



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, May 7, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

4. Approval of minutes from previous meeting

[24-0549](#)

Approval of the April 23, 2024 Utilities Committee Meeting minutes.

**Attachments:** [April 23, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Hayden, that the Utilities Committee Meeting Minutes of the April 23, 2024 meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

5. Public Hearing/Appearances

6. Action Items

[24-0550](#)

Approval of Sole Source Engineering Services Contract to McMahon as part of the Appleton Water Treatment Facility Carbon Dioxide System Rehabilitation Project in the amount of \$27,000 with a 10% contingency of \$2,700 for a total not to exceed \$29,700.

**Attachments:** [240430\\_SoleSourceAward\\_McMahon\\_CO2\\_Memo.pdf](#)

**Firkus moved, seconded by Hayden, that the Sole Source Engineering Services Contract to McMahon as part of the Appleton Water Treatment Facility Carbon Dioxide System Rehabilitation Project in the amount of \$27,000 with a 10% contingency of \$2,700 for a total not to exceed \$29,700 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

[24-0551](#)

Approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program loan with 100% principal forgiveness in the amount of \$611,302 for replacement of private lead service lines in Appleton.

**Attachments:** [SDW SFY 2024 Final Funding List.pdf](#)

**Firkus moved, seconded by Hayden, that the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program loan with 100% principal forgiveness in the amount of \$611,302 for replacement of private lead service lines in Appleton be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

[24-0586](#)

Approval of Sole Source award to Badger Meter Syrinix for a leak monitoring system in an amount not to exceed \$90,000.

**Attachments:** [Sole Source Memo - Syrinix.pdf](#)

[Syrinix Technical Proposal.pdf](#)

**Firkus moved, seconded by Hayden, that the Sole Source award to Badger Meter Syrinix for a leak monitoring system in an amount not to exceed \$90,000 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

[24-0587](#)

Approve Contract Amendment #1 to McMahon for Phase II Solids Dewatering Equipment Upgrades for additional design and construction management services in the amount of \$26,900 increasing the contract amount from \$162,000 to \$188,900

**Attachments:** [240501\\_Ph2-BFP\\_McMahon\\_ContractAmend\\_no1\\_memo.pdf](#)

**Firkus moved, seconded by Hayden, that the Contract Amendment #1 to McMahon for Phase II Solids Dewatering Equipment Upgrades for additional design and construction management services in the amount of \$26,900 increasing the contract amount from \$162,000 to \$188,900 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

## 7. Information Items

## 8. Adjournment

**Hayden moved, seconded by Firkus, that the Utilities Committee meeting be adjourned at 4:39 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden