



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Common Council

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Wednesday, November 2, 2022

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-1426](#) Common Council Meeting Minutes of October 19, 2022

**Attachments:** [CC Minutes 10-19-22.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[22-1432](#)

Proclamations:

- Appleton High Schools DECA Week Proclamation
- Runaway & Homeless Youth Prevention Month Proclamation
- Small Business Saturday Proclamation
- Native American Heritage Month Proclamation

**Attachments:** [Appleton High Schools DECA Week Proclamation.pdf](#)

[Runaway Homeless Youth Prevention Month Proclamation.pdf](#)

[Small Business Saturday Proclamation.pdf](#)

[Native American Heritage Month Proclamation.pdf](#)

[22-1435](#) Library Project Update

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

## J. SPECIAL RESOLUTIONS

## K. ESTABLISH ORDER OF THE DAY

## L. COMMITTEE REPORTS

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-1366](#) Approve Functional Classification, Parking and Intersection Control North Edgewood Estates Subdivision & Sequoia Drive Extension.

**Attachments:** [North Edgewood Est Sub Int Control.pdf](#)

**Legislative History**

10/24/22	Municipal Services Committee	recommended for approval
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[22-1078](#) Approve modifications to the City of Appleton Street Terrace Policy.

**Attachments:** [Existing Street Terrace Policy.pdf](#)

[Final MSC Memo Updated Street Terrace Policy.pdf](#)

[Street Terrace Policy Draft - MSC 10-22 v2.pdf](#)

**Legislative History**

8/22/22	Municipal Services Committee	recommended for approval
9/7/22	Common Council	referred to the Municipal Services Committee
9/12/22	Municipal Services Committee	held <i>Hold until first meeting in October</i>
10/10/22	Municipal Services Committee	held <i>Held to next meeting.</i>
10/24/22	Municipal Services Committee	recommended for approval

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-1191](#) Class "B" Beer and "Class C" Wine License application for PNH Foods LLC d/b/a Fome Food & Company, Athanea Hahn, Agent, located at 2821 N Ballard Rd, contingent upon approval from the Community Development, Fire and Health departments.

**Attachments:** [Fome Food & Company.pdf](#)

**Legislative History**

10/26/22 Safety and Licensing Committee recommended for approval

[22-1258](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Pillow Talk-N-Wine LLC, Lisa Pitts, Agent, located at 2310 W College Ave #C, contingent upon approval from the Community Development and Health departments as well as approval of a Special Use Permit (City Plan Commission 10/26/22).

**Attachments:** [Pillow Talk N Wine.pdf](#)

**Legislative History**

10/26/22 Safety and Licensing Committee recommended for approval

[22-1323](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Viand Hospitality LLC d/b/a Parker John's BBQ and Pizza, Aaron Sloma, Agent, located at 2331 E Evergreen Dr Unit 2, contingent upon approval from the Fire, Health, Inspections and Public Works departments.

**Attachments:** [Parker Johns BBQ and Pizza.pdf](#)

**Legislative History**

10/26/22 Safety and Licensing Committee recommended for approval

[22-1379](#)

License Application for Taxicab Company for Evergreen Campsites & Resorts, Jim Button, Owner, contingent on approval from Police.

**Attachments:** [Evergreen Campsites & Resorts.pdf](#)

**Legislative History**

10/26/22 Safety and Licensing Committee recommended for approval

[22-1425](#)

Request to approve Towing Fee Changes

**Attachments:** [Wrecker Fee Proposal.pdf](#)

[AMENDED Wrecker Fee Proposal - Jan 1 2023 Proposed Schedule.pdf](#)

**Legislative History**

10/26/22 Safety and Licensing Committee recommended for approval  
*Amended - see attachment.*

### 3. MINUTES OF THE CITY PLAN COMMISSION

[22-1345](#)

Request to approve Special Use Permit #12-22 for a bar/tavern located at 2310 W. College Avenue, Unit C (Tax Id #31-7-0025-00), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport 2310WCollegeAv SUP For10-26-22.pdf](#)

**Legislative History**

10/26/22 City Plan Commission recommended for approval

[22-1346](#)

Request to approve a modification of regulations to Chapter 17 Subdivisions of the Municipal Code relating to Sections 17-26(c)(2) and 17-26(g) for 737 E. South River Street (Tax Id #31-4-0798-01 and #31-4-0798-03)

**Attachments:** [StaffReport\\_737ESouthRiverSt\\_ModificationOfRegulations\\_For10-26-22.pdf](#)

**Legislative History**

10/26/22 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[22-1328](#)

Action Item: Adopt the Proposed Revised Park Pavilions and Special Areas Rental and Fee Schedule Policy

**Attachments:** [Memo Park Pavilions and Special Areas Rental and Fee Policy.docx](#)

[2022\\_Pavilion Special Areas Policy - Clean - 09-16-2022.doc](#)

[2022\\_Pavilion Special Areas Policy - Redlined - 09-16-2022.pdf](#)

**Legislative History**

10/24/22 Parks and Recreation Committee recommended for approval

*Amendment: Annual resident boat landing fee amended to \$15. (Hartzheim/Thyssen) 5-0*

**5. MINUTES OF THE FINANCE COMMITTEE**

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

[22-1364](#)

Request to approve the First Amendment to the Development Agreement with URBANE 115, LLC for a mixed-use development located on the southeast corner of E. Washington Street and S. Oneida Street (Tax Id #31-2-0281-01) in Tax Increment Financing District No. 11

**Attachments:** [Merge-URBANE 115 Ph I DA 1st Amendment Memo to CEDC 10-26-22.pdf](#)

[Assignment and Assumption of DA Merge and URBANE 115 2022.pdf](#)

[TIF #11 Development Agreement with Merge 2021.pdf](#)

[21-0312 - Merge - First Amendment to Dev Agrm - Redline - 2022-10-20 Draft f](#)

**Legislative History**

10/26/22 Community & Economic Development Committee recommended for approval

**7. MINUTES OF THE UTILITIES COMMITTEE**

[22-1347](#) Approve Wastewater rate increase of 7% for general service and special hauled waste service and compost fee to \$12/cu. yard to be effective January 1, 2023.

**Attachments:** [Wastewater Rate Increase.pdf](#)

**Legislative History**

10/25/22 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[22-1341](#) Request to Approve Alderpersons Salaries.

**Attachments:** [HR-IT - Alderperson Raises Deadlines 8-30-22 - Updated 2022 \(2\).pdf](#)

[Alderperson Compensation Survey 2022.pdf](#)

[Elected Alderperson Salaries.pdf](#)

**Legislative History**

10/26/22 Human Resources & Information Technology Committee recommended for approval  
*Recommended no increase for 2024.*

[22-1342](#) Request to Approve Non-represented (Non-union) Employee Compensation Program.

**Attachments:** [HR Comp Memo.pdf](#)

[Baker Tilly Memo Summary.pdf](#)

[Salary Admin Policy.pdf](#)

[Seasonal Policy.pdf](#)

**Legislative History**

10/26/22 Human Resources & Information Technology Committee recommended for approval

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[22-1351](#) Award Geotechnical & Environmental Services Contract to Westwood Infrastructure, Inc.

**Attachments:** [2022 Transit Center Enviornmental and Geotechnical Services.pdf](#)

**Legislative History**

10/25/22 Fox Cities Transit Commission recommended for approval

[22-1352](#) Certify Valley Transit Public Transportation Agency Safety Plan (PTASP)

**Attachments:** [VT PTASP 10-1-22.pdf](#)

**Legislative History**

10/25/22 Fox Cities Transit Commission recommended for approval

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-1427](#) Ordinances #59-22 to #63-22

**Attachments:** [Ordinances to Council 11-2-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[22-1430](#) Suspend the Rules of Council for the Cancellation of the January 4, 2023 Common Council Meeting

[22-1431](#) Critical Timing Change Order - Council Chamber Technology Improvements Contract

***This item is being reported for information only, per the Procurement & Contract Management Policy***

**Attachments:** [IT Change Order Request.pdf](#)

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*

