



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, October 24, 2023

2:50 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

**Present:** 12 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Patza, Torrance, Firkus, Jones, Brown and Holzschuh

4. Approval of minutes from previous meeting

[23-1252](#)

Approval of minutes from previous meeting

**Attachments:** [MeetingMinutes12-Sep-2023.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Minutes be approved. Voice Vote. Motion Carried.

5. **Public Hearing/Appearances**

[23-0278](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

6. **Action Items**

[23-1253](#)

Approval of Payments

**Attachments:** [August 2023 Payments.pdf](#)  
[September 2023 Payments.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Patza, that the payments be approved. Voice Vote. Motion Carried.

[23-1254](#)

Approve Contract with SRF Consulting for Professional Services

**Attachments:** [SRF Memo.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Kasimor, that the Contract with SRF Consulting for Professional Services be recommended for approval. Voice Vote. Motion Carried.

[23-1255](#)

Authorize PO to Smart Spaces for Audio Visual Equipment

**Attachments:**     [AV Equipment Memo.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Firkus, that the Authorization to Purchase Audio Visual Equipment be recommended for approval. Voice Vote. Motion Carried.

## 7. Information Items

[23-1256](#)

Financial Report

**Attachments:**     [Aug 2023 Income Statement.pdf](#)  
                              [Sept 2023 Income Statement.pdf](#)

The financial report was presented.

[23-1257](#)

Ridership Report

**Attachments:**     [August 2023 Ridership.pdf](#)  
                              [September 2023 Ridership.pdf](#)

The ridership report was presented.

[23-1258](#)

Third Quarter KPI Report

**Attachments:**     [Quarterly KPI - QTR3 2023.pdf](#)

The third quarter KPI report was presented.

[23-1259](#)

Valley Transit 2024 Budget

**Attachments:**     [2024 Valley Transit Budget.pdf](#)

The Valley Transit 2024 budget was presented.

[189](#)

Request for Future Agenda Items

## 8. Next Meeting Date & Time

- November 7, 2023 - 2:50 PM - Cancelled
- November 21, 2023 - 2:50 PM - Cancelled
- December 12, 2023 - 2:50 PM
- December 26, 2023 - 2:50 PM - Cancelled

## 9. Adjournment

A motion was made by Commissioner Detienne, seconded by Commissioner Wurdinger, that this meeting was adjourned.. The motion carried unanimously.