



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, June 25, 2013

4:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Jeffrey Jirschele, Alderperson John Robin Hill, Alderperson Joe Martin and Alderperson Kyle Lobner

Excused: 1 - Alderperson Cathy Spears

Others : 4 - Ellen Totzke, Nate Loper, Chris Shaw and Paula VandeHey

3. Approval of minutes from previous meeting

approved

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

4. **Public Hearings/Appearances**

5. **Action Items**

[13-785](#)

Award Unit R-13 Chemical Root Foaming of Sanitary Sewers to Great Lakes TV & Seal in an amount not to exceed \$28,000.

Attachments: [Unit R-13.pdf](#)

recommended for approval

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

[13-857](#)

Approval of an Engineering contract for the Utilities Department Air Permitting & Emissions Control Project to Short Elliott Hendrickson (S.E.H.), Inc. in the amount of \$52,640 plus a 7.5% contingency of \$4,000 for a total not to exceed project engineering cost of \$56,640.

Attachments: [Air Permit Emission Control Memo.docx](#)

recommended for approval

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

6. Information Items

[13-787](#) Regulatory Upgrade and Process Improvement Project Update.

[13-786](#) Monthly Reports for May:
- Water Distribution and Meter Team Report

Attachments: [Water Summary May 2013.pdf](#)

7. Adjournment

approved

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner