



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Utilities Committee

Tuesday, February 25, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan

4. Approval of minutes from previous meeting

[25-0142](#)

Approval of the February 11, 2025 Utilities Committee Meeting Minutes.

Attachments: [February 11, 2025 Utilities Committee Meeting Minutes.pdf](#)

**Hayden moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan

5. Public Hearing/Appearances

6. Action Items

[25-0143](#)

Sole Source Award of 2025 Native Landscape Management Contract (K-25) to NES Ecological Services - A Division of Robert E. Lee & Associates, in an amount not to exceed \$181,899.05.

Attachments: [K-25 Contract Award Memo Utilities 02-25-2025.pdf](#)

Firkus moved, seconded by Hayden, that the Sole Source Award of 2025 Native Landscape Management Contract (K-25) to NES Ecological Services - A Division of Robert E. Lee & Associates, in an amount not to exceed \$181,899.05 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan

7. Information Items

[25-0144](#)

Monthly Report for January 2025:

- Water Distribution and Meter Team Monthly Report - January

Attachments: [1 - January 2025 - Water Main Break Report.pdf](#)

The report was reviewed.

8. Adjournment

Hayden moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 4:36 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan