



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Municipal Services Committee

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Monday, January 12, 2026

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Fenton called the meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

4. Approval of minutes from previous meeting

[26-0045](#)

Minutes from December 8, 2025

**Attachments:** [12-08-25 MSC Minutes.pdf](#)

**Stancil-Martin moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

5. Public Hearing/Appearances

6. Action Items

[26-0046](#)

Request to Approve 2026 Sole Source Purchase Request - Various Traffic Equipment & Technologies

**Attachments:** [Sole Source Purchase Request - Traffic Equipment.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0047](#)

Request to Approve Parking changes on the 1000 block of E. Pacific Street (follow-up to a 6-month evaluation)

**Attachments:**     [1000 Block E Pacific St Post 6 Month Eval.pdf](#)  
[011226 Pacific-Vine-Tonka St Neighborhood Concerns.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0048](#)

Request to Approve County/Municipal Cost Agreement for I-41/Ballard Interchange Maintenance

**Attachments:**     [County Municipal Cost Agreement I-41Ballard.pdf](#)

**Schultz moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0049](#)

Request to Approve DT1660 Conveyance of Rights in Land and DT1661 Quit Claim Deed for WisDOT I-41 Transportation Project Plat 1130-65-72

**Attachments:**     [DT1660&DT1661 WisDOT 1-41 TPP.pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0050](#)

Request to Approve Parcel ID 31-1-6601-01 Quit Claim Deed for WisDOT I-41 Transportation Project Plat 1130-63-21

**Attachments:**     [Parcel 31-1-6601-01 Quit Claim Deed TPP.pdf](#)

**Schultz moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0051](#)

Request to Approve Long Term Temporary Occupancy Permit 25-232-T for Copper Leaf Hotel in Superior Street Right-of-Way through April 30, 2026

**Attachments:**     [25-232-T.pdf](#)

**Firkus moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0052](#)

Request to Approve Request from Gibson Loft for One Designated Stall in Red Ramp

**Attachments:**     [Gibson Loft Red Ramp Stall.pdf](#)

**Schultz moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0053](#)

Request to Approve 2nd Revision to State-Municipal Financial Agreement for Olde Oneida Street Bridge Over the South Mill Race

**Attachments:**     [SMA Olde Oneida St Bridge.pdf](#)

**Schultz moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0054](#)

Request to Approve the street discontinuance to vacate a portion of Canal Street public right-of-way, the southern half of Canal Street located 120 feet west of S. Lawe Street as shown on the exhibit map

**Attachments:**     [Street Vacation Canal St.pdf](#)

**Firkus moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

## 7. Information Items

## 8. Adjournment

**Meltzer moved, seconded by Schultz, that the meeting be adjourned at 5:14 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus