



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 12, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and
Alderperson Baranowski

Excused: 1 - Alderperson Croatt

3. Approval of minutes from previous meeting

[18-0177](#)

Finance Committee minutes January 22, 2018

Attachments: [MeetingMinutes22-Jan-2018-04-58-29.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and
Alderperson Baranowski

Excused: 1 - Alderperson Croatt

4. **Public Hearings/Appearances**

5. **Action Items**

[18-0179](#)

Request to approve the following 2018 Budget adjustment:

Sanitary Sewer Reconstruction	- \$100,000
Lift Station/Forcemain Design	+\$100,000

to provide funding for sanitary sewer lift station and forcemain design per North Edgewood Estate Development Agreement.

Attachments: [North Edgewood Estates.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt

[18-0198](#)

Request to approve reimbursement to Developer of \$10,000 of sanitary sewer and watermain connection fees once eight (8) homes have been constructed in the Creekside Estates Development.

Attachments: [Creekside Estates.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt

[18-0200](#)

Request to award contract to Chet Wesenberg Architect, LLC for design and engineering services for the Municipal Services Building locker room renovation project for a contract of \$43,315 and a contingency of 7% for a contract not to exceed \$46,347.

Attachments: [2017 MSB Locker Room Remodel Consultant Selection.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt

[18-0202](#)

Request to award the Fire Station #5 2018 Roof Replacement project contract to Kaschak Roofing, Inc in the amount of \$114,900 with a contingency of 10% for a project total not to exceed \$126,390.

Attachments: [2018 Fire Station 5 Roof Replacement .pdf](#)

Aldersperson Siebers moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt

[18-0203](#)

Request to award Unit W-18 Sewer & Water Main Reconstruction No. 2 to Kruczek Construction, Inc in the amount of \$1,323,323 with a 5% contingency of \$66,166 for a project total not to exceed \$1,389,489.

Attachments: [Award of Contract Unit W-18.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt

[18-0205](#)

Request to approve Resolution for Reauthorization of Self Insurance.

Attachments: [Resolution Memo.pdf](#)
 [Resolution for ReAuth of Self Ins.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt

[18-0209](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of conferring with legal counsel regarding pending litigation concerning the Village of Fox Crossing pursuant to §19.85(1)(g) and reconvene into open session.

Aldersperson Baranowski moved, seconded by Aldersperson Lobner, to convene in Closed Session. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

Excused: 1 - Alderperson Croatt

Alderperson Baranowski moved, seconded by Alderperson Siebers, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

Excused: 1 - Alderperson Croatt

6. Information Items

[18-0178](#)

Contract 73-16 was awarded to August Winter & Sons, Inc for \$213,775 with a contingency of \$21,378 for Arbutus Park Stormwater Lift Station Reconstruction. Change orders were approved totaling \$45,925. Final contract amount is \$259,700 with a contingency of \$25,878. Payments issued to date total \$246,715. Request final payment of \$12,985.

This Presentation was received and filed

[18-0199](#)

Contract 2-17 was awarded to Vinton Construction for \$224,135 with a contingency of \$22,413 for Sanitary Sewer & Water Main CTH JJ & Lightning Drive. Change orders were approved totaling \$20,797. Final contract amount is \$244,932 with a contingency of \$1,616. Payments issued to date total \$217,438.14. Request final payment of \$27,493.41.

This Presentation was received and filed

[18-0201](#)

Contract 48-17 was awarded to B & P Mechanical, Inc for the City of Appleton Parks, Recreation, and Facilities Management Building 2017 HVAC Replacement project in the amount of \$401,000 with a contingency of \$20,500. Change orders issued to date total \$14,292. Payments issued to date total \$388,203.25. Request to issue the final contract payment in the amount of \$27,088.75.

Attachments: [2017 PRFMD HVAC Replacement Final Payment .pdf](#)

This Presentation was received and filed

[18-0204](#)

Change Order No. 3 to contract 43-17 for Unit AA-17/X-17 Cotter Street Stormwater improvements/Sewer and Water Reconstruction No. 2 for an additional sanitary sewer main and lateral quantities in the amount of \$3,495 resulting in a decrease to the contingency from \$63,383 to \$59,888. No change to overall contract amount.

Attachments: [Unit AA-17 ~ X-17 Change Order No.3.pdf](#)

This Presentation was received and filed

7. Adjournment

Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

Excused: 1 - Aldersperson Croatt