



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, December 12, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-1588](#) November 21, 2022 Finance Committee Minutes

Attachments: [MeetingMinutes Nov 21-2022-02-08-49.pdf](#)

4. **Public Hearings/Apearances**

[22-1589](#) Ms. Diane Keuther, Commodore of the Appleton Yacht Club to present the Club's financial reports.

Attachments: [AYC Dec 2021 Financials.pdf](#)

[AYC Oct 2022 Financials.pdf](#)

5. **Action Items**

[22-1576](#) Resolution #12-R-22 Elimination of Council Parking Passes

Attachments: [#12-R-22 Eliminate Council Parking Passes for 2023.pdf](#)

Legislative History

12/7/22 Common Council referred to the Finance Committee

[22-1590](#) Request to approve resolution to terminate Tax Incremental District #6.

Attachments: [TIF 6 Termination Memo.pdf](#)

[TID 6 Termination Resolution.pdf](#)

[22-1591](#) Request to award the AWWTP H & J-Building HVAC Upgrades Project contract to Great Lakes Mechanical, Inc. in the amount of \$232,000 with a 12% contingency of \$27,840 for a project total not to exceed \$259,840.

Attachments: [2022 AWWTP HJ HVAC Upgrades Project .pdf](#)

[22-1592](#) Request to approve a sole source contract to McMahon for bidding and construction related services needed to complete the 2023 Wastewater Hardscapes Improvement Project, for a contract fee of \$36,000 and a 10% contingency of \$3,600 for a project total not exceed \$39,600.

Attachments: [2023 AWWTP Hardscapes Construction Services \(Sole Source\).pdf](#)

[22-1593](#) Request to award Unit Z-23 Watermain Reconstruction to Kruczek Construction Inc. in the amount of \$2,919,000 with a 5.1% contingency of \$150,000 for a project total not to exceed \$3,069,000.

Attachments: [Award of Contract Unit Z-23.pdf](#)

[22-1594](#) Request to approve Contract Change Order No. 1 to contract 63-22, Unit Y-22 Lead/Galvanized Water Service Replacement for additional properties added to our 2022 program for removal and replacement of private-side lead water services in the amount of \$53,762.13 resulting in a reduction in contingency from \$56,450.00 to \$2,687.87. Overall contract amount remains unchanged.

Attachments: [Unit Y-22 Change Order No. 1.pdf](#)

[22-1595](#) Request to approve write off of \$44,867.60 of accounts receivable invoices and \$10,073.42 of personal property taxes (outstanding over one year).

Attachments: [Finance Committee - AR Write-off List 2022.pdf](#)

[Finance Committee - PP Write-off List 2022.pdf](#)

6. Information Items

[22-1596](#) Change Order #1 to Staab Construction Company in the amount of \$11,064 for Pump Pipe and Rail Replacement resulting in the reduction of contingency from \$11,850 to \$786.

Attachments: [Aeration Tank #1 Change Order 1.pdf](#)

[22-1597](#) Contract 62-22 was awarded to Alfson Excavation LLC for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$85,227. Request final payment of \$112,473.65.

[22-1598](#)

The following 2022 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Parks

Insurance Proceeds	+\$9,656
Miscellaneous Equipment	+\$9,656

to record insurance proceeds from a car accident damaging a lawn mower

General Fund - Library

Reimbursements	+\$9,286
Supplies	+\$6,465
Training/Travel	+\$2,171
Part-time wages	+\$650

to record reimbursement from Northern Waters Library Service for Community Powered Initiative

General Fund - Fire

Donations	+\$1,000
Protective Clothing	+\$1,000

to record donations from the Community Foundation for the Bill & Ann Guyon charitable fund for protective clothing purchase

Reid Gold Course

Donations	+\$2,257
Supplies	+\$2,257

to record donations for bench at golf course and tee sign

[22-1599](#)

Contract Change Order No. 1 to contract 72-22, Unit H-21 Redundant Raw Water Line for a change at the connection point at the lake pumping station requiring a special fitting to be fabricated in the amount of \$25,000 resulting in a reduction in contingency from \$500,000 to \$475,000. Overall contract amount remains unchanged.

Attachments: [Unit H-21 Change Order No. 1.pdf](#)

[22-1602](#)

Change Orders #6, #7 and #8 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$5,546.88 resulting in a decrease in contingency from \$39,060.06 to \$33,513.18

Attachments: [221209 Finance Memo SecondaryClariferDrive Sabel Change Orders No6-8.r](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.