

**RECRUITMENT STATUS REPORT
UPDATES THRU 9-6-13**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Yard Site Laborer	DPW	10/14/13	Pending	1	Employee on restricted duty work comp will be transferred on 9/20/13
	Laborer Eligibility List	DPW	Result of internal promotion process	7/6/13	1 + Elig. list	1 vacancy pending Interviews 9-11-13
	PT Service Person	DPW	7/15/13	7/10/13	1	Promotion of Mike Koleske Testing on top candidate pending
	Service Person	DPW	8/5/13	7/24/13	1	Resignation of Greg Hornick Testing on top candidate pending
	Grounds Coordinator	PRFM	9/20/13	Pending	1	Transfer of Bryan VandenBoogaard
JAY	Community Service Officer	Police	NA	8/30/12	2+ Elig. list	Start dates 9/11/13
	Police Officer	Police	5/2/13 6/2/13	Pending	2 + Elig. List	Chief interviews in process Panel interviews 9/19, 9/23 and 9/24
	Crossing Guard	Police	NA	6/6/13	3+ Elig. List	4 candidates started on 8/29/13 3 new backgrounds pending
	CSO III	Police	8/26/13	Pending	1	Request to fill pending
	Admin Clerk III/Mail Copy Clerk	Clerk	8/19/13	8/26/13	1	Application deadline date 9/15/13
	Library Assistant	Library	8/30/13	9/4/13	1	Application deadline date 9/22/13
	Utility Clerk	Finance	9/3/13	8/12/13	1	Interviews 9/17/13
SANDY	Fire Chief	Fire	6/14/13	6/18/13	1	Application deadline date 8/30/13

TOTAL POSITIONS OPEN = 17 TOTAL ELIGIBILITY LISTS = 4

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	2/10/12	Pending	1	Proposed elimination in the 2014 budget by department restructuring.

TOTAL POSITIONS ON HOLD = 1 TOTAL ELIGIBILITY LISTS = 0