



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, July 30, 2019

5:00 PM

Council Chambers, 6th Floor

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### Rescheduled from 7-23-19

1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 3 - Meltzer, Reed and Firkus

3. Approval of minutes from previous meeting

[19-1090](#)

Approval of the July 16, 2019 Utilities Committee Meeting Minutes.

**Attachments:** [July 16, 2019 Utilities Committee Meeting Minutes](#)

Reed moved, seconded by Firkus, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

**Aye:** 3 - Meltzer, Reed and Firkus

4. Public Hearings/Appearances

5. Action Items

[19-1091](#)

Fourth Amendment to the 2018 Stormwater Management Plan Review contract with raSmith by an increase of \$15,000 for a total contract amount not to exceed \$132,500.

**Attachments:** [2018A SWM Plan Review Fourth Amendment Memo Util Cmte.pdf](#)

Reed moved, seconded by Firkus, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Reed and Firkus

[19-1092](#)

Approve clarification language to Sanitary Lateral Repair Policy.

**Attachments:** [Proposed clarification to Sanitary Lateral Repair Policy.pdf](#)

Reed moved, seconded by Firkus, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Reed and Firkus

## 6. Information Items

[19-1096](#)

PFAS Monitoring Request for Municipal Wastewater Treatment Facilities with Industrial Pretreatment Programs or Users expected to be PFAS Sources.

**Attachments:** [PFAS Monitoring Request.pdf](#)

*This item was discussed.*

[19-1093](#)

Department of Utilities 2019 Mid-Year Performance Reviews

**Attachments:** [Utilities 2019 Mid-Year Performance Reviews.pdf](#)

*The reports were reviewed.*

[19-1094](#)

Department of Public Works 2019 Mid-Year Performance Reviews

**Attachments:** [DPW 2019 Mid-Year Performance Reviews.pdf](#)

*The reports were reviewed.*

[19-1095](#)

Monthly Reports for April, May, June 2019:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report

- Water Treatment Facility Synopsis

- Water Distribution and Meter Team Monthly Report - June

**Attachments:** [2019 Q2 AWWTP Synopsis and Receiving Station Revenue Report.pdf](#)  
[2019 Q2 AWTF Synopsis.pdf](#)  
[Watermain Break Report - June 2019.pdf](#)

*The reports were reviewed.*

## 7. Adjournment

**Reed moved, seconded by Firkus, that the Utilities Committee be adjourned at 5:17 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Reed and Firkus