



DEPARTMENT OF UTILITIES

Department of Utilities
Wastewater Treatment Plant
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MEMORANDUM

Date: August 20, 2025
To: Chairperson Vered Meltzer and Members of the Utilities Committee
From: Brian Kreski, Environmental Programs Coordinator
CC: Chris Stempa, Utilities Director
Kelli Rindt, Enterprise Fund Accounting Manager
Subject: **Award compost screening contractor services to Vandenberg Transportation LLC for an extended one (1) year term ending December 31, 2025**

BACKGROUND:

The Appleton Wastewater Treatment Plant (AWWTP) has operated a biosolids compost facility since fall 2010. The AWWTP has partnered with Vandenberg Transportation LLC for the last five screening events. They have consistently provided reliable and cost-effective compost screening services that have help achieve finish material which meets the Wisconsin Department of Natural Resources Administrative Code requirements and the criteria established by the U.S. Composting Council's Seal of Testing Assurance (STA) Program.

QUOTATION:

The proposed fee of \$29,583 represents a nominal 4% increase over the previous year. That increase accounts for typical inflationary increases associated with fuel, equipment, and labor costs. The contract award amount is based on screening one batch of material (5,000 cu yards).

JUSTIFICATION:

As part of the 2022 RFQ process, Vandenberg Transportation LLC was selected as the least cost responsible quote. Their quote was 11% less than the next closest contractor quote. Their familiarity with the complexities of the composting operation (e.g. weather impacts, scheduling challenges, and site logistics at the Outagamie County Landfill) support the recommendation for acting on the one-year contract extension option.

RECOMMENDATION:

I recommend the contract extension for compost screening services for one additional year be awarded to Vandenberg Transportation for the term ending December 31, 2025 in the amount of \$29,583.

If you have any questions regarding this project, please contact Brian Kreski at 920-832-2316.