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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 1/8/2018

RE: Action: Approve positive balance transfer of \$23,000 from the "MSB Fire Protection System Upgrades Project" to "2017 Fire Station #4 Rig Room Structural Repairs Project."

At the 9/23/2017 Finance Committee, Action Item 17-1461 was approved. Action Item 17-1461 consisted of a positive budget transfer of \$138,435 from the Erb Park and Pool Project to the 2017 Fire Station #4 Rig Room Structural Repairs Project.

The 2017 Fire Station #4 Rig Room Structural Repairs Project consisted of replacing approximately 1,800 square feet of the precast rig room floor. As a result of the loads from the heavy fire trucks parked on it, the floor was deemed unsafe after an inspection by a structural engineer and fire trucks were not allowed inside the building until repairs were made. The employees of Fire Station #4 were temporarily relocated to Fire Station #6 after that determination was made. The relocation resulted in limited coverage for the area being serviced by Fire Station #4. For this reason, time was of the essence, and we had to move forward with the project while only having a limited building investigation and preliminary drawings. As the project progressed, several issues were uncovered during the demolition of the floor. These unexpected conditions had to be resolved so the project could move forward and be completed on time. The repair of these issues caused the project to go over the approved budget amount.

We are requesting a positive budget transfer of \$23,000 from the MSB Fire Alarm Project to the 2017 Fire Station #4 Rig Room Structural Repairs Project to cover the actual costs incurred during construction.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.