

RECRUITMENT STATUS REPORT

UPDATES THRU 05/16/19

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	# of Openings	STATUS
KIM	Bus Driver	VT	Multiple	6	Background and references pending on one candidate. Determining next testing date. Application deadline 7/28/19.
	Part-Time Bus Driver	VT	N/A	1	Determining next testing date. Application deadline 7/28/19.
	Part-Time Service Person (.5FTE)	VT	1/14/19	1	Panel interview 5/17/19.
	Communication Technician	VT	1/21/19	1	Applications under review.
	Administrative Support Specialist	DPW	5/8/19	1	Applications under review.
	Operator I - Parking	DPW	3/8/19	1	Levi Schoenfelt start date 6/3/19.
	Engineering Technician	DPW	4/3/19	1	Medical pending on top candidate.
	Engineering Technician	DPW	5/29/19	1	Contacting candidate from previous recruitment.
	Part-Time Service Person (.5 FTE)	DPW	1/24/19	1	Panel interviews 5/22/19.
	Liquids Operator	Utilities	4/30/19	1	Panel interviews 5/24/19.
JAY	Police Officer	Police	NA	Elig list	Backgrounds pending. Panel interviews 5/30/19 and 5/31/19.
	BC-Fire Prevention & Public Education	Fire	3/15/19	1	Background and references pending on top candidate.
	Emergency Management Coordinator	Health	New Position	1	Israel Estrada start date 6/3/19.
ALLISON	Supervisor Environmental Health	Health	4/10/19	1	Application process open until the position is filled.
	Public Health Nurse (.5FTE)	Health	5/29/19	1	Application deadline 5/19/19.
	Administrative Assistant (.8FTE)	HR	6/7/19	1	Application deadline 5/26/19

TOTAL POSITIONS OPEN = 19 TOTAL ELIGIBILITY LISTS = 1

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	# of Openings	Person Vacating Position/Status
KIM	Operations Supervisor	VT	5/18/19	1	Resignation of Gerald Chapa, Jr.
JAY/ALLISON	Systems Analyst	IT	7/6/15	1	Using part-time temporary staffing to fill current need
	Administrative Support Specialist	Police	2/27/19	1	Department re-evaluating structure/responsibilities of this position.

TOTAL POSITIONS ON HOLD = 3

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.