awarded during 2022 for various police initiatives

**Attachments:** [2022 Grant budget adjustment.pdf](#)

**Legislative History**

2/6/23 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE****8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[23-0096](#) Request to Approve APD TO Adjustment.

**Attachments:** [Operations Coord move to CRU.pdf](#)  
[Police Approved 11-15-22 DRAFT.pdf](#)

**Legislative History**

2/8/23 Human Resources & Information Technology Committee recommended for approval

[23-0118](#) Request to Approve Legal Services TO Adjustment.

**Attachments:** [HR-IT - Reorganization Memo 2-2-23.pdf](#)  
[Legal Services Draft 1-19-23.pdf](#)  
[City Clerk Deputy Dir Admin Services 2023.pdf](#)  
[Administrative Services Lead 2023.pdf](#)  
[Elections Clerk 2023 \(002\).pdf](#)

**Legislative History**

2/8/23 Human Resources & Information Technology Committee recommended for approval

[23-0125](#) Request to Approve Public Health TO Adjustment.

**Attachments:** [PHN Memo.pdf](#)  
[PHN TO.pdf](#)

**Legislative History**

2/8/23 Human Resources & Information Technology Committee recommended for approval

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD**

O. ORDINANCES

[23-0130](#) Ordinance #12-23

**Attachments:** [Ordinances to Council 2-15-23.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*