



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, February 21, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Firkus at 4:30 pm.

2. Roll call of membership

Present: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

3. Approval of minutes from previous meeting

[22-0190](#)

Minutes from February 7, 2022

Attachments: [Minutes from February 7, 2022.pdf](#)

**Fenton moved, seconded by Siebers, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

4. Public Hearings/Appearances

5. Action Items

[22-0191](#)

Approve Plan Review Services Contract for Large Projects to E-Plan Exam.

Attachments: [Plan Review Services for Large Projects.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0192](#)

Approve proposed change to Municipal Code Section 19-112, Non-metered off-street parking.

Attachments: [Municipal Code Section 19-112.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0193](#)

Approve modifications to the Downtown Parking Policy for City Employees.

Attachments: [Downtown Parking Policy-City Employees.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0194](#)

Request to replace hotel signage on the College Avenue Skywalk with sign for Vince Lombardi's Steakhouse.

Attachments: [Vince Lombardi's.pdf](#)

Fenton moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0195](#)

Request from Greenfire for a street occupancy permit for a crane and construction staging area to extend 30 feet into the Oneida Street right-of-way at 103 W. College Avenue through December 31, 2022.

Attachments: [Street Occupancy-103 W College Ave.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0200](#)

Request from James Johnston to appeal his \$75 non-compliance fee for a tire collected at 1130 E. Sunset Avenue.

Attachments: [James Johnston-1130 Sunset Ave.pdf](#)

Doran moved, seconded by Fenton, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Excused: 1 - Prohaska

[22-0201](#)

Approve parking restriction change on the 800 block of W. Eighth Street (Badger Avenue to Pierce Avenue). Follow-up to six-month trial period.

Attachments: [800 Block of W. Eighth St.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0202](#)

Approve parking restriction change on the 100 block of W. College Avenue adjacent to Houdini Plaza. Follow-up to six-month trial period.

Attachments: [100 Block of W. College Avenue.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0203](#)

Approve installation of STOP signs on Locust Street at Oklahoma Street. Follow-up to six-month trial period.

Attachments: [Locust St-Oklahoma Street intersection.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0212](#)

Preliminary Resolution 1-P-22 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Resolution 1-P-22.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska

[22-0213](#)

Resolution #3-R-22 regarding Municipal Code Chapter 12, Article III, Weeds and Wild Growth.

Attachments: [Resolution #3-R-22.pdf](#)

Doran moved, seconded by Siebers, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Doran and Siebers

Nay: 1 - Fenton

Absent: 1 - Prohaska

6. Information Items

[22-0204](#)

Discussion of desired process for possible redesign of Soldier Square per Resolution #5-R-19.

Attachments: [Resolution #5-R-19.pdf](#)

[22-0210](#)

Review Crosswalk Installation Evaluation Guidance Flowchart.

Attachments: [Crosswalk Installation Evaluation .pdf](#)

[22-0211](#)

Update on Transportation Utility Funding Study.

Attachments: [Transportation Utility Funding Study.pdf](#)

7. Adjournment

Siebers moved, seconded by Fenton, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Doran, Fenton and Siebers

Absent: 1 - Prohaska