



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Municipal Services Committee

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Monday, August 11, 2025

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Fenton called the meeting to order at 4:32 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

*Ald. Schultz arrived at 4:33 p.m.*

**Present:** 4 - Fenton, Stancil-Martin, Meltzer and Firkus

**Absent:** 1 - Schultz

4. Approval of minutes from previous meeting

[25-0918](#)

Minutes from July 21, 2025

**Attachments:** [07-21-25 MSC Minutes.pdf](#)

**Stancil-Martin moved, seconded by Firkus, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Fenton, Stancil-Martin, Meltzer and Firkus

**Absent:** 1 - Schultz

5. Public Hearing/Appearances

**Present:** 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

6. Action Items

[25-0919](#)

Approve Oklahoma Street Asphalt Reconstruction Design.

**Attachments:** [Oklahoma Street Design Memo.pdf](#)

**Meltzer moved, seconded by Schultz, that the Report Action Item be held. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Meltzer and Schultz

**Nay:** 3 - Fenton, Stancil-Martin and Firkus

*Amendment to install roadway at 32-foot width.*

**Meltzer moved, seconded by Schultz, that the Report Action Item be amended to install roadway at 32-foot width. Roll Call. Motion passed by the following vote:**

**Aye:** 3 - Stancil-Martin, Meltzer and Schultz

**Nay:** 2 - Fenton and Firkus

*Original Report Action Item was moved for approval by Firkus, seconded by Fenton, prior to this Meltzer/Schultz amendment being approved.*

**Firkus moved, seconded by Fenton, that the Report Action Item be recommended for approval as amended. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Stancil-Martin and Meltzer

**Nay:** 3 - Fenton, Firkus and Schultz

*Motion to recommend for approval as amended failed 2/3. Oklahoma Street Asphalt Reconstruction Design is reported as recommended for denial as amended.*

[25-0920](#)

Approve Long Term Temporary Occupancy Permit 25-104-T for a construction dumpster in Public Right-of-Way at 100 W Lawrence Street through November 1, 2025.

**Attachments:** [Occupancy Permit 25-104-T Lawrence St.pdf](#)

**Stancil-Martin moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

**7. Information Items**

**8. Adjournment**

**Meltzer moved, seconded by Stancil-Martin, that the meeting be adjourned at 6:04 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz