



“...meeting community needs...enhancing quality of life.”

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/9/20

RE: Action: Award the City of Appleton “2020 Fire Station #5 HVAC Upgrades” contract to Sure-Fire, Inc. in the amount of \$37,525 with a contingency of \$5,000 for a project total not to exceed \$42,525.

The 2020 Capital Improvement Plan includes \$80,000 to upgrade the HVAC system at Fire Station #5. Of that amount, \$10,000 has been utilized for design services leaving a balance of \$70,000 for construction. Construction includes replacing the existing living quarters HVAC equipment from 1991 and installing new direct digital controls. The direct digital controls will be tied to the City’s existing HVAC building automation system. The living quarters HVAC equipment to be replaced includes two furnances, two air cooled condensing units, and humidifier. Furthermore, improvemetns will be made to the outdoor air intake system and existing duct work be inspected and cleaned.

The Parks, Recreation and Facilities Management Department has solicited bids. A bid walk through was completed on February 18th with three contractors in attendance. Bids were received from two of the three contractors:

Sure-Fire, Inc.	\$37,525
J.F. Ahern Co.	\$54,800

It is the recommendation of the Parks, Recreation & Facilities Management Department to execute a contract with Sure-Fire, Inc. in the amount of \$37,525 with a contingency of \$5,000 for a project total not to exceed \$42,525.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.